

Minutes
Burton in Lonsdale Parish Council Meeting
7.30pm Thursday 27th September 2018
Village Hall, Burton in Lonsdale

Present: Cllrs. Mason, Salrein, Sedgwick, Shaw, and Thompson (Chair); 3 members of the public

Apologies: Cllrs. Handley and Tate.

In attendance: the Clerk.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items. There were none to record.

2 Minutes and Matters Arising: Parish Council Meeting 26th July 2018

Resolved

The Minutes of the above meeting were accepted as an accurate record, to be signed at the end of the meeting.

Matters Arising: none were raised.

3 Public Questions or Statements: see attached conditions

There were no public questions or statements.

4 Reports

a) Police: no report received.

b) North Yorks County Councillor

The Chairman had recently visited Cllr Ireton; there was no report.

Highways: Vehicle Activated Signs (VAS)

A letter received today from the Chairman of the Transport, Economy and Environment Overview and Scrutiny Committee (TEE OSC) detailed the outcome of the VAS review further to the report being submitted to the County Council's Executive on 25 September 2018. It is likely that Parish Councils will be able to put up VAS themselves, under supervision from NYCC Highways. If and when it happens, the matter will be discussed at a Parish Council meeting

c) Craven District Councillors

Planning Matters (*to note only; comments deadlines have passed*)

2018/19585/TCA: Fell 1 no. Hornbeam

3 Low Street, Burton In Lonsdale, Carnforth, LA6 3LF *Approved*

2018/19587/HH: Retrospective application: creation of raised area to front of

4 Greta Heath to form level garden area *Awaiting decision*

Two members of the public raised concerns regarding the application: application details vs. actual development; the structural integrity; the materials used; possible contravention of property deeds specification in the original development of Greta Heath.

The application was discussed by councillors.

Resolved

1. This retrospective application, as it stands, should be refused as it does not reflect accurately the structure built.
2. A structural inspection of the works should be carried out to establish if the structure is safe.
3. If the application is recommended for approval, Councillor Thompson or Brockbank is requested to call it in to committee and arrange a site visit.

cont'd/...

2018/19652/TCA: Fell T1, T2 T3 - Leylandii

16 Low Street, Burton in Lonsdale, LA6 3LF *Awaiting decision*

There were no comments.

d) Clerk

YLCA: nothing to report; however see NALC update of Standing Orders.

Correspondence, including:

GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION
PLANNING CONSULTATIONS

<https://www.gov.uk/government/consultations/permitted-development-for-shale-gas-exploration>; closes 25th October 2018

Concern was expressed at the apparent doing away with local consultation.

Resolved

To delegate Cllr Thompson and the Clerk to respond to the consultation, as it is important not to lose the right to comment on planning applications.

GREEN PAPER FOR ADULT SOCIAL CARE AND WELL-BEING
consultation (noted, as closed 12th September 2018).

NALC update of Standing Orders

Resolved

To adopt the revised model of Standing Orders, amending to suit this Parish Council where necessary.

e) Richard Thornton School Site Development

The Chairman reported a public meeting held in August was very well attended, the main conclusion of which was that the community wishes to be involved in any future development of the site. It is noted the site has since been re-offered on the open market. A survey will be circulated via the *Burtonian* with extra copies available for non-residents to complete if interested. Feedback from the questionnaire will be made available.

5 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk circulated details of bank balances and commitments to councillors prior to the meeting (see appendix); the figures were read to the meeting.

b) Approval of payments of budgeted and non budgeted items

Resolved

To approve payments as per appendix; cheques to be signed after the meeting.

c) World War One Commemorations: football match insurance; purchase of supporting items

Resolved

To adopt the event; to provide insurance cover, and to assist with purchase of supporting items.

6 Parish Councillor Reports

a) Village Hall Committee

Cllr Salrein reported no meeting has been convened as yet; new door with a window has been installed between kitchen and main hall.

b) Bentham Common Lands Charity

The Chairman reported no meeting has been convened; the BCLC Chairman has intimated that the Woodland Trust representative is unlikely to attend.

c) Woodland Trust: no report. However, it is noted WT has felled several ash trees showing signs of ash die back disease. Work not yet complete.

d) Local Footpath Volunteers

No work has been done recently as NYCC has just one person co-ordinating all activities for the whole of North Yorkshire, which gives rise to difficulties scheduling work using volunteers.

7 Recreation Committee

a) Play Area inspection reports

The Chairman reported that recent visual inspections have been done and no problems appear to have arisen. It was noted the annual safety inspection will be on Tuesday 2nd October. Cllr Mason will endeavour to attend; otherwise the Clerk will be present.

b) Pavilion: bookings, maintenance, including cleaning

The Clerk reported bookings during the summer were mainly the Lonsdale Archers; the major event was a wedding held over August Bank Holiday weekend, which was very successful with the organisers providing catering, the marquee, etc.). The happy couple were most appreciative of the Council's assistance in providing the venue, which helped their wish to celebrate using local facilities and businesses.

Public toilets: Just two offers to unlock/lock a toilet during the summer. On this basis, it was considered too much of a burden for just two volunteers and did not go ahead during the summer.

c) Field: request to hold drone flights from Rec. Field

A local resident has requested permission to conduct drone flights on the Recreation Field, adhering to CAA conditions.

A discussion included concerns regarding adherence to CAA rules, residents' privacy, and possible charges for use.

Resolved

To invite the resident to the next meeting to discuss the matter.

d) WW 1 Centenary Commemoration football match 10th November

See item 5c above. It was also noted there will be no charge for use of Field and Pavilion.

8 Maintenance Reports

a) Village Green, including War Memorial preparations for 11th November

Mike Illsley has removed the two benches for maintenance which will be completed by mid October; there will be a stand next to the War Memorial, displaying knitted poppies for the Commemoration.

Mike Illsley was thanked by councillors for his voluntary work.

b) Riverside Land: nothing to report.

c) Very Old and Separate Churchyard

The grass has been cut; Mrs Fisher has requested the grass triangle between Lane Head and the Churchyard wall be cut before the end of the season.

Resolved

To ask the contractor to cut the area as soon as possible.

d) Street Lighting: nothing to report.

e) Public benches

See Item 8a above. The seat outside the school has been re-painted. The councillors thanked Mike Illsley.

9 Items to be included by Clerk in press release

Resolved

To report the School Site development questionnaire as detailed in item 4e.

10 Date, time and venue next monthly Parish Council meeting

Resolved

Full Council meetings: 25th October and 29th November; Recreation Committee meeting 16th October; the finance committee budget meeting date to be confirmed later.

The meeting closed at 8.50pm.

Signed.....

Dated

Finances for September 2018

Bank Balances, including receipts

Current Account at 14.09.18		300.00
Business Reserve A/c at 14.09.18		31,194.21
		31,494.21
Receipts	1,064.84	
Wray FC	30.00	
OFGEM RHI payment to 21.08.18	103.51	
Hire of pavilion	30.00	
Interest	1.33	
NYCC Locality Grant re WW1 Commemorations	900.00	
Less: unpresented cheques at 27.09.18 meeting	-1,312.85	
		32,807.06

Commitments as at 27th September 2018

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
Lych Gate Restoration (200 +500)		700.00
Safety Notice, grass (106.75) & memorials (850) & 190		696.75
Clerk's Retirement Gratuity provn (3% gross annual salary) at 11/17		2,225.69
Community Orchard Project: remaining costs		1,340.00
Budget remaining at 27.09.18		5,970.33
		12,932.77

General Reserves at 27.09.18 19,874.29

	<u>VAT</u>	<u>Gross</u>
<u>Payments September 2018</u>		
2442 TOFFS CO LTD re football shirts Commemoration match	116.90	711.20
2243 TOFFS CO LTD re football shirts Commemoration match	13.75	82.51
2244 Burton in Lonsdale Village Shop re pavilion supplies	6.67	40.02
2245 Fields in Trust annual subscription		50.00
2246 NYCC re street light lantern masking	14.94	89.66
Gregory & Co broadband July-Sep 2018 @		
2247 £14.00/month		42.00
2248 S Gregory Clerk's Salary and expenses Sep 2018		257.66
2249 HMRC PAYE September 2018		39.80
2250 M Illsley re maintenance items	8.40	50.41
		1,363.26