

**Minutes**  
**Burton-in-Lonsdale Parish Council Meeting**  
**7.30pm Thursday 23<sup>rd</sup> November 2017**  
**Village Hall, Burton in Lonsdale**

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**Present:** Cllrs. Handley, Mason, Salrein, Shaw, Tate and Thompson (Chair); three members of public.

**Apologies:** Cllr. T Sedgwick

**In attendance:** The Clerk.

**1    Code of Conduct and Disclosable Pecuniary Interests**

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items  
There were none.

**2    Minutes and Matters Arising: Parish Council Meeting of 26<sup>th</sup> October 2017**

**Resolved**

The Minutes of the above meeting were accepted as an accurate record, with the following amendment:

Item 8d Street Lighting, Greta Heath. Omit 'LED' as lights now believed to be non-LED.

Minutes to be signed at the end of the meeting.

It was noted that the traffic cones on the south kerb side of the High Street continue to slow oncoming traffic (from Ingleton direction) and also deter oncoming traffic from mounting the pavement. To be monitored further.

**3    Public Questions or Statements: see attached conditions**

**Emergency Plan:** very heavy rainfall during the day and particularly overnight on 22<sup>nd</sup> November, necessitated Andy Ive delivering sandbags to various properties around the village, unassisted. He proposed sandbags to be stored at locations prone to flooding, partly to ensure sandbags are readily available at those locations when needed and partly to manage residents' expectations of assistance in such circumstances.

**Resolved**

To ensure sufficient sandbags made available at locations liable to flood: eg properties alongside Bogg Beck, houses in Waterside Potteries, Clifford Hall, Mount Wellington, etc.

**4    Reports**

a) Police

- PC Parsons sent a report: Burton had just one incident, affecting a Burton resident visiting Windermere. However, there have been a number of crimes reported in both Bentham and Ingleton, which residents should take note of:  
*"i) Several business premises were broken into at Low Mills, Low Bentham overnight 6-7<sup>th</sup> November (cash, laptop, bikes etc. stolen).*  
*ii) 2 holiday cottages were broken into in Ingleton overnight 15-16<sup>th</sup> November.*  
*ii) A quad bike was stolen from a farm on Mewith Lane overnight 20-21st November.*

*Offenders are out and about in the local area so please report anything suspicious to us – Urgent 999 & Non Urgent 101*

*If anyone would like to sign up to Craven Community messaging then please visit - [www.northyorkshirecommunitymessaging.org](http://www.northyorkshirecommunitymessaging.org) – it is a free messaging system for North Yorkshire that allows you to register to receive the latest crime notifications and community news happening in your local neighbourhood.”*

**Resolved**

To include this report in the *Burtonian* to publicise the issues.

- Police and Crime Commissioner Community Mapping

Sam Hutchinson, Community Mapping Project Officer and assistant to Julia Mulligan, Police and Crime Commissioner, North Yorkshire, would like to visit Burton to gain better information about the parish, along with other North Craven areas.

**Resolved**

To invite Sam Hutchinson for a visit, to meet councillors and the Clerk.

- b) North Yorks County Councillor: no report

- c) Craven District Councillors

Cllr Thompson reported the new Local Plan is nearly ready in its final version for submission to the Planning Commissioners/ Planning Inspectorate.

- Planning Matters

Application 2017/18595 HH: 14 Manor Close; **Proposed single storey rear extension and first floor side extension**

Details for this application were circulated prior to the meeting.

**Resolved**

Councillors had no comments regarding this application and would not be sending any comments to Craven District Council.

- Community Governance Review re councillor numbers (does not affect Burton)

This matter concerns the number of councillors representing each ward; Bentham/Burton is not affected.

- d) Clerk, YLCA; Correspondence

- NYCC Commons register update; for information only: the Clerk has confirmed the common land register items CL 285 Topping Hole, CL 167 Little Bridge and CL 267 Riverside Land.

- Village signage: bike track and Riverside Land: signs awaiting collection.

**5 Castleberg Hospital Consultation**

A three-month consultation has now been launched on two service options for the future of community care services for people living in Craven (including the future of Castleberg Hospital). The consultation runs until 27 February 2018.

The two proposals encompass community services for adults - when they need rehabilitation or more support to prevent them becoming acutely unwell, together with care when they are nearing the end of their life.

A drop in session at Bentham will take place on Monday 11<sup>th</sup> December between 10am and midday, at Bentham Town Hall. Other dates at different venues are on the poster which will be in the Village Shop.

Copies of any of the documents can be sent out – whether for your own use or to pass to friends, neighbours or community groups – please contact our communications team on 01274 237546 or email [engage@awcccg.nhs.uk](mailto:engage@awcccg.nhs.uk)

**6      Finance Matters**

- a) Bank balances, including receipts since statement date

The Clerk gave details as per the Appendix.

- b) Approval of payments of budgeted and non budgeted items

**Resolved**

To approve the payments as per Appendix.

- c) Finance Committee reports:

- half year accounts to 30th September 2017: report

Expenditure is in line with the budget (see Finance Committee Minutes 22<sup>nd</sup> November).

- proposed 2018-19 annual budget

The Finance Committee recommends a budget of £16,280 for the financial year 2018-19, a small increase on the 2017-18 budget which should cover any slight increases in costs.

- proposed 2018-19 precept; authorisation of signing of precept request form

The Finance Committee proposes a precept of £16,500 for the financial year 2018-19, noting the precept in previous years was as follows:

2015-6: £13,500

2016-7: £14,750

2017-8: £16,000

2018-9: £16,500 (proposed)

This figure takes into account additional responsibilities/activities now being carried by the Parish Council eg verge grass cutting, etc.

Proposed: Cllr Mason, seconded Cllr Thompson

**Resolved**

To request an annual precept of £16,500 for the year 2018-19, and to authorise Cllrs. Thompson and Handley, along with the RFO, S Gregory (Clerk) to sign the application form, when it becomes available.

- i) Tau Solar project funding and additional village projects: progress report incl. Footpath to Recreation Ground

Cllr Thompson reported the recently completed footpath between Burton Bridge and the Recreation Ground survived the previous day's torrential rain/flooding, with just three short sections affected which will require repair. It was noted the weather was on a par with that of Storm Desmond (December 2015), although not officially designated as a storm.

The Sports Pavilion solar panels are scheduled to be installed on Wednesday 29<sup>th</sup> November, and have been paid for by Tau Solar Ltd.

The Village Shop has submitted a request for money to pay for new freezers.

Children's Swings: because of the complicated payment process, manufacture is done after payment; installation will now be in January 2018. Barriers will be in place around the area during construction.

- j) Burton in Lonsdale Community Pub Group: donation of un-used funds to village play ground equipment

The Group still has SIB grant money and has been given permission to spend the money specifically on new children's play equipment up to a value of £6,500, a great boost to the village projects. A letter of thanks to be sent to the Group's Committee.

To summarise project development progress so far (ex VAT):  
Mike Illsley getting proposals for additional pay equipment up to £8,000  
Mark Christie getting proposals for outdoor gym equipment up to £8,000  
The solar panels will be just over £6,200, and children's swings will be approx £4,500.  
The community orchard's trees and guards will be funded by the Rotary Club (invoicing the Parish Council).

**7 Parish Councillor Reports**

a) Village Hall Committee

Andy Ive reported a small team of building design students from UCLAN will be visiting the Village Hall to make proposals regarding further storage space ; one proposal is to move the men's urinals to their original position at the back of the hall pre 2003.

b) Bentham Common Lands Charity

A meeting was scheduled; however some members did not attend; it is hoped a meeting can be held after Christmas. The Trustees are being kept up to date regarding the work to the Community Orchard (which is on BCLC land).

c) Woodland Trust: no report.

d) Local Footpath Volunteers

Cllr Thompson reported some work has been nearly completed on boggy ground at Ingleton. The double gate across the footpath from the Fount has been adjusted and now closes without effort. There are three more jobs to do in the area at this time.

**8 Recreation Committee**

a) Play Area inspection reports

The reports have been done recently; there has been some minor vandalism on the swings (including the remaining basket swing, now that the two sets of old swings have been removed) and should be monitored.

The cycle track will be checked after the recent heavy rain; if the newly dug drain does not work, further work will be done.

b) Pavilion: bookings, maintenance, including cleaning

The bookings are not as many as the same time last year: local teams are experiencing difficulty in acquiring team members.

Cleaning continues to be done well.

c) Grass cutting for 2018

Cllr Thompson declared his interest re this item (see Finance Cttee Minutes 22 Nov 2017); the contractor to be invited to submit prices for 2018 for the council's consideration. It was agreed this year's grass cutting both on the Recreation Field and other areas has been of a high standard; the 2018 prices are awaited with interest.

**9 Maintenance Reports**

a) Village Green, including War Memorial; 2017 Xmas Tree

A letter to David Gillibrand will be sent regarding the power supply for the Christmas Tree lights.

b) Riverside Land

The recent survey highlighted the likelihood of ash die-back disease; money will be available for dealing with the matter.

The ‘bush’ tree behind the bench has been cut down to its base, aiding visibility for cars when approaching from south of the bridge/Greta Heath.

c) Very Old and Separate Churchyard, including the Lych Gate

An informal meeting arranged by David Gillibrand (Harris Garth owner), All Saints’ PCC and two Parish Council representatives (Cllrs Thompson and Salrein), discussed a scheme proposal by David Gillibrand whereby he would take responsibility for the Lych Gate maintenance; he also made a proposals to

- Move his boundary wall to the west of the current gravel path
- Move the gravel path westward to remain in line with the new position of the church grounds rear gate
- Move the rear gate to the church grounds westward
- Fell the yew trees in front of the church due to severe root encroachment on graves and under walls

The proposals will be put into a document to be sent to all parties for discussion.

d) Street Lighting

NYCC is carrying out a programme of replacing all its street lighting with LED lighting, to contain energy costs. Burton is likely to be late in the programme. However, enquiries to be made as to cost of replacing the Parish Council’s lights with LEDs at the same time as NYCC’s lights, to see if a cost saving vs keeping lights to end of life (c2032).

e) Public benches

Volunteer Mike Illsley has sanded and re-varnished several of the public benches, to a high standard. Thanks were given by the councillors.

**10    Items to be included by Clerk in press release**

**Resolved**

To report the additional money made available by Burton in Lonsdale Community Pub Group and SIB.

**11    Date, time and venue next monthly Parish Council meeting**

Thursday 25<sup>th</sup> January 2018.

The meeting closed at 8.55pm.

Signed.....

Dated.....

**November 2017****Bank Balances, including receipts**

Current Account at 15.11.17	300.00
Business Reserve A/c at 15.11.17	30,589.35
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	30,889.35
Receipts	239.29
Pavilion hire 30.9.17	100.00
Lonsdale Archers	56.00
Donation re external pavilion power points	83.00
Bank interest	0.29
Less unpresented cheques at 23.11.17	0.00
	<b>30,889.35</b>

**Commitments as at 23rd November 2017**

Contingency Fund	2,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration (200 +500)	700.00
Safety Notice, grass (150, 44.25) & memorials (850) & 190	784.25
Clerk's Retiremt Gratuity provn YLCA re-calc at 11/16	2,156.00
Budget remaining inc October payments, excl Pavilion (net of VAT)	<b>6,533.18</b>
	<b>12,173.43</b>
	<b>General Reserves at 23.11.17</b>
	<b>18,715.92</b>

**Payments for November 2017**

2149	C Edmondson (pavilion cleaning Oct 17)	30.00
	Michael Kenyon re pavilion website hosting,	
2150	domain name	95.98
2151	S Gregory (Clerks salary Nov 2017, & pavilion items)	280.01
2152	HMRC PAYE Nov 2017	38.60
	I R Thompson re quarry stone (footpath); wild flower seed	767.19
2153		
2154	C Edmondson (pavilion cleaning Nov 17)	40.00
2155	M Illsley (seat maintenance items)	121.24
	Society of Local Council Clerks/ALCC annual subs	
2156	2018	102.00
2157	J Hartley & Sons (grass cutting October 2017)	192.00
2158	Yorkshire Dales Signage & Graphics (2 signs)	108.00
		1,775.02