

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 27th July 2017
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley, Mason, Salrein, Sedgwick and Thompson (Chair); one member of public.

Apologies: Cllrs Shaw and Tate, PC Parsons, M Illsley.

In attendance: the Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items.

There were none.

2 Minutes and Matters Arising of Parish Council Meeting 22 June 2017

Resolved

The Minutes of the above meeting were accepted as an accurate record, and to be signed at the end of the meeting.

Matters Arising:

- Tau Solar Grant funding offer: final proposal for submission.

Cllr Thompson informed the meeting he had written to Tau Solar Ltd, stating the council would like to support all the proposals received by the council, with some amendments, and that the likely shortfall in the total cost would be met from other sources. Tau Solar requested the proposals be forward to them, which happened this week. The All Saints PCC request was not submitted as it was for consultancy fees rather than directly and immediately benefitting the community.

3 Public Questions or Statements

- Clearing of Bentham Common Land area for Community Orchard

Mr Burns confirmed his chainsaw has been repaired and will assist when possible re felling selected trees/chopping wood. Cllr Thompson informed the meeting that the work will continue with Mr Burns' help;

- Hot Air Balloon Launches

It was noted that one launched has been seen thus far this year; payment not yet received; a reminder re launch fees will be sent to the operator.

4 Reports

a) Police: no report

b) North Yorks County Councillor

In Cllr Ireton's absence, the Chairman reported:

- Hazardous Household Waste consultation: responses to be submitted between 10th July and 2nd October 2017
- New Consultation – The North Yorkshire Permit Scheme (NYoPS) closing date 7th August 2017: responses to be submitted directly to NYCC.

c) Craven District Councillors

Affordable Housing: Cllr Thompson reported he has written an article for both the Burtonian and Bentham News (ie Bentham Ward) to see if the ward needs affordable housing through a scheme whereby local communities control the affordable housing. The term 'affordable' housing has widened since it was first introduced and now covers not only making housing affordable through renting

but also through shared ownership. Examples of such provision in Skipton were given. The article invites people to say what they think about the housing needs in the ward. If there is no response the matter will not be taken any further. Cllr. Salrein commented that there may be a need for local respite care now that Harden Ward, Castleberg and Arnleigh Hall (local provision for respite and convalescent care) have closed, citing the former Richard Thornton's School site at the edge of the village as a possible location. This suggestion was noted for future reference.

Planning Matters

2017/18277/TCA: Fell 1 no. Leylandii. Reduce height of crown to 1 no. Birch by 20-25% at 3 South View , Leeming Lane, Burton In Lonsdale, LA6 3LE

Resolved

No objections to the proposed tree works.

d) Clerk: YLCA; Correspondence

There are no specific items to report; correspondence has been circulated via email.

5 Finance Matters

a) Bank balances, including receipts since statement date
The Clerk gave details as per the appendix.

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve the payments as per the appendix.

The Clerk noted the invoice re pavilion cleaning for July has not yet been submitted, and is expected in the next few days.

c) Insurance: proposal to adopt music event 30th September 2017 for insurance purposes

During discussion a number of issues including car parking and camping were highlighted as requiring clarification before offering event insurance. Concerns were expressed regarding the length of the proposed event (1.30pm to 10pm) and the availability of a licensed bar for the same length of time. Clarification is also sought regarding whether the event is being organised for profit, is a private event or for village benefit. If the council decides not to provide insurance cover for the event, the event could still go ahead, if the organisers agree to provide and pay for the insurance.

Resolved

Should the council agree to insuring the event, neither car parking on the field during the event, nor overnight camping to be allowed.

To request a meeting to discuss with the organiser the full arrangements and risk assessment plan before approaching the council's insurer with a proposal to insure the event. Cllrs Thompson and Mason to discuss with Andy Ive, organiser. Decision to be reported outside this meeting.

6 Parish Councillor Reports

a) Village Hall Committee

Cllr Salrein reported the internet facility is now disconnected; the mobile microphone continues to interfere with the plug-in mikes; Clerk to report to Village Hall Committee.

b) Bentham Common Lands Charity

Nothing to report since the agreement to allow the land near the Cart track for the Community Orchard.

c) Woodland Trust: No report.

d) Local Footpath Volunteers

Some work in Bentham was done recently; the major project at Bogg Beck yet to commence.

Cllr Salrein drew the meeting's attention to continuing drainage problem at the junction of Manor Close and High St; this was examined after the meeting; a report will be sent to NYCC Highways.

7 Recreation Committee

a) Play Area inspection reports

Cllr. Thompson attended a play area management training event today; it was very good, giving advice about how to inspect play areas and record findings. Inspection records provide some proof of inspection in case of dispute. Cllr. Thompson undertook to forward his records to the Clerk.

It was noted that the faulty roundabout pedal and climbing frame were dealt with promptly.

b) Pavilion: bookings, maintenance, insurance valuation

It was noted the water taps for the changing rooms have not yet been installed; Cllr. Thompson to pursue the matter.

Bookings are not numerous, however, it isn't a problem at the moment.

c) Permitted activities and insurance cover

Resolved

To ask the council's insurer for a building valuation review and to insure the building for an increase in value, if necessary. If an extra premium is required, this is to be paid.

d) Adoption of Summer Soccer School and Fun Run events as joint activities with event organisers; insurance

The Summer Soccer School event has qualified coaches, and the Fun Run is being organised by a qualified sports lecturer. Risk assessments have been submitted to and accepted by the council's insurer.

Resolved

To adopt both events, insuring both events under the council's insurance.

e) Bike Track: progress report

Cllr Thompson reported the design has been contributed to by local children and parents; as a result, the form has been adjusted, and materials bought to provide a surface for the bikes to use. K. Hunter has assisted doing the earth works. Cllr. Thompson requested re-imburement of the cost of materials, in the region of £600, covering gravel and wild flower seed to be used on the sides of the banks.

Resolved

To reimburse Cllr. Thompson the monies above, on receipt of full VAT invoices for the goods. This to be financed from the recent VAT refund.

f) Fields in Trust registration

The Clerk explained the registration would protect the Recreation Field from being used for buildings such as houses, and depriving the village of a recreational facility. The protection is not given by the 1921 Conveyance. The registration is free of charge.

Resolved

To register the Recreation Field, giving such details as area, sports and recreation activities, and user numbers.

8 Maintenance Reports

a) Village Green, including War Memorial

The bench needs re-varnishing; Cllr Thompson to either arrange, or do work.

b) Riverside Land

A summer inspection, to determine the trees' condition is due.

Resolved

Clerk to photograph and document the major trees for the record.

c) Very Old and Separate Churchyard

The western graveyard's grass (directly south of the church) was cut last week, instead of the grass in the Very Old and Separate Churchyard, due to a misunderstanding re the location.

Resolved

To ask the contractor to cut the correct area, ensuring a map to show location is supplied. To absorb the cost of the area cut in error, should All saints' PCC be unable to contribute to the cost.

Resolved

To include in the same cut the triangle of land on Chapel Lane, next to Lane Head (number 8) Chapel Lane.

d) Street Lighting

The request to remove or change the street light outside 29 High Street has been withdrawn.

e) Public benches

Cllr Sedgwick was thanked for the grass strimming work around the benches on Ireby Road.

Resolved

To obtain quotes for stripping and re-painting the iron seat outside the school. It was noted that several benches are beginning to be in need of re-varnishing.

9 Items to be included by Clerk in press release

None given.

10 Date, time and venue next monthly Parish Council meeting

Resolved

Full Council: Thursday 28th September 2017, 7.30pm. Village Hall

Recreation Committee: Wednesday 9th August, 7.15pm, Pavilion – single item: proposed Music Festival.

The meeting ended at 9.07pm

Signed

Date.....

July 2017

Bank Balances, including receipts

Current Account at 14.07.17	300.00
Business Reserve A/c at 14.07.17	<u>27,851.50</u>
	28,151.50

Includes

Receipts: Bowling Club: rent and water charges	47.48
HMRC re VAT refund	2,177.99
Interest	0.22
Lonsdale Archers re June hire Rec Field	130.00
M Christie re Circuits	20.00
OFGEM RHI	45.75
S Brennand re children's party 29.7.17	30.00
Less unrepresented cheques at 26.07.17	<u>0.00</u>
	28,151.50

Commitments as at 26 July 2017

Contingency Fund	2,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration (200 +500)	700.00
Safety Notice, grass (150, 220.25) & memorials (850) & 190	960.25
Clerk's Retirement Gratuity provn YLCA re-calc at 11/16	2,156.00
Sports Pavilion Maintenance	1,000.00
Budget remaining inc June payments, excl Pavilion (net of VAT)	<u>10,792.18</u>
	17,608.43
General Reserves at 21.06.17	10,543.07

(NB June general reserves = £8,593.61)

Payments for July 2017

2117	YLCA re Play Area Training Seminar 27.7.17 at York	40.00
2118	M Illsley (items re shelves pavilion store room)	62.25
2119	J Hartley and Sons (grass cutting, weed spraying)	360.00
2120	S Gregory (clerks salary July; paper towels for pavilion)	166.87
D/D	Extra Energy: pavilion electricity July 2017	<u>26.67</u>
		655.79