

**Minutes**  
**Burton-in-Lonsdale Parish Council Meeting**  
**7.30pm Thursday 22<sup>nd</sup> September 2016**  
**Village Hall, Burton in Lonsdale**

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**Present:** Cllrs. Handley, Mason, Salrein, Sedgwick, Shaw and Thompson (Chairman); seven members of the public

**In attendance:** the Clerk.

**Apologies:** None.

**1 Code of Conduct and Disclosable Pecuniary Interests**

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

**2 Minutes of Parish Council Meeting of 28<sup>th</sup> July and Recreation Committee meeting of 12<sup>th</sup> July 2016**

**Resolved**

The Minutes of the Parish Council Meeting of 28<sup>th</sup> July and Recreation Committee meeting of 12<sup>th</sup> July 2016 are accepted as an accurate record, to be signed at the end of the meeting.

**3 Matters Arising from the above Minutes, if not on Agenda**

There were none.

**4 Public Questions or Statements: see attached conditions**

**Co-option of Parish Councillor**

Cllr Salrein informed the meeting of someone's interest in being co-opted on to the Parish Council and was requested to inform the person they should apply in writing to the Council, as indicated in previous advertisements.

**Highways Matters**

Mr Burns reiterated concerns regarding the private sign erected on private land opposite Country Harvest, advising HGV drivers *not* to use the A687. The concerns were reinforced by a recent late night incident involving an HGV requiring directions to Bentham, having read the sign at Country Harvest and becoming lost. Mr Burns assisted the driver in turning the vehicle round and giving directions to Bentham. Advice given to Mr Burns: the police be informed, and the sign be reported to CDC regarding planning permission for a roadside sign on private land. The Parish Council wrote to the Parish Plan Group (PPG) requesting the removal of the sign; however no reply received as of this meeting.

There is also a question of liability both for the Parish Plan Group and the landowner on whose land the sign is sited should an accident occur due to driver hesitation at the junction, having read the private sign.

**Resolved**

To write again to Mr Ives, of the PPG, indicating growing concern with the sign's effect on drivers, and highlighting the possible questions regarding legal liability of both the PPG and the landowner.

**Riverside Land: building work at 7 Greta Heath**

Mrs Power explained the work was done following advice from a structural engineer who advised the roof required replacing in total; as the entire roof was to be replaced, it was an opportunity to include further accommodation. Since receiving the Parish Council's letter regarding contractors driving over the Riverside Land to access the property, there have been only two occasions on which this occurred, each being informed to the Parish Council beforehand. She has also been assured by United Utilities that the public sewer is 1.5m (approx 5ft) below the surface and damage is unlikely from vehicles driving over it.

The Chairman thanked Mrs Power and proposed the matter now be closed.

**Resolved**

The matter be closed, as the building work at number 7 is now complete.

**Public Telephone Box: proposal for removal**

John Watson brought to the Council's attention the BT proposal to remove the public telephone kiosk on the High Street, due to low usage. He pointed out that the public telephone's location, opposite the Village Hall where the village's defibrillator is located, is most useful, as mobile telephone signals in the area are unreliable, and a public telephone is required for emergencies, particularly those involving use of the defibrillator.

**Resolved**

To write to Craven District Council Planning Department (as requested by BT) advising the Council's request not to remove the kiosk, as it is required for emergencies, in an area of poor mobile telephone signals.

Two members of the public left the meeting.

**5 Reports**

a) **Police:** no report

b) **North Yorks County Councillor**

- Highways Matters – report by Cllr Thompson.

Cllr Thompson reported on his meeting with Ken Martin of NYCC Highways on 5<sup>th</sup> August, also attended by Cllr Salrein at the start of the meeting. Among the items discussed were flooding at the entrance to Manor Close, car parking on Chapel Lane, Ireby Road and High Street traffic speed and other problems. The only direct NYCC proposal: to request the 34 High Street householder to cut back an overhanging tree to increase visibility for drivers. The householder has agreed and the work will be done shortly.

A further proposal for bollards outside nos 28, 30 and 32 High Street to prevent vehicles mounting the pavement directly outside residents' front doors was rejected following measuring pavement space which showed the remaining width to be insufficient for wheel / push chairs. Other sites were rejected, as the spaces are used for parking.

Cllr. Salrein suggested a sign be put on the railing at the High St/Duke St junction telling drivers not to drive on the pavement; this was rejected as it is thought unlikely that drivers would read such a sign.

The Ireby Road junction with A687 was discussed; no suitable proposal to improve visibility when exiting the Ireby Road emerged.

Cllr. Shaw drew the meeting's attention to the recent re-surfacing work which had covered a number of drain covers; some have been cleared, but some remain covered and should be uncovered as soon as possible to avoid problems with surface water.

Cllr Shaw thanked Cllr Thompson for spending time on the matter.

c) **Craven District Councillors**

Planning Matters

**Application** 15/2016/17321 Tatham House, Low Street  
Replacement Of Old Wooden Garden Shed With New Timber  
Summerhouse/Shed; Construction Of Traditional Stone Patio Around Front  
Of Sycamore Tree; Construction Of Post-And-Rail Fence And Gate Softened  
With Native Hedge To Create Gravelled Parking Area.

**Resolved**

Councillors had no comments to make on the plans as presented.

**Appeal:** 15/2016/16700: 11 Greta Heath re extensions

It appears it is no longer possible for the Parish Council (or others) to make any comments relating to an Appeal. The process now is that the appellant makes a report and neither planning officers nor objectors can make further comments as the appeal procedure is now fast-tracked, following government legislation in 2015. Councillors expressed concern as there is no opportunity to refute incorrect or misleading information, as may be the case in this instance.

**Resolved**

To report concerns regarding the appeal procedure to both the Planning Authority (CDC) and YLCA.

**Decision:** 15/2016/17164: 1 Low Street re tree work: noted

d) Clerk

YLCA: nothing to report

Correspondence: letter from resident re parking issues on Greta Heath, where there appears to be non-resident parking, and a parking space created letting directly into the turning space provided for cars in Greta Heath. During discussion it was thought that creating such a parking space required planning permission/permission from the local Highways Authority.

**Resolved**

To enquire at Craven District Council whether permission is required, copying NYCC Highways.

**6** **Finance Matters**

**a) Bank balances, including receipts since statement date**

The Clerk reported the bank balances as per the Appendix.

**b) Approval of payments of budgeted and non budgeted items**

To approve the August and September payments as per Appendix.

**c) Annual Accounts: conclusion of the 2016 Audit**

The Clerk reported the External Audit Report regarding the 2016 Annual Return has been received and circulated to all Councillors. There are no issues to be resolved.

**Resolved**

To publish Sections 1, 2 and 3 on the Parish Council web page before 30<sup>th</sup> September 2016.

**7** **Parish Councillor Reports**

**a) Village Hall Committee**

Cllr Salrein reported a new film group has been set up by Bill Stringer; films

will be shown monthly between this month and February 2017, with equipment loaned by the National Film Institute, Bradford. This item to be included in the press report.

**b) Bentham Common Lands Charity**

Cllr Thompson reported a meeting of the Trustees has to be convened in order to officially note Cllr Mason's and Bernie Wills' resignations, and Cllr Thompson's and Cllr Tim Stannard's (Bentham Town Council) appointments, and appointment of Tim Stannard as Chairman.

**c) Woodland Trust**

Cllr Thompson had nothing to report save a meeting with a WT representative later in the year, date to be confirmed.

**d) Local Footpath Volunteers: report from David Gibson**

Summary: Manor Close stile replaced with a gate; work on footpath across Frount replacing two ladder stiles with hand or kissing gates; future work: to install a hand gate next to Barnoldswick Lane stile, to make entire route accessible to disabled. Bogg Beck Bridge to have additional step; additional steps up to field required. Volunteers invited to do work. Footpath diversion at Longber Farm in progress. Full report in Appendix 2.

**8 Recreation Committee**

**Play Area inspection reports:** Cllr Thompson handed to the Clerk the hard copies of reports by Cllr. Mason along with his electronic copy of reports made up until this week. He will continue to monitor the play equipment on a regular basis.

**Pavilion: bookings, maintenance, including cleaning, power supplier**

• **Bookings**

Cllr Salrein requested a copy of the current hire prices; Clerk to send by email.

Cllr Thompson reported the bookings and are currently done manually/by email, though the Clerk; payments are cash, cheque or direct into the Parish Council's bank account, using the internet.

• **Maintenance**

Log Book of maintenance items has been started; some items have already been resolved; local corvid population a continuing nuisance, using the veranda seating as a roost and leaving the inevitable bird excrement.

• **Cleaning**

The cleaner has started work; will once a fortnight or as needed basis.

• **Power Supplier**

**Resolved**

Authority be given to Chairman and Clerk to research alternative power supplier and change supplier, if advantageous.

The Chairman noted he had approached the company developing a solar farm to the south of Clifford Hall regarding a contribution to the community.

**9 Maintenance Reports**

**a) Village Green & War Memorial, including access via gravelled path on east side, adjacent to Church grounds**

Cllr Handley reported the seat near the Church has been moved back to the original position; it now needs cleaning and re-varnishing.

It was noted that access through the Church side gate is somewhat restricted as the Harris Garth boundary fence appears to have been moved outward toward the gravel path. See item 9c below.

**b) Riverside Land**

CLr Mason reported small trees/saplings next to roadside wall not cut back;

**Resolved**

To arrange a working party to cut back branches; to include similar trees alongside the Recreation Field roadside wall, obstructing view of road in both directions.

**c) Very Old and Separate Churchyard**

The Chairman noted the annual inspection is now overdue (4 months) and will make arrangements to do the inspection and report as soon as possible.

The Chairman noted the Harris Garth boundary fence has been moved and will make a site visit before the next meeting.

Clerk to confirm terms of Land Registry details regarding the gravelled path on the east side of the Village Green.

**d) Street Lighting**

No issues to report.

**e) Public benches**

It was noted no maintenance has been done this year; iroko wood benches at the Village Green and metal strip bench outside former primary school require attention.

**Resolved**

To inspect the aforementioned benches and organise maintenance work.

**f) Public Footpaths & grass verges**

It was noted the Chapel Lane bank grass is very long, as NYCC no longer cut verges not affecting road visibility.

It was also noted grass is growing into the public telephone box, and should be cut back.

A Greta Heath resident has maintained the grass verge at the entrance to Greta Heath from Burton Hill this year and will be thanked for his contribution to maintaining the village's appearance.

**10 Items to be included by Clerk in press report**

**Resolved**

To include the proposed telephone box removal and the new monthly Film Nights.

**11 Date, time and venue next monthly Parish Council meeting**

Next full council meeting to be held on Thursday 27<sup>th</sup> October 2016, starting at 7.30pm, in the Village Hall.

The meeting closed at 9.02pm

**Signed**.....

**Date**.....

**Appendix 1**

**Bank Balances, Commitments, & Payments September 2016**

**Bank Balances, including receipts**

Current Account at 15.09.16		300.00
Business Reserve A/c at 15.09.16		<u>23,683.09</u>
		23,983.09
Less unrepresented cheques at 15.09.16		-888.69
receipts included:		
	Ingleton AFC	80.00
	Interest	1.13
		<u>23,094.40</u>

**Commitments at September 2016**

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
	Lych Gate Restoration (200 +500)	700.00
	Safety Notice, grass (150, 350) & memorials (850) & 190	1,540.00
	Clerk's Retirement Gratuity provn YLCA re-calc at 11/14 (£564 not reallocated)	1,898.00
	Sports Pavilion Maintenance Fund (£1,000 pa, Minute 7e 28 Nov 2013, £644.25 insurance)	2,644.25
	Budget remaining inc Aug & Sep payments (net of VAT)	10,797.00
		<u>19,579.25</u>

**Payments August and September 2016**

2028	Horton Landscaping Ltd June grass cutting	372.00	Presented
2029	Horton Landscaping Ltd July grass cutting	510.00	Presented
2030	Post Office (re Yorkshire Water)	63.76	Presented
2031	I R Thompson re towel holders for pavilion	136.85	
2032	S Gregory Clerks salary, August 2016	155.01	Presented
2033	HMRC PAYE	38.60	Presented
2034	ENW Ltd : reconnection BCSA supply	764.77	Presented
2035	Horton Landscaping Ltd August grass cutting	540.00	
2036	PKF Littlejohn LLP re annual return external audit	480.00	
2037	Gregory & Co re broadband and email service (3 months)	36.00	
2038	I R Thompson re items for pavilion and football pitch	14.66	
2039	S Gregory (clerk's salary, office supplies, etc)	338.50	
2040	Wicksteed Leisure Ltd re play area annual inspection	85.20	
2041	Post Office (re HMRC PAYE Sep 2016)	38.60	
2042	C Edmondson re cleaning Pavilion	30.00	
		<u>3,603.95</u>	

presented cheques account for: 1,904.14  
amount remaining to be paid: 1,699.81

**Appendix 2**

Footpaths Report from David Gibson.

Thanks to local public pressure the dangerous stile at the end of Manor Close where the footpath crosses the stream has been replaced with a gate. The work was done by Countryside Volunteers, from Burton, registered with North Yorkshire County Council, working under the supervision of the county ranger. Due to the cutbacks on both staff and materials Catherine Smith is now one of only two rangers working on the ground and covers about half the county outside the National Parks. It is unlikely we will see her in the area in the near future.

Work is also being carried out on the footpath from Ingleton Road to Barnoldswick Lane. Contractors are replacing two ladder stiles with hand gates or kissing gates. A handgate is also being put in alongside the heavy iron gate in the fence before the stile into Barnoldswick Lane. Unfortunately the stile cannot be replaced at this time but the improvements do provide a stile-less route for the less able. I hope that the Bogg Footbridge will have an additional step added on the far side from the village. If this is not included the Parish Council may wish to authorise the volunteers to put one in. I would also like to have steps in the climb up from Bogg Bridge on that side but I think the volunteers would like a supervisor on that one. The end of the path nearest Ingleton Road is becoming overgrown and anyone with a strimmer and spare half hour would be welcomed to clear it.

The diversion at Longber Farm has still not been confirmed because it has not yet been completed by the applicant for the diversion. Going west once it enters the farmyard it turns sharply to the right (north) and climbs a steep bank before running uphill between an overgrown hedge and a soil bank, these restrict the width of the path and make it difficult to use. I understand the County Rights of Way Section is taking this up with the owner.

David Gibson  
Craven Ramblers Footpath Officer