

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.00pm Thursday 19th April 2018
Village Hall, Burton in Lonsdale

Present: Councillors Handley, Mason, Salrein, Sedgwick, Shaw, and Thompson.

In attendance: The Clerk

Apologies: PC B Parsons

- 1 **Code of Conduct and Disclosable Pecuniary Interests**
To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items
There were none.

- 2 **Minutes and Matters Arising** of Parish Council Meeting of 22nd March 2018
Resolved
The Minutes of the above meeting were accepted as an accurate record, to be signed at the end of the meeting.
There were no matters arising.

- 3 **Public Questions** or Statements: see attached conditions
Cllr Shaw, referring to recent attempted Greta Heath burglary, drew the meeting's attention to unusual vehicle activity along Barnoldswick Lane on/around the same evening; this will be forwarded to the police for their records.

- 4 **Craven District Council**
Planning Matters
Applications:
2018/19134/HH: 29 Manor Close, Burton In Lonsdale, LA6 3NE
Proposal: Construction of new external chimney stack on rear elevation; removal of existing side elevation chimney stack. Replace existing side elevation window with new external door; replace existing side elevation external door with new window. Replace rear elevation window with bi-folding doors.
Resolved
There were no comments to forward to CDC Planning Department.

- 5 **Finance Matters**
 - a) **Bank balances, including receipts since statement date**
The Clerk reported finance details as per the appendix, noting the details will be updated for the Minutes to include the March statement details.

 - b) **Approval of payments of budgeted and non budgeted items**
Resolved
To approve the payments as per the appendix; cheques to be signed after the meeting.

 - c) **Riverside Land: tree maintenance work**
A contractor's site visit established that there would be approximately two days' work to clear or cut away wood to ensure safety is maintained.
Resolved
To authorise the work to be carried out as soon as possible, the final cost being approximately £300-£350.

6 Items to be included by Clerk in press release

No items.

7 Date, time and venue next monthly Parish Council meeting and Annual Meeting of the Parish Council

Resolved

Full council AGM and ordinary meeting to be held on 7.30pm, Thursday 24th May 2018 in the Village Hall, High Street, Burton.

Finance Committee meeting to be held on 11th May, date and details to be confirmed outside this meeting.

Meeting ended at 7.24pm

Signed

Date

Appendix

April 2018

Bank Balances, including receipts

Current Account at 13.04.18	300.00
Business Reserve A/c at 13.04.18	<u>27,046.70</u>
	27,346.70
Receipts	<u>9,180.73</u>
Nth Yorks PCC Community Safety (footpath) (March)	2,000.00
Burton Community Pub Group (swings)	6,929.61
Burton Village Shop (village projects)	250.00
Interest	1.12
Less unrepresented cheques at 19.04.18 meeting	<u>130.00</u>
	<u>27,216.70</u>

Commitments as at 19th April 2018

Contingency Fund	2,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration (200 +500)	700.00
Safety Notice, grass (106.75) & memorials (850) & 190	696.75
Clerk's Retirement Gratuity provn (3% gross ann salary) at 11/17	2,225.69
Budget remaining (total £15,631 less April payments, excl Pavilion net of VAT)	<u>14,358.21</u>
	<u>19,980.65</u>

General Reserves at 19.04.18

7,236.05

NB Receipts expected in next bank statement:

Council precept 1st tranche by 30 April 8,250.00

Payments for April 2018

2190	YLCA: annual subscription	203.00	pd
2191	J Clarke: community orchard fencing	300.00	pd
2192	Burton Communication Group: annual donation	100.00	
2193	CANX		
2194	previous year's accounts: climbing frame deposit		
2195	C Edmondson: cleaning March 2018	30.00	
2196	Kingsdale Projects: tree work community orchard area	80.00	
2197	Hags-Smp Ltd: play equipment maint. items	108.00	
2198	M. Smith: community orchard grass seed	95.09	
2199	S Gregory: clerk's salary April 2018	155.01	
2200	HMRC : PAYE April 2018	38.60	
2201	C Edmondson: cleaning April 2018	40.00	
		<u>1,149.70</u>	