

Minutes
Burton in Lonsdale Parish Council Meeting
7.30pm Thursday 28th June 2018
Village Hall, Burton in Lonsdale

Present: Councillors Handley, Mason, Salrein, Sedgwick, Shaw, Tate and Thompson (Chair); District Cllr. Linda Brockbank, 2 members of public.

In attendance: The Clerk

Apologies: County Cllr. David Ireton

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

There were none.

2 Declarations of Acceptance of Office

Councillor Thompson thanked councillors for their support, and signed the Declaration of Office, witnessed by the Clerk.

3 Minutes and Matters Arising of Full Parish Council and Recreation Committee Meetings of 24th May and 25th June 2018 respectively.

Resolved

The Minutes of the above meetings were accepted as an accurate record, to be signed at the end of the meeting.

Matters Arising

Cllr Tate brought the meeting's attention to item 5d of 25th June minutes: bike track condition, expressing concern regarding the bike track's condition. He suggested it required removing some protruding boulders and re-surfacing in some areas.

Cllr Thompson informed the meeting he was aware of the matter and would like to involve users/parents in considering and implementing remedial works.

Cllr Salrein expressed her doubts about the track's drainage efficacy, and repeated she did not support the track's existence in its current form.

Resolved

Cllr. Thompson to contact Messrs Cowman and Greenep re the above.

4 Public Questions or Statements: see attached conditions

There were none.

5 Reports

a) Police: neighbourhood policing survey

The Clerk reminded councillors about the neighbourhood policing survey, which closes on 29th July 2018.

b) Police: Take Five Fraud Awareness Campaign

A Police Fraud Ambassador will be giving a presentation about fraud prevention at the next council meeting, on Thursday 26th July, starting at 7.30pm.

Resolved

To put a report in the local press; to send an email out to parishioners; to put a poster on the Village Shop and Council notice boards.

c) North Yorkshire County Councillor: no report; however, Cllr. Ireton sent a message to councillors and parishioners offering his help if required.

5 c) Craven District Councillors

Planning Matters

Application 2018/19394/TPO works to Corsican pine, Thornton House, track to All Saints Vicarage, LA6 3JZ

It was noted this item had already been given approval by the District Council.

Cllr. Thompson is pleased to report a new recycling regime has started and includes a wider range of item that can be recycled, which includes a wider range of plastics, and aluminium items. A large sticker, detailing permitted items has been/will be put on all blue wheeled bins used to collect the recycling items. The changes have been made possible as Craven District Council has awarded the collections contract to a different company.

d) Clerk

YLCA: new strategic plan of NALC, post Brexit.

The Clerk reported the National Association of Local Councils is giving consideration to its strategic long term plans, post Brexit, and circulated a Discussion Paper for review. The NALC was seeking views from local/parish councils by 26th June re:

- i) how well does this vision sit with your council's aspirations for the future of the sector?
- ii) if there is broad agreement for this vision then that will require some councils to become more active, share resources, be soundly run and encouraging in engagement and participation and NALC wants to know what support and encouragement councils will need to achieve this
- iii) seeks local council's views on what NALC can do to generally support the parish sector.

Correspondence: none requiring action.

6 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk circulated details of the bank balances and commitments to councillors prior to the meeting (see appendix)

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve the payments as per appendix; cheques to be signed after the meeting.

c) Risk Assessments: annual review of general and financial risks

The Chairman has made suggested amendments, including the addition of the outdoor gym equipment to the list of items on the Recreation Field risk schedule.

Resolved

Clerk to circulate to councillors for review; comments and approval, with any amendments, to be done at the July meeting.

d) Pals with Trowels Community Orchard Project funding

It was noted the costs for the Community Orchard Project do not appear on the commitments schedule; following the Chairman's comments at the Annual Parish Meeting, it was considered prudent to define the costs as those detailed in the original project budget.

Resolved

To add the Community Orchard project costs outstanding to the Commitments schedule

- e) Emergency Plan: printing costs
Andy Ive reported the estimated cost of printing 10 loose leaf copies of the revised Plan will be £120.

Resolved

The council to pay the printing; to assist with distribution of the new copies.

Cllr. Thompson was very pleased to note that Burton's Emergency Plan is one of just three completed in the Craven area to date and thanked Andy Ive for his considerable input into doing the revision.

7 Parish Councillor Reports

a) Village Hall Committee

Cllr. Salrein reported the boiler had burst; Andy Ive reported it has been repaired, and fortunately, with no damage to the Village Hall's wooden floor. The plans for a proposed extension and the installation of Wi-Fi are awaited.

b) Bentham Common Lands Charity

Cllr. Thompson reported the work is continuing regarding the Community Orchard, noting residents' positive comments made regarding its progress.

c) Woodland Trust

A meeting has yet to be convened.

Cllr Salrein complained about the post erected by the Woodland Trust in the wood opposite Greeta House, suggesting it should be near the mine shaft opposite the Recreation Field, as it was 'to do with coal pits'. The Clerk reminded the meeting the post commemorates pit ponies, not coal pits, and that another resident, Mrs Carus, had made enquiries in 2017 as to the reasons for its installation, which have not been made public.

d) Local Footpath Volunteers

Cllr Thompson reported there are occasional jobs, but nothing specific at the moment. He encouraged councillors and residents to report to him any items for repair; the items will be reported to the NYCC Countryside Volunteers for inclusion in the works schedule.

8 Recreation Committee

a) Play Area inspection reports

Cllr. Thompson has updated the reports and notes that, mostly due to recent additions, the equipment is in good condition.

He also took the opportunity of thanking Mike Illsley for all his voluntary work regarding maintenance on the Recreation Field.

b) Pavilion: bookings, maintenance, including cleaning

Cllr Thompson reported bookings are lower than previously, which is in line with deliberately not competing with the Village Hall.

There was an exchange of views regarding reasons for the few bookings.

Cllr. Thompson suggested different venues attracted different users; the Recreation Committee is looking into the matter.

c) Outdoor Gym: exchange of one equipment item

Twelve items have been installed and are well used, apart from one item. Most comments are positive. The single item (bicycle) can be exchanged, for another item, for the cost of transportation (about £300).

Cllr Salrein didn't see the need to exchange the item.

Resolved

New item details to be sent to councillors; a site visit to be made directly after this meeting; a decision to be made promptly by email, and to be recorded officially at the July meeting.

9 Maintenance Reports

a) Village Entrance sign repair (outside former school)

The sign was demolished in May (see 24th May 2018 minute); fortunately the name plate and a planter beneath the sign were undamaged. An estimate of £330 has been given for the repair; councillors were consulted by email and four councillors approved the expenditure. This meeting now officially records its agreement to incur the expenditure:

Resolved

The council approves expenditure of £330 to repair the Village Entrance sign.

b) Village Green, including War Memorial

A local resident's offer to help maintain the War Memorial and wooden seat nearby (donated by the school) has been received via another resident and Pals with Trowels.

Resolved

To write to the residents involved thanking them for and accepting their kind offer of help to maintain the War Memorial and seat, and reminding them that permission for work to be done to Parish Council property requires the Parish Council's permission in the first instance.

c) Riverside Land

Cllr Mason reported the trees had been trimmed; the grass has been well cut.

d) Very Old and Separate Churchyard

The annual visual inspection has been done; a report was circulated to councillors.

Cllr Tate asked for clarification regarding item 2 outstanding items since last inspection: Clarify access to Lych Gate – DONE – draft of deed offered by owners of Harris Garth. Awaiting response of diocese.

Cllr. Thompson stated there is a proposal for the Lych Gate maintenance to be undertaken by the owner of Harris Garth. This has been put to the diocese and a decision is awaited.

The volunteer's strimmer has broken and he is unable to cut the grass for the time being; the contractor has agreed to trim the grass in the next two weeks or so. The area will also include the Chapel Lane banking.

e) Street Lighting

Nothing to report.

f) Public benches

Cllr. Thompson reported most of the benches have now been treated and re-varnished, thanks to Mike Illsley. The grass around the two benches on Ireby Road has been trimmed.

10 Items to be included by Clerk in press release

Resolved

To report the Emergency Plan and the forthcoming Fraud Awareness presentation.

11 Date, time and venue next monthly Parish Council meeting

Resolved

The next meeting to be held on Thursday 26th July, 2018, starting at 7.30pm.

The meeting closed at 8.40pm.

Signed.....

Dated.....

Appendix

June 2018

Bank Balances, including receipts

Current Account at 15.06.18		300.00
Business Reserve A/c at 15.06.18		33,479.59
		<u>33,779.59</u>
Receipts	7,964.40	
Harold & Alice Bridges donation re outdoor gym	2,000.00	
Burton Regeneration Group donation	5,904.76	
J Stead re pavilion booking	34.00	
Interest	1.64	
Lonsdale Archers re April 2018	24.00	
Less unrepresented cheques at 28.06.18 meeting	30.00	
		<u>33,749.59</u>

Commitments as at 28th June 2018

Contingency Fund	2,000.00	
Very Old and Separate Churchyard:		
Lych Gate Restoration (200 +500)	700.00	
Safety Notice, grass (106.75) & memorials (850) & 190	696.75	
Clerk's Retirement Gratuity provn (3% gross annual salary) at 11/17	2,225.69	
Budget remaining at 28.06.18	9,912.09	
	<u>15,534.53</u>	

General Reserves at 28.06.18

18,215.06

Payments June 2018

		<u>Gross</u>	
2212	Came & Co (annual insurance premium)	1,310.17	
2213	Sutcliffe Play Ltd (supply & install grass mats spider swing)	4,722.47	replaces chq 2194 of 20.03.18
2214	C Edmondson (cleaning May 2018)	30.00	
2215	Gregory & Co (Broadband service Apr-Jun 2018)	36.00	
2216	The Multimedia Shop (Fun Run printing)	12.00	
2217	J Hartley & Sons (grass cutting) April 2018)	172.80	
2218	M Illsley (maintenance materials)	39.84	
2219	Yorkshire Water (1st qtr 2018 water supply)	48.75	
2220	C Edmondson (cleaning, incl windows etc June 2018)	72.00	
2221	M Christie (trophies for Fun Run)	14.63	
2222	J Hartley & Sons (grass cutting) May 2018)	469.80	
2223	S Gregory (Clerk's salary June 2018; expenses)	443.52	
		<u>7,371.98</u>	

chq nos 2212, 2213 already presented