

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 28th February 2019
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley, Mason, Salrein, Sedgwick, Shaw, and Thompson (Chair); one member of public.

Apologies: Cllr. Tate.

In attendance: the Clerk.

1 Code of Conduct and Recording of Disclosable Pecuniary Interests

To record Councillor's Disclosable Pecuniary Interests relating to this Agenda and any changes since the previous disclosure to Craven District Council
There were no Interests to declare.

2 Minutes and Matters Arising of Parish Council Meeting of 24th January and Recreation Committee meeting of 21st February 2019

Resolved

The Minutes of the above meetings were accepted as an accurate record, to be signed at the end of the meeting.

Matters Arising

- On street parking: NY Police left letters on vehicles illegally parked, and a copy of the letter in the Village Shop window. Cllr Salrein commented it seems to have had little effect and would endeavour to pursue the matter privately, as all efforts by the Parish Council thus far have come to nought. Clerk to request the NY Police to monitor.

- Street light, 6 Duke Street: the Chairman discussed the removal of the light with resident; the resident will contact the Council if he wishes the light to be removed.

3 Public Questions or Statements: see attached conditions
There were none.

4 Reports

a) Police: no report

b) North Yorkshire County Councillor

- Request for NY Highways to provide either a mirror or a warning sign for the off-set junction
The Chairman reported a request to install a mirror or warning sign at the Leeming Lane/Chapel Lane junction has, thus far, not produced a response. Clerk to investigate.

- Vehicle Activated Signs: progress report
Following an enquiry via YLCA, several parish councils have contacted this council with their experiences regarding VAS installation. Quote for renting a VAS in the first instance not yet sought; Clerk to follow up.

- Longber Footpath report
The Chairman has not yet had the opportunity to speak to the land owner and will attempt to do so in the very near future. Clerk to circulate copy of map showing 2013 footpath diversion for councillor's information.

c) Craven District Councillors

- **Planning Matters: Permissions noted:**
2018/19993/HH Pergola At Longber Barn, Longber Lane, Burton In Lonsdale.

2018/19955/FUL and 2018/19956/LBC Subdivision of 6-bed Grade II listed dwelling to 1 No. 3-bed property and 1 No. 1-bed flat including internal and external alterations.

Councillors expressed disappointment that their comments regarding parking were not acted upon, and concern that on street parking at the location would exacerbate existing parking issues.

There were no applications for consideration.

- **Community Safety Hub initiative re on-line safety**
The Community Safety Hub is working with an officer from a national bank whose primary role is to promote how to shop online safely and can give a talk, lasting about 1 hour about various aspects of going online safely.
Resolved
To invite a speaker to talk about digital on-line safety at the Annual Parish Meeting (date to be confirmed); to publicise in the *Burtonian*.
- **Parishes Liaison Meeting 27th March 2019: invitation for discussion items**
The Chairman advised Councillors wishing to table item(s) for the meeting to contact the Clerk in the first instance.

d) Clerk

The Clerk reported a successful litter pick at the beginning of February; approximately 20 bags of litter were collected from roadsides around the village. Disappointingly, litter started to reappear almost immediately afterward. However, the council is very grateful to volunteers who collect litter on a regular basis throughout the year.

YLCA: items circulated via emails; nothing to report.

Correspondence: items circulated via emails; nothing to be raised at this meeting.

5 Finance Matters

- a) Bank balances, including receipts since statement date
The Clerk circulated details of bank balances and commitments to councillors prior to the meeting (see appendix); the main figures were read to the meeting.
- b) Approval of payments of budgeted and non budgeted items
Resolved
To approve payments as per appendix; cheques to be signed after the meeting.
- c) Proposal to release £500 set aside for Lych Gate repairs to the general fund
The Chairman proposed to release the £500 set aside for several years, but not used, as it is likely care of the Lychgate will pass to the owner of Harris Garth.
Resolved
To release the commitment of £500 and add to General Reserves

6 Parish Councillor Reports

- a) Village Hall Committee
Cllr Salrein reported it appeared the building was being surveyed; there will be a meeting to discuss proposals to build an addition to house toilets.
- b) Bentham Common Lands Charity
There has not yet been a meeting as there are difficulties getting a mutually

convenient date.

c) Woodland Trust

Cllr Salrein's communications with the Woodland Trust have revealed the WT considers the Mill Hill area to belong to it, rather than leased to it, and that its name is Greta Wood whereas it should go by the name of Mill Hill Wood.

Resolved

Clerk to write to Woodland Trust, clarifying the above points for the record.

d) Local Footpath Volunteers

The Chairman reported two trees that fell down in Clifford Wood have been cleared to allow footpath access.

The Clerk drew to the meeting's attention that a large fallen tree further west, previously supported by neighbouring trees and prevented from blocking the footpath, now requires attention to remove it from blocking the footpath.

Resolved

The Chairman will inspect and report course of action to be taken.

Clifford Wood footpath stile into field repaired shortly after last meeting, for which the council thanked the LFV.

7 Recreation Committee

a) Grounds and Outdoor Equipment: inspection reports; maintenance

The Chairman reported visual inspections have been carried out on a regular basis and all equipment appears to be in good condition. The Council noted and thanked Mike Illsley for the work done to re-paint parts of the Pavilion, the gates, seats, etc.

b) Pavilion bookings, maintenance and cleaning

The Chairman reported bookings reasonable for the time of year; in addition, Westhouse Young Farmers Club have booked an evening at the Pavilion with a view to using it on a regular basis, following the permanent closure of Westhouse Village Hall.

The Chairman informed the meeting of the fire safety advice received from CDC re a cooker installation, namely if the cooker is not a commercial size, the fire safety precautions are more straight forward, eg provision of ventilation, a fused power supply; not necessary to have fireproof door/shutter.

Resolved

To get a quote for installing a cooker power supply

Cllr Mason further proposed and it was

Resolved

The £500 added to the General Reserves be set aside to pay for the cooker installation costs.

c) Recreation Field bookings: request to use Field and Pavilion for Burton Bash Saturday 31st August; request for council's insurance cover provision for event Ian Parker was invited to briefly described the proposal to Councillors.

The event will be on Saturday 31st August between 7 and 11pm; setting up would start either the Wednesday or Thursday before; clean-up and taking down of marquee would be finished by the Tuesday/Wednesday after.

Resolved

The Parish Council gives permission for the event to take place and, subject to the Council's insurer's approval of the arrangements, will adopt the event for the purposes of providing insurance for the community event.

8 Maintenance Reports

a) Village Green, including War Memorial

No items to report; it was noted permission has been granted to fell the Irish yew trees on the north side of the church.

b) Riverside Land: nothing to report.

c) Very Old and Separate Churchyard (VOSCY)

CLr Salrein reported vegetation overhanging the road from the inside the VOSCY and should be removed as soon as possible to avoid damage to passing vehicles.

Resolved

The Chairman undertook to visit the site and deal with the vegetation if it originates from inside the VOSCY.

d) Street Lighting: nothing to report.

e) Public benches: nothing to report.

Councillors noted and thanked Mike Illsley and Andrew Carter for their work.

9 Items to be included by Clerk in press release

Resolved

To report the Community Hub initiative talk about online safety, date to be confirmed.

10 Date, time and venue next monthly Parish Council meeting

Resolved

Thursday 28th March 2019, starting at 7.30pm, in the Village Hall.

Meeting ended at 8.30pm.

Signed

Dated

Appendix

February 2019

Bank Balances, including receipts

Current Account at 15.02.19		300.00
Business Reserve A/c at 15.02.19		<u>35,610.84</u>
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Receipts	<u>274.51</u>	
Interest (1 month)	6.19	
Donation re bench for Community Orchard	268.32	
Less: unpresented cheques at 28.02.19 meeting	<u>0.00</u>	
		<u>35,910.84</u>

Commitments as at 28th February 2019

Contingency Fund (raised to £5000 per resolution 12/11/18)	5,000.00	
Very Old and Separate Churchyard:		
Lych Gate Restoration (200)	200.00	
Safety Notice, grass (106.75), memorials (400), 190	696.75	
Clerk's Retirement Gratuity provn (3% gross annual salary) at 11/17	2,225.69	
Community Orchard Project: remaining costs	1,092.50	
Budget remaining at 28.02.19	<u>2,503.48</u>	
	<u>12,718.42</u>	

General Reserves at 28.02.19

23,692.42

Payments February 2019

	<u>VAT</u>	<u>Gross</u>
2283 J Clarke re new bench in Community Orchard	53.67	321.99
2284 I R Thompson re CCTV cable ducting	18.51	111.02
2285 S Handley (print allowance 2018-9)		35.00
2286 M Mason (print allowance 2018-19)		35.00
2287 CANX		
2288 T Sedgwick (print allowance 2018-19)		35.00
2289 I Thompson (print allowance 2018-19)		35.00
2290 D Tate (print allowance 2018-19)		35.00
2291 WEL Medical re defibrillator battery repl'ment	32.99	197.94
2292 Richard Simmonds re pavilion window cleaning		17.00
2293 Multimedia re laptop cleanup and upgrade	12.00	72.00
2294 C Edmondson: Pavilion cleaning Feb. 4.5 hrs		45.00
2295 S Gregory Clerks Feb salary, expenses	0.72	163.96
2297 Yorkshire Water (8 Nov to 21 Feb)		<u>168.91</u>
		1272.82