

**Minutes of a Meeting of
Burton-in-Lonsdale Parish Council Recreation Committee
7.15pm Monday 25th June 2018
Sports Pavilion, Recreation Field, Burton in Lonsdale**

Present: Cllrs Mason and Thompson, Messrs Illsley and Parker (Chairman); 2 members of public.

In Attendance: the Clerk.

Apologies: None.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda

There were none.

2 Minutes and Matters Arising from 2nd February 2018 meeting

The Minutes were approved at the Council's meeting of 22nd February 2018; there were no matters arising.

3 Bookings and Payments

a) Website bookings & payments: progress to update website

The bookings are not as many as same time last year; there may be several reasons for this. It is recognised more marketing may help increase bookings. Further discussion regarding efficacy/necessity of web-based bookings system. Overall, it was thought it would not be beneficial at this stage. Clerk to progress website update with weblinks.

b) Bookings: Feb to August 2018 bookings; future bookings

Clerk reported lower number of bookings; majority from Lunesdale Archers; however, end June sees an event for Refugee Group, and July sees the Fun Run and Cricket events; in August there will be a wedding reception.

It was noted a recent event was held elsewhere, rather than at the Pavilion which could have taken advantage of Recreation Field facilities; enquiries as to reasons to be made to help identify users' requirements.

c) Facility Promotion: raising 'visibility' re potential users: report

See 3a above. Also, an item has appeared in the *Burtonian*. Further inserts to be done by Clerk, as part of on-going promotion.

4 MUGA

Transfer of MUGA floodlights to pavilion supply; power supply box at court entrance
Cllr Thompson reported investigating the cost effectiveness of transferring the MUGA's electricity supply from its own supply to that of the pavilion's in order to save annual standing charges. Thus far, it has been established that a saving of £80 p.a. could be made. Further savings re cost of power to be investigated, including cost of transferring supply (see item 6b below re supply costs).

Other maintenance matters: the replacement of kick boards around MUGA is progressing: 13 of 45 boards have been replaced, and work expected to be completed by the end of July. Volunteer installers include players who use the pitch.

5 Maintenance

a) Pavilion:

Provision of additional items update:

- i. installation of additional external light with movement detector over walkway.

Resolved

Ian Parker to arrange for quote and include facility for additional CCTV point.

5

ii. CCTV upgrade

Resolved

M Illsley to investigate further current provision and report to Cllr Thompson.

iii. installation of cooker point in kitchen

Resolved

To get a quote for installing a cooker point at same time as getting quote for external light.

It was noted that should the cooker point installation be done fire safety work would have to be undertaken beforehand, to make fire proof the kitchen area at an estimated cost of £6,000 to £7,000 which of itself would preclude any cooker point installation.

• inspection and cleaning: report

The Clerk reported the cleaning appears to be satisfactory; a contractor will be cleaning the external window frames and windows this week.

• items for attention: immediate/short/long term, including items recently completed by M Illsley

Mike Illsley cleaned play equipment this week, preparing for re-painting.

Resolved

To ask users to help with cleaning; to put advert in *Burtonian* in October and April.

Mike reported that otherwise, most items now up to date regarding maintenance, with the exception of touching up the paintwork on the play equipment and finishing painting the changing rooms.

It was noted the render on the pavilion's south side is deteriorating; Mike to report on condition and future actions.

• supplies purchases: the Clerk reported only usual items eg refuse sacks purchased.

Resolved

To purchase an additional wheeled bin to replace defunct bin used at MUGA, for cost of £39.99 inc VAT excl. Carriage.

b) Play Area: visual inspection reports, actions; replacement & new items

Cllr Thompson reported inspection reports now updated with items reported and dealt with in recent weeks. The fortnightly inspections continue. It was noted the next annual inspection is due in September 2018.

c) Grass Cutting: 2018 season

The grass cutting continues to be done at a high standard, and preparations for both the Fun Run and Village Cricket match are proceeding to plan re the grass preparation.

Ruts in the running route will be filled in the next few days. Mike Illsley to progress.

d) Bike track, north east corner: maintenance inc grass cutting

A short discussion about length of grass and success of wild flower seed sowing established a grass cut would be done at the end of August, after flowers have set seed.

The grass is being allowed to grow longer on the bike track banks to encourage track users to stay on the track, rather than use un-prepared surfaces. Any large stones found on the track are being moved away (but on-going problem with people throwing stones on to track from time to time).

- e) **Bowling Club**
Mr and Mrs Mason requested help with establishing route of power supply cable between pavilion supply box and the MUGA, which passes near to the Bowling Green boundary, as the Club wishes to do some maintenance work on the boundary. The Club would also like to remove the hedging between the green and the roadside wall, and replace with wooden fencing.
Resolved
Cllr Thompson to assist re establishing route of power supply
Resolved
The Committee gives permission for the Bowling Club to remove the hedging alongside the road boundary wall and replace with fencing.
- f) **Stone wall boundary adj. to road: repairs update**
Repairs to wall near MUGA completed; further repairs to wall near to Play Area to be done. Mike Ilsley/Cllr Thompson to do.
- g) **Field drainage: re-establishment of field drains & provision for outlets to nearby stream; annual clearance of stream**
Ian Parker reported major work was last done about 1981-2, and prior to that in the 1970s. A new drainage scheme would be very expensive. The best that can be done at present is to do small maintenance works.
Cllr Thompson reported work on annual clearance of stream has started and will be on-going.
Cllr Thompson and Mr Burns have found one field drain going across the field to the road, and possibly one other from the MUGA draining into the stream.
It was noted that, since the pavilion was built in 2015, there appears to be poorer drainage of rainwater away from the field (not helped in part by the road surface configuration at a road drain on the road outside the Recreation Field).

6 Finance

- a) **Financial report incl. bookings income**
Income to date is £166; expenditure is £510 which also included play equipment modifications of £200 (grass cutting is not included).
- b) **Electricity tariff: report re FiT for solar pv & air source heat pump**
Cllr Thompson reported that the current electricity supplier is not registered to be a FiT supplier; research to be done as to possible new supplier and tariffs as well as feed in tariffs. He warned that changing supplier may result in an increase in charges, currently at a very low level, which would negate any gains to be had from claiming FiT for the solar panel power generation.

7 Dates, times and venues 2018-19 Recreation Committee meetings

Proposal: October 2018, and February 2019.

To be decided nearer to the time.

Meeting closed at 8.25pm

Signed

Date