

**Minutes**  
**Burton-in-Lonsdale Parish Council Meeting**  
**7.30pm Thursday 28<sup>th</sup> November 2019**  
**Village Hall, Burton in Lonsdale**

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**Present:** Councillors Handley, Mason, Salrein, Sedgwick, Shaw, Tate and Thompson (Chair); County Cllr. Ireton, PC Andrew McClurg and five members of public.

**Apologies:** None

**In attendance:** the Clerk.

**1 Code of Conduct and Recording of Disclosable Pecuniary Interests**

To record Councillor's Disclosable Pecuniary Interests relating to this Agenda and any changes since the previous disclosure to Craven District Council

**2 Minutes and Matters Arising of**

- Full Council 26<sup>th</sup> September 2019
- Recreation Field Committee 31<sup>st</sup> October 2019
- Finance Committee 21<sup>st</sup> November 2019

**Resolved**

The Minutes of the above meetings were accepted as an accurate record, with no amendments, to be signed at the end of the meeting.

There were no matters arising.

**3 Public Questions or Statements**

Stay and Play Group: Hayley Fawcett, having successfully raised £250 for a previous project, based at All Saints Church, presented the Group's project to raise finance for play equipment on the Recreation Field suitable for the 0-5 year old age range. The proposed equipment will cost approximately £4,500 - £5,000. She requested the Parish Council consider helping to raise money for the project.

Cllr. Tate declared an interest (All Saints Church vicar, Stay & Play Chair).

Cllr. Mason proposed this item be considered as an item for the 2020-2021 budget and Burton Regeneration Group also be involved in the project.

Cllr Thompson proposed and it was

**Resolved**

The Parish Council formally adopts the project to enable the equipment purchase excluding VAT, channelling monies from both Burton Regeneration Group and Stay and Play Group.

Burton in Lonsdale Bowling Club: John Wood asked the full council for permission to do the following works at the Bowling Green on the Recreation Field:

- a) rebuilding of roadside wall
- b) construct a footpath on the green side of the re-built wall
- c) erect a marking/scoring hut on the side of the green nearest to the all-weather pitch, extending out into the area between the two pitches approximately 2 ½ feet
- d) replace the existing gate with a new gate and club name above.

Cllr Mason proposed, seconded Cllr Thompson, and

**Resolved**

The Bowling Club be allowed to do the work, in accordance with the terms of the lease between the Parish Council and the Bowling Club.

The Chairman proposed and it was

**Resolved**

Materials for the rebuilding of the roadside wall be purchased by the Parish Council, to re-coup the VAT element.

The Chairman thanked the Bowling Club for doing the wall repairs.

The Chairman thanked Hayley Fawcett and Bowling Club Representatives for coming to the meeting; Hayley Fawcett and Brian Ramwell left the meeting.

#### **4 Reports**

a) Police: Settle Ingleton Bentham Area Rural Watch (SNIRWG)

PC Andrew McClurg reported the past 100 days had seen the following events in Burton dealt with by the police:

14 September: vehicle catalytic converter theft (prevalent events, as the item contains rare metals which have a high value)

18 September: dog on dog bite

8 October: car obstructing a driveway

14 October: door to door sellers of 'suspicious appearance'

26 October: 2 burglaries; some items from one burglary recovered from Kirkby Lonsdale

26 November: assault on High Street.

PC McClurg then gave details of proposed further manning revisions, prompted by lower police numbers.

The Safer Neighbourhood and Response Team now assists the volunteer scheme of Settle, Ingleton Bentham Area Rural Watch Scheme (SNIRWG) conduct night time patrols. This is a mobile Rural Watch Group, where volunteers are vetted, equipped with radios and patrol various areas, reporting to North Yorks Police, which then follows up reports.

Cllr Salrein raised the perennial matter of cars mounting the south side pavement outside houses on the High Street and requested the police contact North Yorkshire County Council Highways Department to solve the problem.

Street parking was also discussed, as illegally parked cars at the Chapel Lane/Low Street junction continue to obstruct the sight lines of on-coming vehicles. PC McClurg agreed to monitor this situation.

PC McClurg advised a Community Speed watch scheme has begun in Hellifield and appears to be effective; would Burton consider operating such a scheme in the light of the above reports?

Cllr. Salrein requested a North Yorkshire Highways representative again be invited to attend the next Parish Council meeting.

The Chairman thanked PC McClurg for coming to the meeting.

8.10pm: PC McClurg left the meeting.

b) North Yorkshire County Councillor: Locality Grant offer

Cllr Ireton explained to the meeting the reason for apparent inaction by North Yorkshire Highways regarding installation of bollards on the High

Street was that the pavement is 6" too narrow; if bollards were installed, the space would be too narrow for wheelchairs or children's pushchairs.

Clapham School Governors are requesting the school be closed, in the light of a monetary shortfall due to falling pupil numbers since the beginning of 2019.

Due to the current 'purdah' period in force, Cllr Ireton is unable to comment regarding Stay and Play's quest for funding.

Cllr. Ireton had already committed a sum for the VE Commemoration Street Party.

The Chairman thanked Cllr. Ireton for his County Councillors Fund donation regarding the Ireby Road finger post restoration, agreed before the 'purdah' period. He also thanked Cllr. Ireton for attending the meeting.

c) Craven District Councillors

Cllr Handley informed the meeting that the Craven District Council Local Area Plan has been adopted; he also reminded the meeting of the Members Grant Scheme, whereby each District Councillor has a funding budget; funding applications can be made through him until year end, 31<sup>st</sup> March 2020; a new funding year commences 1<sup>st</sup> April 2020.

Planning Matters

Application 2019 21132 HH:

Removal of chimney, installation of photo-voltaic cells to rear roof slopes at 1 South View, Leeming Lane, LA6 3LE  
There were no comments from councillors.

Application 2019 20873 FUL Part demolition of school classrooms; change of use of school building to a residential care and educational facility; alterations to access, Richard Thornton Lodge, A687, LA6 3JZ

Cllr. Thompson clarified which of the buildings on the site this application applies to (the former school masters' houses). He informed the meeting he had looked around the site today, informing the meeting of the site owners' intention to finish these works by April 2020.

Application 2019 21153 HH 2 storey rear extension, Waterside House , High Street To New Road, Burton In Lonsdale, Carnforth, LA6 3NA

There were no comments from councillors.

d) Clerk

YLCA; Correspondence

The YLCA has circulated a letter from Yorkshire Dales Millennium Trust. The YDMT is able to help Craven communities to develop proposals for affordable housing schemes.

The Community Housing Project, part funded by Craven District Council, will provide free support, advice and guidance to community groups getting started in Craven. The project was launched in August and runs for a year.

Cllr. Thompson has already met a YDMT representative, and discussions are on-going.

Other items of correspondence have been circulated by email/hard copy.

## 5 Finance Matters

- a) Bank balances, including receipts since statement date  
The Clerk circulated details of bank balances and commitments to councillors prior to the meeting (see appendix).
- b) Approval of payments of budgeted and non budgeted items  
**Resolved**  
To approve payments as per appendix; cheques to be signed after the meeting.
- c) Finance Committee reports
- half year accounts to 30th September 2019: report  
The Finance Committee reported all expenditures appear to be in line with the budget, taking into account the payments' timings. The expectation at this juncture is to maintain budgeted expenditure within the current limits. Non-budget expenditure arising can be drawn down from general reserves.
  - proposed 2020-21 proposed annual budget  
The budget proposed by the Finance Committee was circulated to all councillors prior to this meeting.  
The total budgeted expenditure for 2020-21 is proposed to be £18,777.  
**Resolved**  
To set the 2020-21 budget expenditure at £18,777.
  - proposed 2020-21 proposed precept; authorisation of signing of precept request form  
The Chairman proposed a precept of £18,000 for 2020-21. This represents a 5.9% increase over 2019-20.  
After a short discussion, Cllr. Mason proposed a precept of £17,500 which represents a lower increase of 2.9%.  
**Resolved**  
To request a precept of £17,500 for 2020-21, and to authorised the Chairman and Cllrs. Handley and Shaw to sign the precept request.
- d) Gala Committee and Dolls House Exhibition donations  
Donations from the Gala Committee (£600) and the Stay and Play Group (£73.75) were acknowledged. These donations will be put toward the purchase and installation of the pavilion kitchen's electric cooker and the new storage units purchased for Stay and Play Group.
- e) Consideration of request for support by VE Day (1945) Commemoration Group re street party  
Cllr. Tate again declared an interest, as a member of the Group.  
Cllr. Tate briefly outlined the background and preliminary plans, confirming there is no itemised budget at present, but the estimate puts the costs at approximately £1,400.  
**Resolved**  
The Finance Committee to discuss the matter further before recommending financial support.

f) Settle Bentham Ingleton Rural Watch Group (SBIRWG): request for financial support

Cllr Thompson declared an interest, as a member of this Group.

Cllr. Thompson briefly discussed the type of events attended by this voluntary group, namely attending a matter already declared by the police or deciding to watch or patrol a specific location, with police oversight.

Items of equipment such as high power torches and hi-viz tabards are required, and funding is sought for purchase of such items.

**Resolved**

Councillors to discuss the matter by email and come to a decision to be recorded at the next full council meeting in January 2020.

6 **BT Consultation:** intended public payphone removal Burton in Lonsdale (outside The Manor, High Street Burton in Lonsdale)

The overall opinion of the meeting was that the telephone box is looking unkempt (no doubt due to its lack of use – not a single call made from it during the last 12 months); it is possible to use a mobile phone to make emergency calls (999); the telephone as it is credit card only, no coins. Removal would signal the end of public telephone provision in Burton.

**Resolved**

Councillors have no objection to the telephone box removal.

7 **Public Seats:** proposal to erect bench near Manor Close to commemorate a Burton resident.

A request to install a public seat, to commemorate a Burton resident, has been received; the council is requested to consider a financial contribution toward the cost.

Councillors were not inclined to buy a bench, as they feared it would create a precedent. It was pointed out that, whilst well-intentioned, the request may trigger further requests for public benches; at its extreme, the result might be a crowded village landscape, commemorating every resident.

Councillors would be happy to maintain the bench, if the original purchase is a donation to the village.

Cllr Thompson indicated a suitable place for the bench might be adjacent to the bus stop, outside the Village Hall, where an extension with a 'nook' for the bus stop is being proposed.

**Resolved**

Councillors are happy for the family to buy a bench, and the parish council would adopt it for maintenance purposes.

8 **Parish Councillor Reports**

a) Village Hall Committee

The Committee will be submitting plans to Craven District Council for approval for an extension to the Hall.

b) Bentham Common Lands Charity: no report

c) Woodland Trust: Tree Charter Days – a plan for village tree planting

The Chairman proposed not to participate in the Charter Day Tree Planting as previous tree planting efforts in the village had been met with less than enthusiasm.

**Resolved**

No participation until further notice.

- d) Local Footpath Volunteers  
Some hedge cutting work has been done along the foot path near Greta Mount.

## 9 Recreation Committee

- a) Grounds and Outdoor Equipment: inspection reports; maintenance  
Regular visual inspections continue; the items highlighted for attention in the recent annual safety inspection have all been completed, or are near completion (e.g. equipment painting).  
Grass cutting is finished for the year; disposal of grass cuttings elsewhere on the field other than at the back of the car park was discussed; it was concluded other sites could be used. Contractor to be instructed to distribute grass cuttings on identified sites.
- b) Pavilion: report re bookings, maintenance (incl. cooker installation) and cleaning  
The Clerk reported bookings are increasing; a regular weekly booking began in September, and a further regular weekly booking is likely to begin in January 2020.  
Cllr. Mason reported the cooker will be installed week beginning 11<sup>th</sup> December, and work re additional cupboards should be completed before Christmas.
- c) Defibrillator: progress report  
The Recreation Field's defibrillator is due to be installed the day after this meeting.

## 10 Maintenance Reports

- a) Village Green, including War Memorial  
No report re replacement tree. Cllr. Sedgwick suggested if a tree is ordered from the nursery he uses, it could be transported with his annual shipment of hedging whips, so that the Parish Council does not pay a delivery charge.
- b) Riverside Land  
Tree maintenance work has been done recently, including the felling of a dead ash tree.
- c) Very Old and Separate Churchyard: annual inspection report  
The report is not yet available; however, there are no items of concern.  
Concern was expressed about the unkempt appearance of the VOSCY, due to no grass cutting being done.  
**Resolved**  
Clerk to ask contractor to cut grass to tidy area for winter.
- d) Street Lighting  
The wall mounted street light in Woodyard has been removed; a preliminary estimate for a column mounted light has been obtained. It was noted the most suitable site appears to be directly outside one of the resident's houses, and the resident's permission has been given for the installation of a free standing column and light to be installed outside the house. Before proceeding any further it was  
**Resolved**  
To obtain a detailed quotation for the cost of a column mounted street light, including electricity supply connection.

e) Public benches: no report.

**11 Items to be included by Clerk in press release**

There were no items to be reported.

**12 Date, time and venue next monthly Parish Council meeting**

Thursday 23<sup>rd</sup> January 2020, at 7.30pm.

The meeting ended at 21.20pm.

**Signed** .....

**Dated** .....

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**Appendix**

**November 2019**

**Bank Balances, including receipts**

Current Account at 15.11.19		300.00
Business Reserve A/c at 15.11.19		37,933.82
		<u>38,233.82</u>
Receipts	<u>202.87</u>	
Fun Run refreshments	39.90	
Wray FC pitch & changing rooms hire	30.00	
Interest	6.97	
Bentham Bridge Club re Oct bookings	96.00	
Wray FC pitch & changing rooms hire	30.00	
Less unrepresented cheques at 15.11.19	70.00	
		<u>38,163.82</u>

**General Reserves as at 28 November 2019, and  
forecast at year end 31 March 2020**

**Commitments as at 28th November 2019**

Contingency Fund (raised to £5000 per resolution 12/11/18)	5,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration grant	200.00
Safety Notice, memorials (400) & 190	552.75
Clerk's Retirement Gratuity provn (3% gross annual salary) at ye 2019 (ye 2018 £2225.70)	2,297.51
Donations for Sports Pavilion (349.81+25)	374.81
Fingerpost restoration	340.00
Community Defibrillator purchase & installation	1,700.00
Vehicle Activated Sign	2,500.00
Village Cricket & Sports Days surplus (2017, 18, 19) for future events	346.22
Community Orchard Project: remaining costs	565.49
Riverside Land fund (from lease income)	823.00
Pavilion cooker installation	500.00
Pavilion power supply (change of supplier) est outstanding amount	500.00
Street Light replacement, Woodyard	2,500.00
Budget remaining as at report date	<u>6,343.32</u>
	24,543.10

**General Reserves at 28.11.19 and forecast at  
year end 31.03.20**

**13,620.72**

**Payments November 2019**

	<u>Budgeted</u>	<u>non-budget</u>
2366 WEL Medical Ltd re defib and cabinet purchase		1390.80
2367 Kingsdale Projects re tree work on Riverside Land	400.00	



2368	ALCC (Clerk's T.U.) annual membership	40.00	
2369	SLCC annual membership	78.00	
2370	J Hartley & Sons re grass cutting Oct/Nov 2019	367.20	
2371	I R Thompson re fingerpost restoration		243.53
2372	S Gregory (Clerk's salary, expenses Nov 2019)	201.30	
2373	M Illsley (maintenance items re shelving, Pavilion)	38.98	
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	TOTAL (INC vat)	<u>2,759.81</u>	

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