

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 25th January 2018
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley (Chair), Mason, Sedgwick, Shaw, & Tate; District Cllr Brockbank

Apologies: Cllrs. Salrein and Thompson

In attendance: The Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

There were no items declared.

2 Minutes and Matters Arising of Parish Council Meeting of 23rd November 2017

Resolved

The Minutes of the above meeting were accepted as an accurate record, to be signed at the end of the meeting.

3 Public Questions or Statements

Cllr Shaw raised the matter of dog walkers leaving dog waste bags along Barnoldswick Lane, despite a short item in the December 2017 *Burtonian*; there was a lengthy discussion, concluding with

Resolved

To put a polite notice at the Barnoldswick Lane/A687 junction, asking dog walkers to put used dog waste bags in public or own waste bins.

4 Reports

a) Police

PCC Community Mapping: report

The Clerk reported that Cllr Thompson and herself met Sam Hutchinson, Community Mapping Project Officer, Office of the Police & Crime Commissioner for North Yorkshire and discussed various aspects of the community, e.g. public buildings, facilities, farms, and road safety and the Community Emergency Plan. The details will be incorporated into a data base to assist more efficient emergency services operations. The discussion also suggested the Emergency Plan be included in the village website.

Resolved

To upload the revised Village Emergency Plan on the village website.

PC Parsons reported: *4 incidents in Burton in the last month:*

Between 30/12/17-31/12/17 a 5 bar wooden gate was stolen (There have also been a couple of gates stolen from Ingleton)

09/01/18 – Youth related item

15/01/18 – Youth related item

24/01/18 – Report of 2 horses loose in the road

You can also report safety issues under speed concerns on -

www.roadwise.co.uk.

If anyone would like to sign up to Craven Community messaging then please

visit - www.northyorkshirecommunitymessaging.org

If you need help, call North Yorkshire Police on 999 in an emergency or 101 for non-emergencies

b) North Yorks County Councillor: no report

c) Craven District Councillors

Cllr. Brockbank reported the District Council is finalising the budget and 2018-19 council tax bands; details will be available shortly.

The CDC Local Plan is out for final consultation between 2nd January and 13th February 2018; CDC has specified: "Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan". It will go to the Secretary of State for final approval in March 2018.

i) Planning Matters

Application 2018/18882/TCA

To remove 5 no. trees (Irish yew): All Saints Church Yard, Burton In Lonsdale, Carnforth, LA6 3JU

Cllr Salrein emailed her support of the proposal; Cllr Mason expressed concerns regarding future implications of proposal (re Minute 9c of 23 November 2017).

Cllr Tate assured the meeting that at this point only permission is sought; the remainder of the informal discussion plans have yet to progress, pending Mr Gillibrand's discussions with the diocesan solicitor. The Clerk noted that, as yet, no document outlining the proposals has been received by the Council.

Resolved

No comments to be submitted to the District Council regarding this application.

ii) General Data Protection Orders: appointment of General Data Officer; estimated annual cost

The Clerk is due to go to a training session on 23rd February, run by CDC; the district council's proposal is to offer the services of its GDPR Officer for £150 p.a., as Parish Clerks are not allowed to be appointed as GDPR Officers for their councils.

Resolved

To appointed the CDC GDPR officer as GDPR officer for Burton in Lonsdale Parish Council at a cost of £150 p.a. (reviewable annually).

iii) Council Tax Referendums: Conditional suspension until 2020

The Clerk advised to meeting that council tax referendums would be suspended until 2020 provided councils held increases below a defined percentage, demonstrating efforts to control expenditure, increase efficiency.

d) Clerk

YLCA: there has been a significant amount of correspondence re the GDPR legislation implementation; a report will be given after the training session at CDC on 23rd February.

Correspondence: items relating to this meeting were circulated via email; magazines, periodicals will be circulated separately, after this meeting.

5 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk gave details as per the Appendix.

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve the payments as per Appendix

c) Grass cutting prices for 2018 season

The contractor has written to say he will put his hourly rate up to £18 per hour (his hourly rate has not increased since 2010-11).

Resolved

In the light of the high standard of work in 2017, the council accepts the increase and wishes to continue its business relationship with W Hartley and Son in 2018. Clerk to write to Mr Hartley accordingly.

6 Parish Councillor Reports

- a) Village Hall Committee: no report
- b) Bentham Common Lands Charity: no report
- c) Woodland Trust: no report
- d) Local Footpath Volunteers: some work has been done in the Skipton Area with the Countryside Volunteers.

7 Recreation Committee

- a) Play Area: replacement swings progress report; inspection reports
The Clerk reported two sets of children's swings (two age groups) have been installed and are available for use.
No inspections reported.
- b) Pavilion: bookings, maintenance, including cleaning.
Bookings are low as weather poor; various maintenance items have been completed by Mike Lancashire, for which the council conveys its thanks.

It was noted the next Recreation Committee meeting will be on 1st February at 7.15pm.

8 Maintenance Reports

- a) Village Green, including War Memorial
Cllr Tate commented that the Village Green Christmas Tree looked very attractive; Clerk to write to tree supplier to pass on comments and Mr Gillibrand to thank him for allowing the tree lights to be connected to his power supply.
- b) Riverside Land
Cllr Mason commented there is a lot of mole activity in the verge nearest to the houses; traps have been set, however, they appear to have been removed. As the mole hills damage the grass surface, making it difficult to mow, further enquiries to be made as to replacing the missing traps and obtaining additional traps.
- c) Very Old and Separate Churchyard: no report.
- d) Street Lighting: nothing to report.
- e) Public benches
Mike Illsley is continuing the maintenance programme: all but two benches have been cleaned and re-varnished.

9 Items to be included by Clerk in press release

Nothing to report.

10 Date, time and venue next monthly Parish Council meeting

Resolved

Full Council: Thursday 22nd February 2018, 7.30pm, Village Hall
Recreation Committee: Thursday 1st February 2018, Sports Pavilion.

Meeting closed at 8.30pm.

Signed

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Dated.....

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Appendix

Bank Balances, including receipts

Current Account at 15.01.18	300.00
Business Reserve A/c at 15.01.18	30,589.35
	<u>30,889.35</u>

Receipts	<u>1,331.18</u>
NYCC grant	1,000.00
Bentham Beagles	10.00
Table Hire	10.00
Lonsdale Archers November 2017 bookings	40.00
Interest	1.18
Pals with Trowels	270.00
Less unrepresented cheques at 15.01.18	102.00
	<u>30,787.35</u>

Commitments as at 25th January 2018

Contingency Fund	2,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration (200 +500)	700.00
Safety Notice, grass (150, 44.25) & memorials (850) & 190	784.25
Clerk's Retirement Gratuity proven YLCA re-calc at 11/16	2,156.00
Budget remaining inc October payments, excl Pavilion (net of VAT)	6,627.74
	<u>12,267.99</u>

General Reserves at 25.01.18

18,519.36

Payments for December 2017 and January 2018

2159	J Clarke re community orchard trees and guards	281.60
D/D	ExtraEnergy re Nov electric pavilion	22.45
2160	C Edmondson (pavilion cleaning Dec 2017)	40.00
2161	Gregory & Co (broadband/email Oct-Dec 2017)	36.00
2162	S Gregory (clerk's salary, expenses, Dec 2017)	281.68
2163	Post Office (HMRC re PAYE Dec 2017)	38.30
		<u>700.03</u>
2164	Community & Seasonal Engineering (Xmas Tree & lights)	208.00
2165	Post Office (Yorkshire Water to 21 Nov 2017)	104.06
2166	M Illsley re maintenance items re public seats	52.27
2167	S Gregory (clerk's salary, Jan 2018)	155.01
2168	HMRC re PAYE Dec 2017, Jan 2018	77.20
2169	C Edmondson (pavilion cleaning Jan 2018)	20.00
2170	I R Thompson re GDPR training	24.00
		<u>640.54</u>
	Total for December and January	<u><u>1,340.57</u></u>
D/D	ExtraEnergy (Jan electric pavilion) 2 Feb 2018	72.58