

**Minutes of the
Burton-in-Lonsdale Parish Council Meeting
7.30pm, on Thursday 25th April 2024
in the Village Hall, Burton in Lonsdale**

Present: Parish Councillors: Councillors Belinda Strickland (Chair), David Taylor, Rebecca Spedding, Judith Leader

**6 approx members of the public
The Clerk was in attendance**

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

- 8/2024** Apologies
Apologies were received from Cllr Wardle. Reason for absence was accepted.
- 9/2024** Code of Conduct and Declaration of Interests
Cllr Taylor declared an interest in correspondence received regarding the purchase of the Burton in Lonsdale Community Inn
- 10/2024** Public Statements and Questions
None
- 11/2024** To consider the following new correspondence and decide action where necessary: -
None received
- 12/2024** Minutes
Approval of Minutes by the Councillors: -
the Parish Council Meeting of 21st March 2024 - **Approved** (after amendment to Finance Summary - *Bentham* Community Sports re MUGA to *Burton* Community Sport re MUGA
- 13/2024** North Yorkshire Police Report
We have had 10 incidents reported to the Police between 18.03.24 & 17.04.24.
26.03.23 - Police checks – firearm licence
27.03.24 & 15.04.24 – X3 - Safeguarding/Domestic dispute – joint partnership working.
28.03.24 – Found property – firearms cartridges.
31.03.24 - Highway disruption – tree down – Mill Hill Road
09.04.24 – X4 - Domestic dispute/violence
How to report speeding concerns - Speed Management Protocol
www.northyorkshire.police.uk/search?q=speeding+concern
- 14/2024** Finance Matters
a) To receive the Bank Balances and receipts, commitments and general reserves at Appendix 1
b) To approve accounts for payment - **Approved**
c) Approval of the updated Financial Risk Assessment and proposed insurance cover - **Approved**
d) Approval of draft Annual Accounts for the year ending 31 March 2024- **Approved**
e) Approval of draft Annual Governance and Accountability Return Form 3- **Approved**
f) Approval of proposed Public Rights inspection dates and web publication date- **Approved**
g) Receive a summary of budget versus spend for the 2023/2024 year
- 15/2024** North Yorkshire County Council
Notice of Planning Applications Received: -
Planning Application Consultation - Application Number: ZA24/25894/LBC
Proposal: Internal alterations to include relocation and replacement of kitchen, removal of first floor bathroom/wc dividing wall and replacement fittings; replacement fireplace
Location: 5 Duke Street, Burton in Lonsdale, Carnforth, LA6 3LG - **No Concerns**

Planning Application Consultation - Application Number: ZA24/25895/LBC

Proposal: Removal of 8 single-glazed windows and 2 single-glazed doors and replacement with double-glazed units.

Location: 5 Duke Street, Burton in Lonsdale, Carnforth, LA6 3LG - **No Concerns**

Planning Decision Notice - Application No: ZA24/25636/FUL

Proposal: Extension of residential curtilage Location: Longber Barn, Longber Lane, Burton in Lonsdale, LA6 3LA - Full Planning Permission granted

16/2024 **Planning & developments**

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL –No decision has been received from the Planning Department. Still awaiting information from the legal dept.
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – No decision has been received.
The local highway authority has noted that access to the site is on a private lane which leads to the Adopted highway. We have notified the case officer that the access is not in fact a private lane but is unadopted.

17/2024 **Highway matters**

- a) to receive an update on plans for a chicane at the East Entrance. A second visit onsite from Highways is planned re the siting and design of a chicane.
- b) to consider plans for the South Entrance, including a suggestion that a stone planter be used similar to the one at the west entrance, rather than white gates. Highways to be consulted regarding the siting of a stone planter. The cost of white gates was confirmed at £1248 for each side of the road. (£2496 in total)

18/2024 **Recreation Field and Pavilion**

- To confirm receipt of the amount of £5991.36 from Burton Community Sports which is to be ring fenced towards the cost of refurbishing the MUGA. The Balance has been deposited in a separate deposit account at Unity Trust Bank.
- To consider a request that VAT on invoices for MUGA refurbishment be reclaimed through the Parish Council – this was **Resolved** subject to suitable invoices and orders made out to the Parish Council
- To receive an update re interest in using the field and Pavilion from a football team – the Burton Dynamos have now applied to join the Westmorland League and subject to their acceptance they will play at Burton next season.
- An enquiry from a local women's team has also been received – initial enquiry only at this stage

19/2024 **Village Green**

- To consider the feasibility of a proposed agreement for the gravelled area by the Village Green.
- The Parish Council has received a request to formally agree the status quo of the gravelled area by the Village Green and has received a draft agreement to do so. The Parish Council has consulted YLCA, NYCC Councillors, a land agent and also three independent solicitors to see if the PC is able to enter into such an agreement. The unanimous response from all advisers was that, as the PC does not have title to this land, the PC cannot enter into any such agreement. A Councillor stated that they were reassured that legal advice had been sought. The applicant to be informed.

20/2024 **Parking Space, Village Green**

- To receive an update and consider allocation of a budget to cover the cost of removing the parking space on the Village Green. After further discussion it was **Resolved** to set aside £400 to cover the costs. Cllr Strickland to check with Highways re raising the kerbstones.

21/2024 **Community Inn Group**

To consider a letter received from Burton in Lonsdale Community Inn Group seeking a grant of £5000 towards the purchase and refurbishment of the Punchbowl on behalf of the community.

After some discussion it was **Resolved** to approve a grant of £3000 (Cllr Taylor abstained from the vote)

22/2024 Signage at Duke Street

- To consider asking NYCC for a sign at the junction of Duke St and the main road, and at the junction of Low Street and Chapel Lane saying 'Do not follow sat nav' and 'No HGVs'. A resident reports that their wall at the end of Low Street has been badly damaged twice in the last 8 months, and that the current quote for repair is in the thousands. It was **Resolved** to request NYCC Highways install suitable signage.

23/2024 Date & time of forthcoming meetings

9th May 2024: Annual Parish Meeting (APM)

23rd May 2024: Full Council Meeting; Annual Parish Council Meeting (APCM)

24/2023 Meeting closed at 8.30 pm

Signed

Dated

Appendix 1

Financial Report 25/4/24

Brought forward from last report:-

Total bank balances at 21/3/24 42,059.27

Payments authorised 21/3/24 -743.59

Receipts since the last report:-

Pavilion hire 240.00

Ofgem re heat exchanger 72.30

Nat West interest 0.21

Interest Village Fund A/c 13.46

Interest Community Sport A/c 8.13

Interest Savings A/c 214.17

Total 548.27

Payments made since the last report:-

Cosey homes - survey Pavilion 1,500.00

Octopus energy D/D April 97.22

HMRC PAYE 300.00

Bank service charge 18.00

-1,915.22

Balance 25/4/24 **39,948.73**

Bank Balances 25/4/24

Unity Current Account 3,579.10

Unity Deposit Account 27,863.68

Unity Village Fund Deposit Account 1,976.67

Unity Community Sport Deposit Account 5,999.49

Nat West Account 529.79

Total bank balances **39,948.73**

Cashbook Reconciliation

Cashbook brought forward 1/4/24 41,533.44

Receipts year to date 312.51

Payments year to date -1,897.22

Balance 25/4/24 **39,948.73**

Less:-

Payments to be authorised 25/4/24

Marmax (Picnic table)		811.20
D Thornton cleaner January		50.00
YCLA Annual subscription		232.00
Internal audit fee		318.00
S & M Fire Protection (service fire extinguishers)		72.00
Clerk's pay and expenses		457.00
T J Handley (Thermostat, safety lights)		833.22
T J Handley (Smoke alarm)		48.00
	Total	<u><u>2,821.42</u></u>

Commitments at 25/4/24 -

General sinking fund - balance at 31/3/24		1000.00
Repairs play/gym equipment (Hags)		1100.00
From Bentham Community Sports re MUGA	Int 8.13	5999.49
VOSCY maintenance		2617.21
Lychgate restoration donation (Incl Spooner donation)		1437.10
Safety Notice, memorials (400) & 190		552.75
Village Fund	Int 13.46	1976.67
First Responders donation remaining		586.36
Contingency Fund resolution 12/11/18		5000.00
Road safety improvements - resolved 21.3.24		10000.00
	Total commitments	<u><u>30,269.58</u></u>
		<u><u>6,857.73</u></u>

Leaving a balance of unallocated funds 21/3/24