

Burton-in-Lonsdale Parish Council

Notice

**The 2022 Inaugural and Annual Meeting of The Council
will take place at 7.30pm, Thursday 19th May 2022
Village Hall, Burton in Lonsdale**

Members of the public are politely requested:

- to observe the COVID regulations in force at the time of the meeting
- to switch mobile telephones to silent mode when attending parish council meetings.

Meetings will be recorded, members of the public may record the meeting if they wish

Agenda

- 1 **Election of Chairman for the year 2022 - 2023**; handover of the Chair to new Chairman, signing of Declarations of Acceptance of Office by Chairman
- 2 **Appointment of Deputy and Signing Acceptance of Office of Councillor**
Michael Biles, Belinda Hornyold-Strickland, Rebecca Spedding, David Taylor, Peter Thompson, Ian Wardle
- 3 **Apologies** from Members unable to attend
 - a) given in advance of the meeting
 - b) consider acceptance of reasons for absence if consideration of reason is requested
- 4 **Approval of The Minutes** by the Councillors
- 5 **Code of Conduct and Declaration of Interests**
 - a) to note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interest
 - b) to approve dispensation request if dispensation request is received
- 6 **Public Statements and Questions**
- 7 **To Appoint Members of the Following Committees for 2022-2023**
 - a) Finance Committee
 - b) Recreation Field Committee
- 8 **Finance Matters & Annual Accounts**
 - a) Confirmation of Responsible Financial Officer
 - b) Bank Mandate – to agree a way forward. The Bank Mandate should be signed on or has been signed on Monday 16th May 2022
 - c) Annual Accounts year ended 31st March 2022 Report on the Internal Audit
 - d) Appointment of Internal Auditor for 2022-23
 - e) Annual Insurance Policy for the Year commencing 1 June 2022
 - f) Annual Risk Assessment for the year to 31st March 2022 Review: adoption with amendments

Finance Matters – (continued)

- g) To review the Bank Balances and Receipts
- h) Approval of Payments and Budgeted items
- i) To Agree the Accounts for Payments from Reserves

9 Consideration of The Purchase of Land

To Consider the Parish Council purchasing land for the purpose of the Provision of rented allotments and to agree a way forward

10 Items From The Standing Orders to be Reviewed

- a) To review the Councils Standing Orders
- b) To review the Councils Financial Regulations
- c) To review the terms of reference for Committees
- d) To review the Councils Complaints Procedure
- e) To review the Councils Assets Register
- f) To review the Councils Expenditure incurred under Section 137 of the Local Governments Act 1972 or the General Power of Competence
- g) Review of the Councils and/or Staff Subscriptions to Other bodies
- h) To review the Councils Risk Assessment

All of the above to be reviewed to agree a way forward

11 North Yorkshire County Council and Craven District Council

Craven District Council

- a) Planning Applications
 - 2022/23828/EIASCR
 - 022/23630/FUL and 2022/23631/LBC: Barn at Castle Hill, Burton in Lonsdale update 2022/23631/LBC
 - 2019/20874/LBC Richard Thornton School Burton in Lonsdale
 - 2022/23974/FUL: 27 High Street, Burton in Lonsdale, Village Shop Association Ltd: Revised access to existing shop premises including replacement of an existing boarded up window with new double entrance doors and conversion of existing narrow door opening to shop window

Decisions:

2021/23271/FUL Bull Farm 11 High Street Burton in Lonsdale
Planning Decision 5 May re construction of bridge over a ditch at Bull Farm
Permission Granted

12 The Next Full Council Meeting 16th June 2022

- a) Including Draft Minutes of the Annual Parish Meeting :
Thursday 26th May 2022
- b) Items for Next Meeting and Minor Items for information only

End of Meeting

Stuart Handley
Chairman

Burton-in-Lonsdale Parish Council

Notice

Email: bilparishcouncil@gmail.com;

Tel: 07917 658 045

Thursday 12th May 2022

Public Questions or Statements

Public access to the meeting. Members of the public have a right to attend any meeting of the Council, its Committees (or Sub-Committees, if any) held in public or that part of the proceedings which are held in public; have access to any public report or other public papers and to ask questions or make statements relating to the business of that body subject to conditions (see attached)

- a) Members of the public are able to ask questions or make statements, at this point on the agenda, on matters which are not otherwise on the agenda for the meeting.
- b) The overall time limit for questions/statements will be 15 minutes, but no single member of the public will be entitled to speak for more than 3 minutes.

Members of the public wishing to speak on items which are on the agenda will be given the opportunity to do so when the particular item is being considered, immediately after introduction of the item. This is limited to a total of 3 minutes on any item.