

**Minutes**  
**Burton-in-Lonsdale Parish Council Recreation Committee**  
**Meeting of 7.30pm Thursday 27<sup>th</sup> June 2019,**  
**Sports Pavilion, Bentham Moor Road, Burton**

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**Present:** Cllrs. Mason, Thompson (Chair); Mike Illsley

**Apologies:** Cllr. Tate; Ian Parker

**In attendance:** the Clerk.

**1 Code of Conduct and Disclosable Pecuniary Interests**

To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda

There were none to record.

**2 Minutes and Matters Arising from 21<sup>st</sup> February 2019 meeting**

The Minutes were approved at the full council meeting of 28<sup>th</sup> February 2019; matters arising from the meeting are dealt with below.

**3 Bookings and Facility Promotion; Finance**

a) Financial report incl. bookings January to June 2019

Prior to this meeting the Clerk circulated a brief report as to receipts and payments from 1<sup>st</sup> April, and an analysis of main sources of income for the previous financial year. Thus far, excluding grass cutting, expenditure is £532 vs receipts of £372. Bookings were slightly lower than this time last year, however it is hoped the summer weather will encourage further bookings.

b) Lonsdale Archers: charges review request

Lonsdale Archers request the Parish Council's Recreation Committee to consider a reduction in field hire charges when 'sharing' the field with other users.

The discussion highlighted the Lonsdale Archers' (LA) advanced bookings which, necessarily for safety reasons, render a section of the Recreation Field out of bounds to others users for the duration of the booking. Anyone turning up on spec. to use the field for another activity at the same time may not be able to use it, or may find themselves using a smaller space than expected. This has happened on a number of occasions where a group has used the Field for a rounders game. As the Field is a public space, people are able to use it as and when possible. The LA bookings are means of ensuring a definite space is to be used only by that group at that time. Fortunately, thus far, LA has been able to ensure an unscheduled second activity can take place on the Field safely. Most of the LA equipment, including bulky targets, is stored in the storeroom at the back of the social room, for which no charge is made.

**Resolved**

To maintain the current hourly rate; Clerk and Chair to compose letter to LA explaining the reasons for the status quo.

c) Electricity tariff: report re FiT for solar pv & air source heat pump

Air Source Heat Pump FiT:

In the financial year 2018-19, the air source heat pump Feed in Tariff (FiT) paid £406 and continues to generate income. Readings are submitted every quarter.

Solar panels FiT application: is ongoing; a confirmation of the correct postcode is awaited, after which the MCS certificate can be corrected and then the application should be able to be progressed.

**4** MUGA

Transfer of MUGA floodlights to pavilion supply; power supply box at court entrance: progress report

Mike Illsley reported the movement sensors and exterior lights, and cooker point have been installed. The transfer of the all-weather sports pitch supply over to that of the pavilion supply is due to be completed week beginning 8<sup>th</sup> July and will include a sub meter for the purposes of monitoring all-weather pitch power supply use.

**Resolved**

Electrician to be contacted by Ian Parker week beginning 1<sup>st</sup> July to ensure he has a key to the MUGA power supply cabinet.

**5** Defibrillator Provision: proposal to purchase/install a defibrillator for Recreation Field users. Update re WYAS advice.

Cllr Thompson reported WYAS has not yet replied to his enquiry regarding the suitability of the site for a defibrillator at the pavilion. He will contact WYAS again. An offer of funding to buy additional defibrillators has come from a London-based organisation.

**Resolved**

To apply for the funding; to ask John Wood for advice regarding types of defibrillator suitable to install at the pavilion.

**6** Maintenance

a) Pavilion:

i. Provision of additional items update:

- installation additional external lights & movement detectors; cooker point; new submain and switch gear; confirmation of locations. See above item 4 report.
- CCTV upgrade report.

The installation is now complete, and sensor-activated lighting will make the system more functional during the night.

ii. Water supply: quality testing and assessment

**Resolved**

To ask Ian Parker to research potential water testing organisation/individual on behalf of the Parish Council, and to advise pavilion social room users to empty kettle/water boiler and run off some water before use. To ask cleaner to run showers for 1 minute on a weekly basis when inspecting and cleaning the pavilion facilities.

iii. Inspection and cleaning: report

All appears to be in order; Cllr Thompson to discuss with cleaner the items to be used for floor cleaning.

iv. Items for attention: immediate/short/long term, incl. items recently completed by M Illsley; Builder's report re outside render.

There are no items outstanding requiring attention; a formal thanks given to Mike Illsley who deals with matters as and when they arise.

There has been no response regarding an enquiry about the render condition.

**Resolved**

To review the matter of the outside render condition further only if there should be a noticeable deterioration.

v. Supplies purchases: Clerk to purchase paper towels and toilet cleaner.

- b) Play Area: visual inspection reports; additional play equipment  
Cllr Thompson confirmed he continues to do fortnightly visual inspections; there appear to be no problems at present.  
The annual safety inspection will be due towards the end of the summer, as the first of three annual inspections during the period 2019-2021 inclusive agreed with a new contractor.

New play equipment for the 0-5yrs age group.

Mike Illsley and Hayley Fawcett have researched potential suppliers and have received quotes varying from about £5,000 to £8,000. There has been no further progress. Mike Illsley to follow up. The Stay and Play Group will be invited to approach Burton Regeneration Group regarding potential funding.

Fence to side of area adjacent to car park  
Following a brief discussion, it was

**Resolved**

To await outcome of discussions re new play equipment site before deciding final site and length required.

- c) Car park entrance gates: report  
The gates have been fully refurbished and re-installed. Thanks were given to Messrs Mike Illsley and Ian Sedgwick for their work in enabling the work to be done. A letter of thanks to be sent to Ian Sedgwick.

- d) Grass Cutting: 2019 season  
The grass cutting thus far is of a high standard; many positive comments have been received. Mike Illsley has started preparing the cricket square for the Village Cricket Match on 28<sup>th</sup> July.  
It was noted the verge outside the main gate requires cutting and should be included in the contractor's schedule.

- e) Bike track: maintenance report  
The track is monitored monthly and appears satisfactory. The Chairman commented the track is used not only by children on bikes, but also by children without bikes and appears to be enjoyed by all users.

- f) Stone wall boundary adj. to road: repairs update  
The wall is repaired as and when small collapses occur and is currently up to date.

**Resolved**

To leave this item off future agendas unless a major repair is required.

It is noted the Bowling Club wishes to repair its section of the roadside wall, following the removal of the adjacent hedging. The wall appears to be satisfactory for Parish Council purposes. However, the Bowling Club will be seeking funding for repairs.

**Resolved**

To support the Club's applications, but not donate funding, as it appears the wall is in a satisfactory condition at present.

- g) Field drainage: annual clearance of stream on south/west side  
Cllr Thompson has cleared a section of the stream on the west side and will continue the work during the summer. Cllr Thompson was thanked for his work.

7 **Dates, times and venues 2019 Recreation Committee meetings**

**Resolved** the next meeting be held at the Sports Pavilion on 24<sup>th</sup> October 2019, starting at 7.30pm.

Meeting closed at 8.30pm

**Signed** .....

**Dated** .....