

## Minutes

### **Burton-in-Lonsdale Parish Council Recreation Field Committee Thursday 7.30pm, 27<sup>th</sup> February 2020 Sports Pavilion, Recreation Field, Bentham Moor Rd, Burton in Lonsdale**

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#### **1 Code of Conduct and Disclosable Pecuniary Interests**

To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda

There were none to record.

#### **2 Minutes and Matters Arising from 31<sup>st</sup> October 2019 meeting**

The Minutes of 31<sup>st</sup> October 2019 were approved at the full council meeting of 28<sup>th</sup> November 2019.

There were no matters arising.

#### **6 e) Field drainage: inspection report; recommendations**

M Fawcett of Percolation Services Ltd made two visits to the Recreation Field, accompanied by M Illsley. He gave a report about the current state of drainage and possible remedies. The flooded/saturated pitch area is due to the catch pit in the wooded area (south east corner of Field) overflowing, due to a build up of leaf litter, silt and other debris. Also the 4" diameter exit pipe is of insufficient capacity to drain rainwater run-off efficiently. He recommends one or a combination of the following options, which are not definitive:

- i) pipe the flow from above the wooded area down to the boundary with the road.
- ii) Cut an open trench from the catch pit all the way to the rough ground then create a low maintenance entry point for the water to enter into a 6" diameter pipe through to the road boundary (this is the most economic option).
- iii) Re-pipe from the catch pit, which will require regular maintenance.

The actual design depends on the pipe size at the road boundary.

Also recommended: to raise the ground level at the car park entrance to 'turn' the water coming down the hill away from the car park entrance.

#### **Resolved**

In principle to take action to reduce/eliminate excess surface water from the Recreation Field, possibly using one or a combination of the methods above, and to conduct more regular maintenance work on the catch pit and grid drain.

Further to the above, it was noted the roadside drain east of the Field entrance (draining water from Jinglyng Gill, on private land) has been cleared by North Yorkshire Highways in the last fortnight; a lot of debris had collected at the drain entrance, as the trash gate has disappeared. On advice from North Yorkshire Highways, the Clerk has spoken with the landowner, suggesting the trash gate is replaced as soon as possible.

The Chairman thanked M Fawcett for coming to the meeting and for his advice. The Clerk was asked to contact the landowner, and thank them for their help in the matter.

M Fawcett left the meeting.

#### **3 Bookings and Facility Promotion; Finance**

##### **a) Financial report incl. bookings Jan-Aug 2020**

Finance: the Clerk reported that, to date, receipts and payments for the

Pavilion and Recreation Field excluding grass cutting, are almost equal. The grass cutting costs are considered separately, as they would be incurred even if the Pavilion had not been built. Thus the objective of breaking even is being achieved.

Bookings: there are regular bookings from two groups, with the possibility of a third regular booking starting in May.

It was commented that users continue to adjust the wrong room thermostat for warmth; Clerk to label thermostats accordingly.

b) Electricity Renewable Heat Incentive (RHI); Feed in Tariff (FiT)

i) FiT (solar panels): application January 2019 was formally registered January 2020, running for 20 years until January 2039. Payments will be backdated until January 2019 (the export tariff is 5.38p per kWh, and the generation tariff is 0.35p/kWh, producing approx £160 p.a.

ii) RHI continues to make payments and produces approx £200 p.a.

c) Power supply: supplier review 1<sup>st</sup> April 2020 onward

The Clerk informed the meeting the current supplier's contract is due to expire early April 2020. The Clerk will research the market for an equivalent supply tariff and inform the committee of the outcome.

#### 4 MUGA

a) Lighting power supply: replacement with card operated secure unit  
The token-operated unit was flooded in the recent bad weather; it will be repaired once the weather permits. Once the unit is working, research into a new unit will be undertaken.

b) Replacement boarding

The Chairman informed the meeting that approximately 12 man days will be required to put the new boarding up (with 3 or 4 people, it would take 4 or 3 days); all that is required is a few days of dry weather. The work may be done in April.

#### 5 Defibrillator Provision

a) Inspection report

Cllr Mason and M Illsley have visually inspected the cabinet and kit and all appears to be in order.

**Resolved**

To create an inspection log sheet which can be completed for records.

Cllr Mason to continue visual inspections to end June 2020, and M Illsley to take over visual inspections between 1<sup>st</sup> July and 31<sup>st</sup> December 2020.

b) Awareness event 15 Feb 2020: report

The Clerk reported a successful event; at 17, the number of attendees was not as expected, probably due to location and very poor weather. The Clerk suggested a further awareness event, later in the year, based at the Village Hall. Also suggested: a separate session for the Stay and Play Group (paediatric CPR), and possibly village groups, if requested.

**Resolved**

To investigate holding a further awareness event later in the year.

#### 6 Maintenance

a) Pavilion:

i. Maintenance items: immediate/short/long term, incl. gents toilets lighting & items recently completed by M Illsley

Most items are up to date (further reminder to electrician re gents' toilets light).

The Social Room will have a re-paint about Easter time; the option of a dado rail to stop charrs marking the walls) will be considered.

- ii. Inspections incl. water supply: Hero Renewables (supplier) review  
Cllr Thompson reported that, as yet, a review re the air source heat pump system has not been received; he will pursue.

Water supply: investigations to locate the leak are on-going. A number of options are available: to continue spot-digging, investigating joints; to lay a new pipe or to install new supply and meter at the Recreation Field gate entrance.

**Resolved**

Clerk to enquire as to cost of new supply and meter and report findings.

It was noted that today's water supply meter reading is 1427, which will be submitted to the supplier.

- iii. Installation of cooker: proposal for kitchen hatch; fire safety: risk assessment

**Resolved**

The Clerk to request a Fire Service inspection with a view to obtaining recommendations for signing and other fire safety measures.

- b) Play Area: visual inspection reports; maintenance report; additional play equipment for 0-5 year olds: progress report  
M Illsley reported some re-painting is required for the current equipment. The new equipment for the 0-5 year olds has been ordered; the deposit will be paid imminently.

- c) Picnic tables: proposal for circular table(s).  
M Illsley will research types and prices and report to the Committee.

- d) Outdoor Gym: visual inspection report  
The equipment appears to be in good working order. Some re-touching of the paintwork is required and will be done in the near future.

- e) Field drainage: inspection report; recommendations: see above

- f) Recycling bin: purchase proposal  
**Resolved**  
Clerk to purchase blue wheeled bin for recyclable waste.

- g) Grass Cutting: 2020 season proposal  
The contractor has a new machine that mulches the grass cuttings. This should reduce the amount of cuttings taken off the field. Only the grass cuttings from the cricket square will be removed. The contractor has suggested a moss treatment for the summer; health and safety issues (if any) to be investigated before agreeing to treatment.

- h) Bike track: maintenance report  
The Clerk inspected the track following the bad weather; the dip at the south end had filled with water.

**Resolved**

To install a drainage pipe at the same time as the drainage works in item 6e; to monitor in the meantime.

- i) Stone wall boundary adj. to road (excl Bowling Club boundary)  
Ivy has overgrown some sections.

**Resolved**

Ivy to be removed. M Illsley to report.

**7 Dates, times and venues 2020 Recreation Committee meetings**

Proposal: 25<sup>th</sup> June, 22<sup>nd</sup> October 2020 & 25<sup>th</sup> February 2021

The above dates to be confirmed outside the meeting.

Meeting closed at 8.40pm

**Signed**.....

**Dated**.....

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