

**Minutes**  
**Burton-in-Lonsdale Parish Council Meeting**  
**7.30pm Thursday 23<sup>rd</sup> January 2020**  
**Village Hall, Burton in Lonsdale**

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**Present:** Councillors, Mason, Sedgwick, Shaw, Tate and Thompson (Chair); two members of public.

**Apologies:** Cllrs Handley and Salrein; County Cllr. Ireton

**In attendance:** the Clerk.

- 1 **Code of Conduct and Recording of Disclosable Pecuniary Interests**  
To record Councillor's Disclosable Pecuniary Interests relating to this Agenda, including changes since the previous disclosure to Craven District Council
  
- 2 **Minutes and Matters Arising:**  
Minutes: Full Council Meeting 28 November 2019  
**Resolved**  
The Minutes of the above meeting were accepted as an accurate record, with no amendments, to be signed at the end of the meeting.  
  
Matters Arising  
Yorkshire Dales Millennium Trust scheme: assistance with plans for affordable housing: progress report  
Cllr. Thompson reported he has received a reminder of the YDMT offer of free consultancy regarding investigating a community-led housing project; the matter is in hand.
  
- 3 **Public Questions** or Statements  
A member of the public asked the council if it was aware of the proposed sale of parcels of land in Castle Hill Farm, including the field(s) containing the scheduled ancient monument of Castle Hill Motte and Baileys. Would the Parish Council support a project to buy the land containing the Motte and Baileys for the village?  
Cllr. Sedgwick declared an interest at this point (as user of adjacent land).  
There followed a discussion regarding fund-raising, on-going maintenance and use of the land, if purchased.  
Cllr. Thompson summarised the council would welcome ideas for future use of the land, if the village intended buying it. However, it was more likely a private individual would buy the land, in which case the village might consider seeking to have (limited) access to the site, and an information board nearby, if the new owner was amenable. Another option might be to propose buying just the motte and two baileys (west and south of the motte), recognising access would have to be negotiated. (Historic England details of the site: <https://historicengland.org.uk/listing/the-list/list-entry/1009319>).
  
- 4 **Reports**
  - a) Police  
There was no report from the Police.
    - i. Community Speed Watch for Burton: discussion  
Cllr. Thompson reported one resident has expressed interest in being trained to record car speeds through the village; the scheme would require more volunteers to start in Burton. It was re-iterated that cars travelling above the speed limit are reported but drivers are only given a warning

(unless multiple offender). More volunteers are welcome and should contact the Chairman if interested.

Related to this, Cllr. Thompson reported the Vehicle Activated Sign is in the process of being prepared by the supplier; the council will be notified when it is ready for collection.

b) North Yorkshire County Councillor

County Cllr. Ireton advised, through the Clerk, that the Stay and Play funding application to the County Cllrs' fund has been successful; details to follow. Cllr. Thompson advised this grant must be spent before the end of March 2020, so he has committed the Parish Council to underwrite the purchase pending a response from other grant making bodies (Harold & Alice Bridges, Craven Trust and Craven District Ward Members).

The VE Day Commemoration Group has also been successful in its funding application to the same fund; details to follow.

Cllr. Ireton wished the parish well; the community is pro-active and has a lot of support.

c) Vehicle Activated Sign: progress report: see item 4a) above.

d) Craven District Councillors

Planning Matters: Approvals to be noted:  
21132HH, 1 South View, Leeming Lane  
21153HH, Waterside House, High Street

Declaration of interest: the Clerk (as applicant).

Application:

21132 TCA Tree works, Bleaberry House, Duke Street.

There were no comments.

e) Clerk

YLCA: meeting 25<sup>th</sup> January 2020. There are no items of interest to this council; no representatives will be attending.

i) The Public Sector Bodies (websites and mobile applications) (No. 2) Accessibility Regulations 2018: for report March 2020

The Chairman explained that the current webpage, hosted by the Burton in Lonsdale village website ([www.burton-in-lonsdale.net](http://www.burton-in-lonsdale.net)) has provided adequate web presence until now. However, with the new legislation, effective 23<sup>rd</sup> September 2020, steps are being taken to ensure sufficient accessibility. It may be possible to continue using the village website, but if it is not possible to do so, a separate website for the Parish Council may have to be developed (cost unknown).

ii) Correspondence, including Fields in Trust (see Item 7a)

The Clerk informed councillors that EVONorth is sending several emails a week, which may not be relevant to this council.

**Resolved**

To send the January EVONorth emails to councillors to assess relevance to this council; to delete subscription to EVONorth mailing list if not relevant.

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5 **Finance Matters**

- a) **Bank balances, including receipts since statement date**  
The Clerk circulated details of bank balances and commitments to councillors prior to the meeting (see appendix).
- b) **Approval of payments of budgeted and non budgeted items**  
**Resolved**  
To approve payments as per appendix; cheques to be signed after the meeting.  
It was noted the previous cheque to WEL Medical was lost in the post.
- c) **VE Day Commemorations: request for financial support: Finance Committee meeting April 2020**  
It was agreed to discuss the item at this meeting, as the next Finance Committee meeting is too far in advance to enable the group to make plans.  
Cllr. Tate declared an interest, as a member of the Group.  
**Resolved**  
To grant £400 to the VE Day Commemoration Group for the purpose of funding planned activities on the Day. This is in addition to agreeing to adopting the project (Minute item 5d, 26 September 2019).
- d) **Pals with Trowels**  
Application for a donation to be used toward grass cutting in the Orchard area during 2020.  
This was discussed briefly, and it was  
**Resolved**  
To offer Pals with Trowels £200 toward the cost of grass cutting during the 2020 season.
- e) **Mobile Rural Watch Group (Settle, Ingleton and Bentham) request for financial support**  
Cllr. Thompson declared his interest, as a member of the group. He reported the Grassington area team has been very active. Locally, Cllr. Thompson has been on two patrols; there have been four arrests. Initially the number of patrols has been high; however it is expected to settle into a more manageable number. He proposed, and it was unanimously  
**Resolved**  
The parish council donates equipment up to the value of £200 to the local Rural Watch Team.
- Cllr. Tate observed the matter was somewhat paradoxical, as it amounted to people being taxed twice for a service, both personally and in council tax, when previously they were paying for it once, in personal taxation.

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**6 Parish Councillor Reports**

- a) Village Hall Committee  
Cllr. Thompson reported the development ideas are still in progress.
- b) Bentham Common Lands Charity  
The Charity has changed its bank account from HSBC to Barclays Bank.
- c) Woodland Trust: nothing to report.
- d) Local Footpath Volunteers  
The volunteers have been asked to do a survey of local footpaths, which will be done shortly.

**7 Recreation Committee**

- a) Fields in Trust membership: consideration of recent correspondence  
There was a short discussion, including reading to the meeting the most recent email from Fields in Trust.  
**Resolved**  
Not to continue the membership/paying the annual fee.
- b) Grounds and Outdoor Equipment: inspection reports; maintenance  
Cllr Thompson continues to do regular equipment visual inspections; there appear to be no items of concern.
- c) Pavilion: report re bookings, maintenance and cleaning  
The Clerk reported buoyant bookings for January; the group enquiring about a regular booking on Sunday evenings is continuing its enquiries; it may not start until May 2020 at the earliest.  
The Chairman thanked Cllr. Mason for over-seeing the recent purchase and installation of the cooker and associated units; the new equipment should prove very useful to pavilion social room users.
- d) Defibrillator Awareness event: 15 February 2020  
The defibrillator cabinet and defibrillator have been installed; a drop-in awareness event is planned for Saturday 15<sup>th</sup> February between midday and 2pm; it will be advertised around the village, as well as in the *Burtonian*, and the local press.

**8 Maintenance Reports**

- a) Village Green, including War Memorial  
The Chairman reported the old crab apple tree has been removed, in readiness for a replacement tree, to be delivered shortly.
- b) Riverside Land: no report.
- c) Very Old and Separate Churchyard: no report.
- d) Street Lighting: Woodyard / Sawmill Cottages replacement light quote  
A quote from NYCC for a total of £2,410 ex VAT has been received; it was debated at length. Councillors concluded the Parish Council could not justify spending £2,500 of its precept, raised from council tax, for 10 properties on private land. However, the residents' further ideas to replace the light would be given consideration. The Clerk to write to residents, explaining the matter.

- e) Public benches: nothing to report.
- f) Fingerpost Ireby Road: progress report  
The Chairman is pleased to report the refurbished finger post has been installed at the junction of Ireby and Westhouse Roads and has been commented upon very positively.

**9 Items to be included by Clerk in press release**

**Resolved:** to report the CPR and Defibrillator Awareness event.

**10 Date, time and venue next monthly Parish Council meeting**

27<sup>th</sup> February 2020: Recreation Field Committee

26<sup>th</sup> March 2020: full council meeting

The meeting finished at 8.52pm

**Signed** .....

**Dated** .....

**Appendix**

**January 2020**

**Bank Balances, including receipts**

Current Account at 15.01.20	300.00
Business Reserve A/c at 15.01.20	38,751.97
	<u>39,051.97</u>
<u>Receipts</u>	<u>1,589.00</u>
15.01.20 Burton Pals with Trowels	1,589.00
Less unrepresented cheques at 15.01.20	4.80
	<u><b>39,047.17</b></u>

**Commitments as at 31st January 2020**

Contingency Fund (raised to £5000 per resolution 12/11/18)	5,000.00
Very Old and Separate Churchyard:	
Lych Gate Restoration grant	200.00
Safety Notice, memorials (400) & 190	552.75
Clerk's Retirement Gratuity provn (3% gross annual salary) at ye 2019 (ye 2018 £2225.70)	2,297.51
<del>Donations for Sports Pavilion (349.81+25 = £374.81)</del>	
<del>Pavilion cooker installation £500; Gala Committee £600</del>	
Fingerpost restoration	340.00
Community Defibrillator purchase <del>£1390.80</del> ; installation	309.20
Vehicle Activated Sign	2,500.00
Village Cricket & Sports Days surplus (2017, 18, 19) for future events	346.22

Community Orchard Project: remaining costs	565.49
Riverside Land fund (from lease income)	823.00
Pavilion power supply (change of supplier) est outstanding amount	500.00
Budget remaining as at report date	<u>6,343.32</u>
	19,777.49

**General Reserves at 31.12.19 and forecast at  
year end 31.03.20**

**19,269.68**

	<u>Budgeted</u>	<u>non- budget</u>
<b><u>Payments January 2020</u></b>		
2380 S Gregory: salary, expenses Dec 2019	318.07	
2381 HMRC PAYE Oct-Dec 2019	119.40	
2382 WEL Medical Ltd re defib and cabinet purchase		1,390.80
2383 Butler Interiors re work pavilion kitchen		1,360.00
2384 M Biles: maintenance items: VOSCY grass cutting	54.92	
2385 G V Higton: Village Green Xmas tree and lights	228.00	
2386 R Simmonds: pavilion window cleaning	17.00	
2387 I R Thompson: materials: fingerpost restoration		14.40
2389 J Hartley & Sons: VOSCY grass cutting; welding white line kit	375.60	
2390 S Gregory: salary, expenses Jan 2020	220.78	
D/D Scottish Power re Pavilion supply	90.07	
2390 C Edmondson: pavilion cleaning Jan 2020	<u>40.00</u>	
TOTAL (INC vat)	<u>4,229.04</u>	