

**Minutes**  
**Burton-in-Lonsdale Parish Council Meeting**  
**7.30pm Thursday 27<sup>th</sup> October 2016, Village Hall**

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**Present:** Cllrs. Mason, Salrein, Sedgwick, and Thompson (Chairman); three members of the public.

**In attendance:** the Clerk.

**Apologies:** Cllrs Handley and Shaw.

**1 Code of Conduct and Disclosable Pecuniary Interests**

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

There were none.

**2 Co-option of Parish Councillor**

Consideration of applications and appointment and signing of Declaration of Acceptance of Office if applicable.

Revd. Denis Tate submitted his application to be co-opted onto the Parish Council, which was circulated to Councillors. There were no other applications.

Revd. Tate moved to the village during 2015, serving local parishes.

**Resolved**

To co-opt Revd. Denis Tate on to the Parish Council.

Councillor Revd. Tate signed the Declaration of Acceptance of Office, taking his place as Parish Councillor.

**3 Minutes of Parish Council Meeting of 22<sup>nd</sup> September 2016**

**Resolved**

The Minutes of the Parish Council Meeting of 22<sup>nd</sup> September 2016 are accepted as an accurate record, to be signed at the end of the meeting.

**4 Matters Arising from 22<sup>nd</sup> September 2016 Minutes, if not on Agenda**

- **Public telephone box:** the grass inside the box has been removed.
- **Re-location of Parish Council Notice Board:** the Village Hall committee has offered wall space at the right hand side of the entrance door.

**Resolved**

Cllr. Salrein to contact the Village Hall committee, conveying the Parish Council's thanks.

- **Chapel Lane banking/verge:** a resident contacted a contractor re cutting grass and clearing the area: this visit would be £28, due to overgrown state; following visits would be £25 each; approx. 2 or 3 visits per year.

**Resolved**

Request the resident to ask the contractor to do the work, and to give advice about bulb planting.

- **Highways:** Cllr. Salrein reported there have been further incidents of large vehicles mounting the pavement outside 30-36 High Street, causing one resident to have to take refuge inside a doorway to avoid being run over. A discussion followed, and it was concluded the Parish Council was unable to do much more, as it had been in discussions with both NYCC Highways and NY Police, both of whom considered there was little to be done to curb traffic speed and incursions on footways. The Council recognises the unsatisfactory nature of the status quo, and would keep an open mind on the matter, should a solution become available.

**5 Public Questions or Statements**

A Bowling Club member requested permission to burn on a site at the east side of the Recreation Field a quantity of tree stumps and old fencing resulting from recent work at the Bowling Club.

**Resolved**

Permission given.

The Chairman commented that the new Bowling Green Hut looks very good, following volunteers' work in recent weeks.

**6 Reports**

a) **Police:** no report

b) **North Yorks County Councillor:** no report

c) **Craven District Councillors**

Cllr Thompson reported there are numerous meetings covering devolution and Local Development Plan, etc.

Local development Plan: the Office for National Statistics (ONS) has issued new population projection figures, following the June 2016 referendum vote to leave the EU. Local councils are obliged to use the new data; therefore Local Plans must be updated accordingly. New date for publication: December 2017.

**Planning Matters**

**Applications**

15/2016/17344 Hollins House, Duke St; Listed Building consent for replacement front door.

**Resolved**

No comment to make regarding application details.

**Appeals**

15/2016/16700: First floor extension to the existing bungalow, plus a single storey side extension to the west elevation and internal alterations. 11 Greta Heath: allowed.

This decision was noted.

**2017-18 Budget Consultation: discussion and comments**

The Chairman encouraged all individuals to take part in the consultation to ensure their thoughts regarding expenditure are taken into consideration.

d) **Clerk**

**YLCA:** White Rose newsletter circulated to councillors by email.

**Correspondence:** email from the Pension Regulator regarding choosing a pension scheme for council employee(s). The Clerk will consider available information and prepare a recommendation for the next meeting. The next stage date in compliance is 1<sup>st</sup> February 2017.

**7 Finance and Insurance Matters**

a) **Bank balances, including receipts since statement date**

The Clerk reported the bank balances as per the Appendix.

b) **Approval of payments of budgeted and non budgeted items**

**Resolved**

To approve the October payments as per Appendix and authorise the Clerk to pay the October invoice for grass cutting if it conforms to the contract.

**c) Physical Risk assessment review**

Cllr Thompson reviewed the Council's general risk assessment for physical risks and has added the Sports Pavilion as a separate category covering electrical equipment and the store room; any suggestions for additional items can be discussed at the next meeting.

**8 Parish Councillor Reports**

**a) Village Hall Committee**

Cllr Salrein reported that the recent film show was another success.

**b) Bentham Common Lands Charity**

Cllr Thompson reported a meeting has been arranged for 3pm, Monday 31<sup>st</sup> October 2016, in the Village Hall.

**c) Woodland Trust**

Cllr Thompson reported a new seat and a post commemorating a coal pit pony have been installed by the Woodland Trust in the first section of Greta Wood, just before the bridge over Clifford Gill. In addition, permanent metal railings have been erected around the mine shaft discovered in 2015, thus making safe the area.

**d) Local Footpath Volunteers**

Cllr Thompson reported he had attended a meeting in Skipton last week about footpath volunteers: a pilot scheme will be run to assess how volunteers can work together and the sort of work they can do maintaining footpaths and stiles.

**9 Recreation Committee**

**a) Play Area inspection reports**

The play area was visually inspected by Cllr Thompson; there has been no change since the annual safety inspection; there are no dangerous items; the roundabout pedal will cost c. £400 to replace; as the roundabout still works and appears to be safe, no action will be taken. An updated written report for the month will be sent to the Clerk in due course.

**b) Pavilion: bookings, maintenance, including cleaning**

Cllr Thompson reported there are a number of bookings for the pitch and changing rooms from Wray FC. There have also been bookings for children's parties in the Social Room.

Cleaning is now organised, with a local cleaner; a list of monthly bookings is passed to her to enable her to plan cleaning.

The west end of the building has been inspected by the builder, as the render is cracked. The render will be replaced in the future.

The gap between the veranda and the main building will be filled.

**10 Maintenance Reports**

**a) Village Green, including War Memorial, and resident's fence**

Cllr Thompson reported the memorial bench has been re-instated to the right of the War Memorial, where it was originally placed.

**b) Riverside Land**

Cllr Mason suggested some maintenance work (eg cutting of low branches) may be required.

**Resolved**

To inspect the Riverside Land trees during January 2017.

**c) Very Old and Separate Churchyard**

The annual inspection was done on 17<sup>th</sup> October; the appearance is very pleasing, as the grass has been cut well. Several headstones require attention. Cllr. Sedgwick has obtained a verbal quote of £450 plus VAT to do all the work.

**Resolved**

- To thank Mr Biles for his good work during the year, cutting the grass.
- In view of the safety issues, to ask the contractor to do the work as soon as possible.
- To research if it is possible to obtain a grant for restoring the table tombs, which are considered safe, but in need of attention.

Cllr Salrein raised the issue concerning the Harris Garth fence having been moved outward toward the Village Green, beyond its own boundary.

**Resolved**

To write to the owner, drawing his attention to the position of the actual boundary between Harris Garth and the Village Green, including the gravelled path between Harris Garth boundary and the Village Green.

**d) Street Lighting:** no matters for attention.

**e) Public benches**

Cllr Thompson brought to Councillors' attention the poor condition of the metal bench outside the former School.

**Resolved**

To obtain a quote for cleaning and repainting the metal bench.  
To get prices for recycled plastic look alike wood benches.

**f) Public Footpaths:** see about report by Cllr Thompson (item 8d)

**11 Items to be included by Clerk in press release**

**Resolved**

To report the appointment of new Councillor Revd. Denis Tate, the Footpath Volunteers trial scheme.

**12 Date, time and venue of the meetings:**

- November monthly Parish Council meeting: 24<sup>th</sup> November 2016, 7.30pm**
- Recreation Committee meeting: 7.15pm, 10<sup>th</sup> November 2016, the Pavilion**
- Finance Committee meeting: 7.30pm, 17<sup>th</sup> November 2016, the Pavilion**

Meeting closed at 9.14pm.

**Signed**.....

**Dated**.....

**Appendix**

**Bank Balances, Commitments, & Payments  
October 2016**

**Bank Balances, including receipts**

Current Account at 15.10.16		300.00
Business Reserve A/c at 15.10.16		29,383.28
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		29,683.28
Less	unpresented cheques at 15.10.16	-150.51
	receipts included:	
	Precept 2nd tranche	7,375.00
	Interest	1.00
	Pavilion Social Room hire	24.00
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		<b>29,532.77</b>

**Commitments as at 27 October 2016**

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
	Lych Gate Restoration (200 +500)	700.00
	Safety Notice, grass (150, 350) & memorials (850) & 190	1,540.00
	Clerk's Retirement Gratuity provn YLCA re-calc at 11/14	
	(£564 not reallocated)	1,898.00
	Sports Pavilion Maintenance Fund (£1,000 pa, Minute 7e	
	28 Nov 2013, £644.25 insurance)	2,644.25
	Budget remaining inc Aug & Sep payments (net of VAT)	10,320.00
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		<b>19,102.25</b>

**Payments October 2016**

2043	Peter Boardman re football pitch marking materials	103.38
2044	Horton Landscaping Ltd grass cutting September 2016	528.00
2045	Post Office (re E.On) power supply Rec Field Jul-Oct 2016)	79.38
2046	S Gregory salary, Oct 2016	155.01
2047	HMRC PAYE Oct 2016	38.60
2048	C Edmondson re cleaning Pavilion (3 hours)	30.00
2049	I R Thompson re hot plate and water urn for pavilion	59.98
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		994.35