

**Burton-in-Lonsdale Parish Council
Recreation Committee Meeting
Thursday 7.30pm, 31st October 2019
Sports Pavilion, Recreation Field, Bentham Moor Rd,
Burton in Lonsdale**

Present: Councillors, Mason, Tate and Thompson; Messrs Illsley and Parker (Chair); five representatives of the Bowling Club

Apologies: None.

In attendance: the Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda.

There were none to record.

The Bowling Club representatives were invited to speak about their project.

8 i) Bowling Club: roadside stone wall boundary: repairs

The Club proposes a project to improve the roadside wall, gate and pathway inside the Club's boundary, and move the marking shelter.

It was noted the work to the wall constitutes maintenance, under the terms of the Lease, whilst the other items will require discussion at full council.

Resolved

The Recreation Committee supports the project in principle and advised the Club to draw up a more formal proposal to present to the full council at its meeting on 28th November.

The Club representatives thanked the Committee and left the meeting.

2 Minutes and Matters Arising from 27th June 2019 meeting

The Minutes were approved at the 25th July 2019 meeting; there were no matters arising.

3 Bookings and Facility Promotion; Finance

a) Financial report incl. bookings July-Dec 2019

The Clerk reported as at 15.10.19 total receipts of £ 2,630.84 and payments of £3,055. This does not include the cost of building insurance, which will be included in future. Between 15th and 31st October, further payments came to £680.80 and a further receipt of £30.

Feed in Tariff Report (for solar pv & air source heat pump)

RHI payments between April and September re the air source heat pump are £116.04.

The Clerk reported further requests for documentation, regarding FiT for the solar pv panels as previous requests not accurate; the matter is in hand.

4 **MUGA**

Transfer of MUGA floodlights to pavilion supply; power supply box at court entrance: progress report

The Chairman reported the MUGA's supply transfer to that of the Pavilion's was achieved in late August; the old meter was decommissioned week beginning 18th October 2019. The MUGA meter is now inside the Pavilion store room.

Resolved

The Parish Council to invoice Burton Community Sports Association for electricity use on an annual basis.

It was noted the MUGA power supply box at the MUGA entrance continues to suffer vandalism (door torn off, coins not token inserted in meter, etc). To date over £2,250 has been spent repairing or replacing the supply box. The matter is being monitored.

A sign advising of CCTV monitoring will be put up.

5 **Defibrillator Provision:** funding and installation; creation of subcommittee for on-going maintenance/inspections

The defibrillator and cabinet have been ordered; the electrician has advised on work required. The equipment is most likely to be installed on the east wall of the pavilion, in view of the car park, play area and CCTV.

Resolved

Cllr Mason and Mike Illsley will be responsible for weekly/fortnightly equipment checks; community awareness training event(s) to be organised once equipment installed.

6 **Maintenance**

a) Pavilion:

i. maintenance items for attention: immediate/short/long term, incl. items recently completed by M Illsley

All maintenance is up to date; the faulty light in gents toilet will be repaired at same time as defibrillator installation.

The Social Room will be re-painted over the winter months.

ii. inspections incl. Water supply: testing, assessment, appointment of responsible persons

The Pavilion water supply was recently tested by a contractor, and the main recommendation is to implement the approved code of practice on water temperatures, cleanliness of the internals of the system, on minimising dead legs and flushing pipework and on regular monitoring.

There was a discussion regarding design, inspection regularity, etc. It was

Resolved

Cllr. Thompson and Ian Parker to contact plumbers to discuss the system design review in light of recent water test results, and to report to the next Committee meeting.

It was further

Resolved

Ian Parker be appointed as the responsible person under the Approved Code of Practice.

iii. provision of additional items: kitchen cooker and crockery.

Cllr. Mason reported receiving an estimate for the installation of a domestic-sized cooker total £1360 incl VAT (£1133.33 net).

Proposed Cllr. Mason, seconded Cllr. Thompson

Resolved

To confirm estimate with contractor and request work to be done as soon as possible.

The wall mounted hot water heater continues to leak despite numerous adjustments to the outlet tap. It is surplus to requirements as hot water has been available for all the pavilion since the installation of the air source heat pump.

Resolved

To remove the wall-mounted water heater as soon as possible.

Additional crockery has been provided; cooking utensils will not be provided after the cooker is installed, users being asked to bring food in own containers.

iv. Storage review: archery club items

Several options were discussed, including new external storage.

Mike Illsley to liaise with Mark Christie of Lonsdale Archers; local Planning Department advice to be sought re. additional structures.

v. heating provision

Two thermostatically controlled fan heaters have been provided for the Social Room to supplement the under floor heating. To be monitored re safety etc.

Additional items:

Mike Illsley drew the meeting's attention to the deteriorating condition of some of the external render and recommended review early 2020.

A new picnic table will be required in 2020.

b) Play Area:

i) visual & annual safety inspection reports

The annual inspection did not include the outdoor gym, as previously requested; Clerk and Mike Illsley to liaise to remedy.

It was noted the existing children's play equipment was inspected; items requiring some work were noted; all have been actioned. Generally, equipment appears in good condition.

ii) maintenance report

Mike Illsley has finished painting play equipment and goal posts

iii) additional play equipment for 0-5 year olds

It was discussed that the Group should put forward a proposal to the Council as there was some agreement that it was felt that the younger group of village

children have missed out on play equipment over the past few years. Quotes for £6,000 to £9,000 have been received. It was

Resolved

Invite Hayley Fawcett to the next full council meeting to discuss proposal.

c) Outdoor Gym

The equipment appears to be working well. Missing rubber handle covers have been retrieved; the two bought will now be spares.

d) Field drainage works incl annual stream clearance

The Clerk reported field is increasingly wet/water-logged after heavy rain. A parch marks diagram drawn after the 2018 drought appears to show the position of the original drains (c1975). The meeting recognised any drainage scheme would be costly (£50,000 and above). Cllr Thompson and Mike Illsley to seek opinions outside the meeting and report back to the Committee.

e) Provision of bin for recyclable waste

Resolved

To provide a bin for recycling waste items used on the Recreation Field.

f) Grass Cutting: 2019 season review

The Clerk reported grass cutting had been to a high standard this year; it was noted the contractor has difficulty if the ground is very soft or water-logged. The contractor will be charging £20 per hour in 2020.

g) Bike track: maintenance report: nothing to report.

h) Stone wall boundary adj. to road (excl Bowling Club boundary)

No repairs to record at present.

7 **Dates, times and venues 2020 Recreation Committee meetings**

Proposal: 27th February, 25th June & 22nd October 2020.

To be confirmed outside this meeting.

The meeting closed at 9.35pm.

Signed

Dated