

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 28th July 2016
Village Hall, Burton in Lonsdale

Present: Cllrs. Handley (after 8pm), Mason, Salrein, Sedgwick, and Thompson (Chairman); County Cllr. David Ireton and 8 members of the public

In attendance: the Clerk.

Apologies: Cllr. Shaw, PC Barbara Parsons.

1 Code of Conduct and Disclosable Pecuniary Interests

To record any Councillor's Disclosable Pecuniary Interest relating to this Agenda's items

There were none.

2 Minutes of Parish Council Meeting of 23rd June 2016

Resolved

The Minutes of the Parish Council Meeting of 23rd June 2016 are accepted as an accurate record, to be signed at the end of the meeting.

3 Matters Arising from 23rd June 2016 Minutes, if not on Agenda

There were no matters arising.

4 Public Questions or Statements

Highways Matters

Mr A Burns raised the matter of parking along the High Street and Chapel Lane, enquiring if a North Yorkshire Highways representative has visited the village yet and made recommendations.

The Chairman reported NYCC representative, Ken Martin, will be visiting Burton on Friday 5th August, and the Chairman will accompany him around the village to highlight the various parking and other traffic problems, to give an overview of village traffic conditions and problems; the Chairman undertook to report back to the council the results of the meeting. He also reported NY Police has not changed its views regarding traffic regulation in / through Burton.

Mr Burns suggested the police should be involved to enforce the law.

A copy of the Parish Council's letter sent to NYCC Highways was not sent to the police as originally agreed and will now be sent.

As well as the parking issue, Mr Burns raised the matter of the private sign at the A65/A687 junction, 'advising' heavy goods vehicles of the A687's unsuitability. As stated at a previous meeting, it is thought the sign may be illegal, and a request to remove the sign should be made as there are grave concerns regarding safety (drivers' hesitation at the junction when considering sign wording, mis-direction of local goods traffic going to Bentham, which could impact on local businesses both in Burton and Bentham, etc).

Resolved

To contact the Parish Plan Group, responsible for the private sign, with a view to removing the private sign.

Riverside Land

Mr K Dodgson queried the delay in sending a letter to Mr and Mrs Power of 7 Greta Heath regarding access to the property over the Riverside Land, relating to the current building works at the property. The Chairman firmly disagreed with Mr

Dodgson's comments, citing the Council's undertaking to write the letter, which was sent within one week of the last meeting. There followed a lengthy discussion as to whether the resident has the right to go over the Riverside Land, and Mr Dodgson requesting the Parish Council stops activity he considers to be outside of the current agreement between the Parish Council and Mr and Mrs Power and amounts to trespass. The law regarding property maintenance rights will be researched by the Clerk. The Chairman closed the item as it was evident the matter could not be resolved quickly within the timescale of the current meeting. He proposed and it was **Resolved**

This item be placed on the September meeting, and allow Mr and Mrs Power the opportunity of responding.

5 Reports

a) **Police**

There was no report for Burton, save that an enquiry regarding a missing person was made last month.

b) **North Yorks County Councillor David Ireton**

Cllr. Ireton reported that NYCC is putting more money into broadband connectivity in the county; however, the additional funding will not improve remote rural areas' connectivity.

Highways matters: please see Public Questions and Statements item above.

c) **Craven District Councillors**

Planning Matters

Consultation on emerging preferred housing sites in Craven's draft Local Plan 22nd July to 19th August 2016

The Chairman (as a District Councillor) reported the publication of the second draft of the Local Plan which gives a final opportunity to comment on the proposals for development in Burton until 2032.

- The main change from the earlier plan was the withdrawal of site BU013, off Brookland, for reasons summarised:

Site is severely constrained by lack of access, fluvial flood risk and the potential negative impact on the conservation area and listed buildings

There had been several objections from residents, detailed in the report, now in the Parish Council's records for future reference.

Further, the site of the former Richard Thornton's School (BU012) is now included in proposed development land (class C3 residential).

Finally, the BU001 site, off Ireby Road remains in the plan.

Comments invited from councillors and the floor demonstrated great concern regarding the poor access from the Ireby Road to/from the A687, together with lack of pedestrian walkway along Ireby Road itself.

Resolved

To inform Craven District Council of the Parish Council's concerns regarding impact on road safety of proposed site off Ireby Road.

15/2016/16790: Noted: Decision re Application to remove condition 7 of original planning permission (5/15/128) and allow unrestricted occupancy of both properties – Sycamores and Beeches Cottage, Barnoldswick Lane, LA6 3LZ: **refused**

d) **Clerk**

YLCA: correspondence has been circulated to Councillors.

Correspondence: has been circulated to Councillors: no items requiring

action.

6 **Finance Matters**

a) **Bank balances, including receipts since statement date**

The Clerk reported the bank balances as per the Appendix.

b) **Approval of payments of budgeted and non budgeted items**

Resolved

To approve the July payments as prepared by the Clerk, as per Appendix. The Clerk requested authority to pay the grass cutting contractor for the July grass cuts as the invoice, for an estimated £450, including additional work to original tender, would arrive shortly, and the Council would not be meeting until the end of September to authorise payment.

Resolved

Clerk to prepare payment for July grass cuts when invoice received.

c) **Annual Return 2016**

The Clerk reported the external auditor's report and final Annual Return must be published by 30th September; it is noted the external auditor's report has not yet been received.

d) **Annual Risks assessments, including Sports Pavilion**

It was noted the risk assessment for the Sports Pavilion has not yet been completed; The Chairman assured the meeting it would be completed by the September meeting.

e) **Burton Pals with Trowels: request for financial support re village signs project**

The Chairman informed the meeting the project to erect village name signs at the east and west ends of the village is at a point now requiring formal agreement between the Parish Council and Burton Pals with Trowels that the Parish Council will adopt the project and BPwT will donate a sum of money toward the project.

Resolved

The Parish Council adopts the village name signs project, and is happy to accept a financial donation from Burton Pals with Trowels toward the project.

f) **Electricity supply – alternative provider**

The Clerk informed the meeting the current provider (Eon) has increased its daily standing charge from 27 pence per day to 48 pence per day.

Resolved

To research alternative providers' tariffs and report to the September meeting.

7 **Reports**

a) **Parish Councillors**

Cllr Salrein noted

- the seat placed to the right of the War Memorial has been moved to the left hand side and requested it be reinstated on the right hand side.
- Standing water at the entrance to Manor Close requires attention to the road drains. The Chairman undertook to mention the item at his meeting with NYCC on 5th August.

Cllr Sedgwick reported a resident has complained about a car parked at the

entrance to Woodyard which causes pedestrians with pushchairs to walk into the road to get round the parked car.

- b) **Village Hall Committee:** no report
- c) **Bentham Common Lands Charity**
The Chairman reported that a meeting with the new chair Tim Stannard of the Charity has yet to take place.
Resolved
Write to Mr Stannard requesting a meeting, offering to host it at Burton.
- d) **Woodland Trust**
It was noted that new signs at the entrance to Greta Wood and at Clifford Gill have been erected, and that some cutting back of vegetation has been done in the same area.
Resolved
To ask the Woodland Trust for an on-site meeting to discuss the work and future plans for work.

8 Recreation Committee

- a) **Recreation Committee meeting 12th July 2016: report**
The committee met on 12th July and agreed to establish a fault recording book which will be kept at the Pavilion, available to report faults, and to be inspected at regular intervals, and actioned as soon as possible.
The Chairman has met the builder to discuss the items relating to the original build which include the west wall's cracked render, the crack between the veranda and the main part of the building, and cracked/missing render above one of the windows.
- b) **Play Area inspection reports**
It was noted the visual inspection reports have not yet been handed to the Clerk, and will be done so by the September meeting.
- c) **Pavilion:** bookings, maintenance, including cleaning
It was noted that, as the web site bookings system is not yet live, the Clerk and Mark Christie are recording bookings, and the Clerk is invoicing users.
- d) **Burton Community Sports Association power supply:** re-siting alongside the Pavilion.
The Chairman explained the current position and condition of Burton Community Sports' power supply box is now unsafe. BCSA has offered to make a donation toward the cost of re-siting the power supply box next to the Pavilion which would, in turn, help the Recreation Committee increase the number of parking spaces next to the Pavilion, on the Recreation Field, and requests the Parish Council to adopt this project.
Resolved
To formally adopt the project to move BCSA's existing power supply box to alongside the Pavilion and to accept its proposed financial donation toward the project.

9 Maintenance Reports

- a) **Village Green, including War Memorial and tree inspection**
None required; re-positioning of seat noted (see item 7b above).
- b) **Riverside Land, including tree inspection**

It was noted that a summer time tree inspection is due, and that a visual inspection will be done before the September meeting.

c) Very Old and Separate Churchyard

It was noted the annual safety inspection is now overdue, and that a date will be set shortly.

The Lych Gate to be on the September agenda.

d) Street Lighting: no report

e) Public benches

Councillor Mason advised the meeting that the seats on the Village Green, whilst being of iroko wood, and treated with teak oil as recommended by the supplier, do not appear to look as good as when installed. The supplier had originally advised the seats' appearance would change over time, becoming more silver in colour.

Resolved

To treat the seats with Sikkens.

f) Public Footpaths and grass verges

The Chairman informed the meeting that a new self-closing metal gate has replaced the very dilapidated stile on Footpath 1, between the field behind Manor Close and Mr Booth's field. The work was supervised by NYCC's Countryside Ranger; thanks are given to volunteers Messrs Gibson, Gregory and Thompson for their help installing the gate, which took just under five hours in total, in heavy rain. Similar gates will be installed as and when NYCC funds permit.

The Chairman noted such projects rely on volunteers to bring them to fruition, and highlighted the social benefits of involvement, inviting more able-bodied volunteers to become involved on an ad hoc basis, on small projects around the village.

It was noted with regret the volunteer who cut the grass on the triangle of land at the Cart Track to the river, and an adjoining section where trees were planted in 2014, near the Recreation Field, for the last 16 years, has declined to continue, as un-collected dog dirt fouls the mower which has to be cleaned down after every cut.

Resolved

To write a letter of thanks to the volunteer, acknowledging the contribution made to improving the village's environment during the past 16 years.

10 Items to be included by Clerk in press release

Resolved

To report the new footpath gate and the 'retirement' of the volunteer who cut the grass near the Cart Track, etc.

11 Date, time and venue next monthly Parish Council meeting

Resolved

The next monthly meeting will be held on Thursday September 22nd, at 7.30pm in the Village Hall.

It was also noted that the Recreation Committee will be meeting on Tuesday 30th August, at 7.30pm in the Pavilion.

The meeting closed at 8.55pm.

Signed

Dated



Appendix

Bank Balances, Commitments, & Payments July 2016

Bank Balances, including receipts

Current Account at 15.07.16		300.00
Business Reserve A/c at 15.07.16		25,354.32
		<hr/> 25,654.32
Less unrepresented cheques at 15.07.16		-150.51
Receipts		
	Interest	1.07
	Burton AFC re Junior Soccer April/May	64.00
	Burton Bowling Club - annual lease	5.00
	J Cowman - pavilion booking 25.6.16	20.00
	Ingleton AFC re pitch & pavilion booking	40.00
		<hr/> 25,503.81

Commitments at July 2016

Contingency Fund		2,000.00
Very Old and Separate Churchyard:		
	Lych Gate Restoration (200 +500)	700.00
	Safety Notice, grass (150, 350) & memorials (850) & 190	1,540.00
Clerk's Retirement Gratuity proven YLCA re-calc at 11/14 (£564 not reallocated)		1,898.00
Sports Pavilion Maintenance Fund (£1,000 pa, Minute 7e 28 Nov 2013, £644.25 insurance)		2,644.25
Budget remaining inc July payments (net of VAT)		13,061.00
		<hr/> 21,843.25

Payments July 2016

2022	Burton in Lonsdale Village Shop Ltd supplies: Pavilion	41.37
2023	Eon (via Post Office) 1st qtr electricity for pavilion	110.92
2024	S Gregory Clerks salary, July 2016	155.01
2025	HMRC PAYE	38.60
2026	Pavilion supplies	61.33
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	To pay	407.23