

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 26th October 2017
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley, Mason, Salrein, Sedgwick, Tate and Thompson (Chair); County Cllr. D Ireton; one member of public.

Apologies: Cllr. J Shaw..

In attendance: The Clerk.

1 **Code of Conduct and Disclosable Pecuniary Interests**

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items.

There were none.

2 **Minutes and Matters Arising** of Parish Council Meeting of 28th September and Recreation Committee meeting of 12th October 2017.

Resolved

The Minutes of the above meetings were accepted as an accurate record, with the following amendment:

Item 8 Parish Councillor Reports: Cllr Salrein fourth item: traffic on High Street to read:

“ Traffic mounting pavement on High Street will cause a fatality”

Minutes to be signed at the end of the meeting.

It was noted that some traffic cones have been placed on the south kerb side of the High Street outside nos 40 – 34, which appears to be deterring vehicles from mounting the pavement for the last two or three weeks; to be monitored.

3 **Public Questions** or Statements: see attached conditions

There were no questions, as matters relating to Burton Hill/Low Bentham Road junction are on the agenda.

4 **Reports**

a) **Police**

PC Barbara Parsons sent apologies; six incidents in Burton reported during last four weeks.

b) **North Yorks County Councillor**

Cllr Ireton reported:

- A county-wide street light replacement programme has started: all county lights will be replaced with 50,400 LED lights, at a cost of £12.9million, with an estimated payback period of 10 years (£1.3 million/year savings).
- NYCC has been awarded government money for road junction improvements at Harrogate.
- Disappointment expressed regarding decision not to include Burton Hill/Chapel Lane in the road treatment schedules during adverse weather.
- Advised examining water collection at top of Manor Close/junction with High St when raining to see if water is draining away.

To note:

- surface water drains works at Burton Bridge 2018: the drains taking water off the Low Bentham Road and to the river will be cleared in Spring 2018.
- Bridge maintenance work will take place in Spring / Summer 2018
- Chapel Lane/Leeming Lane junction: sewer works/road closure
Email from NYCC Highways explained events leading up to and during the recent road closure: United Utilities did not inform NYCC of the closure until the day after work started.

c) Craven District Councillors

Cllr Thompson reported his on-going involvement in the Planning Committee's activities.

Planning Matters

Permissions: 15 2017 17877 Punch Bowl 9 Low St: tree work

The temporary TPO has been lifted and work can go ahead; the planning officer apologised for the delay caused by the temporary order.

d) Clerk

YLCA; Correspondence

The Clerk reported CDC has written to inform councils of likely costs relating to the 2018 local elections, namely a full election will incur a cost of £699; an uncontested election will incur a charge of £125.

5 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk gave details as per Appendix.

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve the payments as per Appendix.

c) Pensions Regulator: changes in April 2018 and 2019

An email of 18th October gives details of changes to Employer and employee contributions coming into effect in 2018 and 2019; this council does not operate a pension scheme for the current Clerk, instead having agreed to provide a gratuity on retirement. Further details regarding the gratuity will be discussed by the Finance Committee which will present a recommendation to the full council at the next meeting.

d) Tau Solar grants: progress report

The Chairman reported progress is being made, albeit more slowly than expected. The solar panels and storage battery for the pavilion are ready for installation. The first payment by Tau Solar will be made very soon. Meanwhile work continues regarding the remaining projects.

6 Parish Councillor Reports

a) Village Hall Committee

Cllr. Salrein reported a Committee meeting will be held on 14th November.

b) Bentham Common Lands Charity

The Chairman reported a meeting has been requested for early November.

c) Woodland Trust

Four representatives from the Woodland Trust visited the Recreation Field site on 25th October, to survey ash trees for ash die back disease. As a result, ash trees will be felled in the coming months.

d) Local Footpath Volunteers

Although no work has been done for a while, proposals for this area are being considered by the NYCC's Countryside Officers.

7 Recreation Committee

The Chairman asked to put on record the Council's grateful thanks for the work that Mike Illsley has done re the Recreation Field and Pavilion, including new shelving in the pavilion store room, painting, play equipment and seat maintenance.

Resolved

To thank Mike Illsley for his voluntary work on Recreation Field items and the Pavilion, without which the Parish Council would be incurring additional costs.

It was noted that more volunteers are to be encouraged, particularly if they wish to work on a particular project.

a) Play Area inspection reports and actions to be taken; swings purchase

The suggested maintenance mentioned in the annual inspection has started; Mike Illsley is co-ordinating quotes for new play equipment and has received three of four quotes for new swings; a decision re the swings will be made shortly, and will be paid for through the Tau Solar funding.

Cycle track: pool of water now drained (hole made in banking); a drainage pipe now awaited.

b) Pavilion: bookings, maintenance, including cleaning

Revenue for various bookings is covering costs, excluding grass cutting costs. The pavilion is not getting as many bookings as would be preferred; some potential bookings don't go ahead due to lack of cooking facilities in the kitchen. The cost of installing a cooker and accompanying fire-prevention measures is judged to be too high for consideration at present (c £5,000).

Cleaning continues to be good, despite dealing with over-enthusiastic use of team changing rooms. The pavilion was left clean and tidy after the music event, and organisers have been thanked.

c) Fields in Trust Membership

The Chairman informed the meeting that membership of Fields in Trust has been taken in order to benefit from sources of advice; membership may also support grant applications. Currently membership is £50 per year.

8 Maintenance Reports

a) Village Green, including War Memorial: nothing to report

b) Riverside Land: nothing to report. Clerk to order sign re access.

c) Very Old & Separate Churchyard

Harris Garth fence adj. to Village Green: the owner has proposed a meeting between himself, All Saints' PCC and the Parish Council to resolve access to the Lych Gate.

Resolved

Cllrs Thompson & Salrein to attend the meeting and report back to full council.

The Chairman noted that, at a previous meeting, it was minuted that the fence appeared to have been moved outward into the Village Green. Subsequently, photographs, both from 2013 and 2016 (ie before and after the current owner's occupancy) have confirmed this is not the case. This minute notes the confirmation.

d) Street Lighting

Cllr. Mason reported the three lights on Greta Heath have been repaired/replaced with LED lights, which are very bright.

e) Public benches

Mike Illsley has moved two picnic benches to the pavilion store room to dry before treatment; He may be able to treat additional benches if they are not fixed permanently to the ground.

Clerk to make enquiries regarding a contractor to do seat maintenance work.

9 Items to be included by Clerk in press release

There were none.

It was noted there has been another road closure 25th and 26th October: A687 west of the former primary school. This was done without notice and has caused a lot of disruption. Clerk to present Council's comments to Lancashire County Council.

10 Date, time and venue next monthly Parish Council meeting

Finance Committee meeting: date/venue to be confirmed outside this meeting.

Full Council: Thursday 23rd November, 7.30pm in the Village Hall.

Meeting closed at 8.40pm.

Signed.....

Dated.....

Appendix

Finance October 2017

Bank Balances, including receipts

Current Account at 15.10.17		300.00
Business Reserve A/c at 15.10.17		<u>32,474.00</u>
		32,774.00
Receipts	8,000.22	
2nd tranche precept		8,000.00
interest		0.22
Less		
unpresented cheques at 26.10.17		<u>-30.00</u>
		32,744.00

Commitments as at 26th October 2017

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
Lych Gate Restoration (200 +500)		700.00
Safety Notice, grass (150, 44.25) & memorials (850) & 190		784.25
Clerk's Retirement Gratuity provn YLCA re-calc at 11/16		2,156.00
Sports Pavilion Maintenance		1,000.00
Budget remaining inc October payments, excl Pavilion (net of VAT)		<u>8,410.00</u>
		15,050.25
	General Reserves at 26.10.17	<u>17,693.75</u>

Payments for October 2017

D/D	Extra Energy power supply Sep 17 inc credit	22.66
2142	Wicksteed Leisure Ltd re annual inspection	85.20
2143	WEL Medical re replacement defib. items	77.82
2144	Multimedia Shop re laptop encryption	30.00
2145	J Hartley & Sons (grass cutting September 2017)	432.00
D/D	Public Works Loan Board loan repayment	997.20
2146	s1b.com re power points, pavilion	253.50
2147	S Gregory (Clerk's salary, October 2017)	155.01
2148	Post Office (HMRC PAYE Oct 2017)	38.60
		<u>2,091.99</u>