

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 22nd February 2018
Village Hall, Burton in Lonsdale

Present: Cllrs. Mason, Salrein, Sedgwick, Shaw, Tate and Thompson (Chair)

Apologies: Cllr. Handley

In attendance: the Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

Cllr. Sedgwick declared a potential interest re item 4c(i) Planning Application 2018/18967FUL.

2 Minutes and Matters Arising of Parish Council Meeting of 25th January and Recreation Committee meeting of 1st February 2018

Resolved

The Minutes of the above meetings were accepted as an accurate record, to be signed at the end of the meeting.

3 Public Questions or Statements: see attached conditions

There were none.

4 Reports

a) Police

PC Parsons reported three incidents in Burton since the last meeting:

01/02/18 – A single vehicle road traffic collision (no injuries)

05/02/18 – An abandoned 999 call. Children playing with the telephone

12/02/18 – A member of the public wanting to hand in a rifle

You can also report safety issues under speed concerns on -

www.roadwise.co.uk.

If anyone would like to sign up to Craven Community messaging then

please visit - www.northyorkshirecommunitymessaging.org

If you need help, call North Yorkshire Police on 999 in an emergency or

101 for non-emergencies

b) North Yorks County Councillor: no report

c) Craven District Council

i) District Councillors

Cllr Thompson reported his efforts to establish a broader collection regime re plastics (ie extending the varieties collected). He explained that if there is too much of the wrong sort of plastic in a collection, there are financial penalties for CDC; if a load has too much 'contamination, the load can be rejected, and sent direct to landfill rather than being recycled. The county's new system will sort recyclable materials from general waste.

Resolved

To re-publish in the *Burtonian* the list of plastics currently accepted, together with an explanation of what happens if other plastics are put in bins currently used for types 1 & 2.

ii) Planning Matters

Applications

2018 18967FUL: Conversion of church to 2 no. houses and formation of new car parking spaces; Methodist Church, High Street, LA6 3JU.

David Brown, representing the applicant, reminded the meeting of his report to the annual meeting two or three years ago "Watch this Space"; now the chapel is too big for the current congregation; the plans are to convert the church building only, leaving the School Room for worship and social events. If the application is successful, plans to refurbish the School Room will be drawn up.

The application was considered in detail:

Cllr. Salrein: concerned about size of proposed parking spaces (one space for each two bedroomed property)

Cllr. Tate: concerned about current access to School Room via ramp

Cllr. Shaw: concerned about impact of proposed works during construction period on residents and traffic. Could deliveries be restricted to certain times? Could a traffic management scheme for the works duration be used?

Cllr. Thompson proposed writing to the Planning Dept: "the council has no objection in principle to the application and supports the application. However there are concerns regarding the impact on traffic flow during the works and suggest delivery conditions be applied for the period of construction.

There was further discussion, and Cllr Thompson asked councillors if they would like to submit the above comments. Following a show of hands it was

Resolved

No comments be submitted, as the councillors are happy with the application as it stands.

2018/18953/HH: Replacement domestic outbuilding for utility and hobby use; Caravan, Clay Barn, Bentham Moor Road, Burton-in-Lonsdale, LA6 3LL

It was noted the proposed replacement building is larger than the original.

Resolved

No comments to be submitted.

iii) Parishes Liaison Meeting: Wed 21st March 2018, District

Council offices, Skipton

Noted that Councillors and Clerks are invited to the meeting; Cllr

Thompson noted that it was somewhat reassuring that parishes appear to be dealing with similar problems, and interesting to discuss solutions.

d) Clerk

YLCA; Correspondence

The Clerk reported a preliminary email giving details of the forthcoming local council elections on 3rd May; a poster will be going up inviting enquiries about standing for election and the work involved as a local councillor. Burton in Lonsdale Parish Councillors will be stepping down as a whole before the election; candidates are invited to stand for election for the period 2018-2022.

5 Finance Matters

- a) Bank balances, including receipts since statement date
The Clerk gave details as per the appendix.

- b) Approval of payments of budgeted and non budgeted items
The Clerk gave details as per the appendix.

Resolved

To approve the payments as per the appendix; cheques to be signed after the meeting.

6 World War One Commemoration of end of War

- a) Invitation to village groups to assist with Bonfire Beacon arrangements November 2018.

A preliminary meeting will be held at 7pm on Tuesday 6th March in the Village Hall to discuss the various activities planned for the Commemoration.

It was noted a previous meeting had agreed to investigate the cost of buying a purpose-built beacon for the event; funding may be available from the Village Projects Fund and the Ward Councillors' Fund.

- b) Commemoration village football match 10th November; waiver of hire charge requested.

Resolved

To waive the fee payable by the organisers; the Parish Council will pay the hire charge(s) on behalf of the village.

7 Parish Councillor Reports

- a) Village Hall Committee

Cllr Salrein reported the UCLAN students engaged to study possible improvements to the building did not appear as promised; new chairs (hopefully more comfortable) bought and now in use.

- b) Bentham Common Lands Charity

Meeting not yet held; Cllr Salrein encouraged inclusion of Woodland Trust representative at meeting.

- c) Woodland Trust: no report.

- d) Local Footpath Volunteers

Cllr Thompson reported two small jobs done recently with NYCC Countryside Access Service, outside the Burton Area. The Service has been reminded about supplying materials to re build the steps on the footpath down to Bogg Beck from the High Street.

Cllr Thompson is assisting with designing a digital footpath fault reporting system and encouraged councillors for any comments/suggestions.

The Clerk informed the meeting that the right hand side banking immediately downstream of the footbridge across Bogg Beck is in need of urgent attention; several gabions have been washed away; the earth banking behind has been eroded away; the gabion closest to the bridge has started to break up; if not repaired the footbridge bridge is in danger of being undermined/washed away.

8 Recreation Committee

a) Play Area:

i) Equipment procurement: final selection

Cllr Thompson reported the supplier has been chosen – the new piece of equipment will offer a wide range of activities for children; installation work should start by end March.

ii) inspection reports

Cllr Thompson and Mike Illsley are monitoring play equipment; there doesn't appear to be any further vandalism at present. Maintenance materials are on order.

b) Pavilion: bookings, maintenance, including cleaning

Bookings: low level, due to bad weather, lack of football players. However, should increase as weather improves.

Three security cameras have been installed.

New solar panels with battery storage to generate electricity were installed at the beginning of February; it is hoped to be able to supply power not only to the pavilion for heating and lighting, but also eventually to the all-weather pitch lights.

c) Park Run: proposal to create a regular Park Run on Recreation Field (Saturday mornings).

Resolved

Once plans for the Park Run are clearer, then hire charges will be discussed.

9 Maintenance Reports

a) Village Green, including War Memorial: nothing to report.

b) Riverside Land

Cllr Thompson reported the sign advising no access beyond No. 5 installed recently.

It was commented that the small 'island' in the river close to the bank opposite Nos 1-5 has changed following recent bad weather. It was agreed to monitor changes in the event of further adverse weather conditions.

c) Very Old and Separate Churchyard

Cllr Thompson reported the mower is being serviced ready for the coming season; Clerk to write to Mike Biles enquiring if he will be helping with the grass cutting this year.

d) Street Lighting: no report

e) Public benches

Mike Illsley has re-varnished/painted all the benches on the south side of the village. The remainder (Ireby Road) will be completed by the beginning of Spring.

10 Items to be included by Clerk in press release

Resolved

To report on Cllr Thompson's efforts to broaden plastics recycling in Burton and the Craven area.

11 Meetings dates, times and venues

- a) March 2018 Parish Council meeting

Resolved

To hold the last meeting of the year on Thursday 22nd March at 7.30pm in the Village Hall.

- b) calendar dates for April 2018- March 2019, including Annual Parish Meeting 2018

Resolved

To hold the Annual Parish Meeting on Thursday 19th April 2018, at 7.30pm in the Village Hall.

The Clerk confirmed the list of dates to May 2018 published on the website has been amended. The list for 2018-19 will be published in due course.

Meeting ended at 8.45pm.

Signed

Dated

DRAFT

Finance Sheet February 2018

Bank Balances, including receipts

Current Account at 15.02.18		300.00
Business Reserve A/c at 15.02.18		<u>27,863.55</u>
		28,163.55
Receipts		<u>48.67</u>
RHI payment (6 months)		47.32
Bank interest		1.35
Less un-presented cheques at 15.02.18		20.00
		<u>28,143.55</u>

Commitments as at 22nd February 2018

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
Lych Gate Restoration (200 +500)		700.00
Safety Notice, grass (150, 44.25) & memorials (850) & 190		784.25
Clerk's Retirement Gratuity provision YLCA re-calc at 11/16		2,156.00
Budget remaining inc February payments, excl Pavilion (net of VAT)		<u>5,904.06</u>
		<u>11,544.31</u>
General Reserves at 22.02.18		<u>16,599.24</u>

Payments for February 2018

2171	31.01.18	R.K. & E. Hunter & Son re footpath bridge to Rec Field	1158.00
2172	22.02.18	S Gregory (clerk's salary Feb 2018)	155.01
2173	22.02.18	HMRC re PAYE Feb 2018	38.60
2174	22.02.18	C Edmondson re pavilion cleaning Feb 2018	20.00
2175	22.02.18	Post Office (Yorks Water est to 19 Feb 2018)	97.42
2176	22.02.18	S Handley (print allowance 2017-8)	35.00
2177	22.02.18	M Mason (print allowance 2017-18)	35.00
2178	22.02.18	K Salrein (print allowance 2017-18)	35.00
2179	22.02.18	T Sedgwick (print allowance 2017-18)	35.00
2180	22.02.18	I Thompson (print allowance 2017-18)	35.00
2181	22.02.18	D Tate (print allowance 2017-18)	35.00
2182	22.08.18	T Sedgwick (re mole traps)	31.11
			<u><u>1710.14</u></u>