

Minutes
Burton-in-Lonsdale Parish Council Recreation Committee Meeting
7.15pm Thursday 16th February 2017, Sports Pavilion,
Recreation Field, Bentham Moor Road, Burton in Lonsdale

Present: Cllrs. Mason, and Thompson and Mr M Illsley.

In attendance: the Clerk.

Apologies: Mr I M Parker.

In Mr Parker's absence, Cllr Thompson agreed to chair the meeting.

- 1 **Code of Conduct and Disclosable Pecuniary Interests**
To record any Committee Member's Disclosable Pecuniary Interest relating to this Agenda
There were none.
- 2 **Minutes and Matters Arising** from 10th November 2016 meeting
These were approved at the full council meeting of 24th November 2016. However it was noted Mr Illsley's co-option at the meeting was not minuted and is now duly noted.
- 3 **Bookings and Payments**
 - a) Website bookings and payments: report re progress to update website
Cllr Thompson reported no further progress re making bookings and payments web-based, mainly due to high annual charge for the service, relative to current level of bookings. Currently the Pavilion website is hosted for £70 per annum; a lower cost / free option which includes web based bookings and payments is being investigated.
 - b) Bookings: report re January to March 2017 bookings
The Clerk reported bookings were mainly for football matches (Wray FC) and children's parties.
 - c) Charges for cleaning after use
Cllr Thompson reported that a charge of £10 for cleaning for a recent Social Room booking was accepted and proposed this should be adopted as standard.
Resolved
To charge £10 toward cleaning per Social Room booking until further notice.
- 4 **Maintenance**
 - a) Pavilion:
 - provision of further items for building
Cllr Mason obtained a quote for vertical window blinds for the Social Room: four windows, fitted and finished £354 incl. VAT. The blinds are operated with a pole rather than a pull string, to comply with current safety regulations.
Resolved
Cllr Mason to accept quote on behalf of the Parish Council and arrange purchase and fitting. Cost to be allocated to Capital Account.
 - First Aid Kits: Mark Christie recommends additions to the kits, to ensure better provision for on-site first aid.
Resolved
To request Mark Christie makes the necessary purchases on behalf of the

Parish Council, costs to be reimbursed to him.

- inspection and cleaning: report
Currently the cleaning appears to be satisfactory, although mud carried in from the field on shoes can be problematical. Cleaner to be reminded to monitor, particularly in toilet areas.
 - items for attention: immediate/short/long term, including items recently completed by M Illsley
Mike Illsley reported splash backs installed behind sinks in toilet areas, although walls in changing rooms not as even, which is proving slightly problematical. Gloss painting of woodwork is continuing.
Mike will get child-proof door catches for the cupboards under the sink in the kitchen, and get a price(s) for suitable floor protection in the Social Room.
Cllr. Thompson thanked Mike Illsley for his work which was much appreciated.
 - supplies purchases: paper towels, cleaning items and waste bags bought.
 - Play Area: Visual Inspection reports and actions
Cllr Thompson reported fortnightly visual inspections being carried out as agreed; Mike Illsley offered to do additional visual inspections as and when passing the Recreation Field, which was accepted.
The basket swing is showing some signs of wear (paintwork) and will be monitored; one of the infant swing 'baskets' has cracks which, while not of immediate concern will be regularly monitored. The timber frames to the older swings also require regular monitoring, as showing signs of fungal growth; other timber frames are also being regularly monitored for signs of rot and cracks.
- b) Grass Cutting and football pitch marking
It was noted grass cutting will not start until the end of March/early April. Football pitch marking is being done by Wray FC; materials being provided by the Parish Council.
Pitch condition is not as good as at the beginning of the football season, and possibly not helped by what appears to be damage from horses' hooves. The surface needs to be rolled; enquiries will be made by Cllr Thompson as to who could do the work, probably toward the end of the football season. It was also noted there are mole hills at the west end of the pitch; a local resident's advice/assistance will be sought.
- c) Earth mound at north east corner: tidy-up, and offer of extra soil
Cllr Thompson reported a local resident intends to clear banking in front of his house, for a parking area, if he gets planning permission. There will be quite a lot of spoil available, which could be used to improve the soil heap on the east side of the field, for the BMX cycle area.
Resolved
To take soil from resident should it become available.
- d) Bowling Club: offer of chippings for path from car park
The original offer of chippings to form a path to the Bowling Green has been revised to paving slabs.

Resolved

To let the Bowling Club know this is acceptable.

- e) Boundary wall with road
Some parts have fallen; the section in front of the all weather pitch was repaired this week. A discussion about making a walk through stile with a spring shut gate followed and will be considered if the wall continues to sustain damage from all weather pitch users climbing over instead of using the gates.
- f) Possible future projects: solar pv panels for pavilion roof, outdoor gym/trim trail
Cllr Thompson informed the meeting these projects will require money; funding is being sought, progress (if any) will be reported. Meanwhile, B.R.G. has a little money remaining for the purpose of renewable energy application.

5 Finance

- a) Financial report including bookings income
The Clerk reported there has been some income, from bookings by Wray FC matches and children's parties.
- b) Electricity tariffs: update re supplier change
The Clerk reported the final payment to the previous supplier has been made; direct debit payments should now begin to the current supplier.
- c) VAT: YLCA advice (if received)
No advice has been received.
Resolved
To omit this item from future agendas, unless necessary.

6 Date, time and venue next Recreation Committee meeting

Resolved

To hold meetings three times per year, on the second Thursday in June, October and February, until further notice.

The meeting closed at 8.15pm.

Signed

Dated