

Minutes of Meeting
Burton-in-Lonsdale Parish Council
Recreation Field Committee
7.30pm Thursday 8th August 2024
Sports Pavilion, Bentham Moor Rd, Burton in Lonsdale

Present: Ian Parker, Cllr Billie Hornyold-Strickland, Cllr Ian Wardle

In attendance:

The Interim Clerk was in attendance

2 members of the public

75/2024 **Apologies**

There were no apologies

76/2024 **Code of Conduct and Declaration of Interests**

- a) To note declarations of interest not already declared under member's code of conduct or members register of disclosable pecuniary interest or a matter in which the member has another interest.
- b) to approve dispensation request if dispensation request is received

No interests were declared.

77/2024 **Public Statements and Questions**

None

78/2024 **Minutes (to note only)**

Recreation Field Committee Meeting 30th May 2024

The Minutes had previously been approved and were noted

79/2024 **Reports Field and Pavilion**

- Bookings and Payments figures were not available. They would be attached to the Minutes. See Appendix 1
- The terms of agreement for hire of Pavilion and/or field had been agreed and will be displayed on the website.
- A contract in respect of regular hire of the playing fields and other facilities was presented for discussion. There was a discussion about point 13, pitch markings, and point 15, pitch inspections. Peter Thompson will produce a checklist. The document to be presented to NJC Dynamos and Craven Wanderers for approval.

80/2024 **Review of use of field**

Peter Thompson presented a paper on the use of the playing fields and facilities. He explained that there had been discussions with NJC Dynamos, Craven Wanderers and Ingleton football clubs. Lonsdale Terriers had not come back to us. Arrangements had been made with NJC Dynamos and Craven Wanderers. The showers were now Legionella compliant and we are to apply for a grant in respect of "Grass Pitch Maintenance". The full paper is attached as Appendix 2.

At this point, David Kitchin intervened about Lonsdale Terriers using the pitch on Sunday mornings. He believed that they had an annual contract and presented a copy email from 2020. It was agreed that a response would be made to him.

81/2024 **Maintenance & Projects** timetables / approvals in principle / funding

- 1 To review all maintenance items** required to be carried out (on a 6 monthly and annual basis) around the Rec Field / Play Park/ MUGA etc.
The latest schedule dated 26th June was discussed. Repairs by HAGS were to be done in June. BHS will chase.
BHS also asked about inspections going forward. It was agreed that the Village Workforce would be contacted to see if they could help.
There was also a need for an Annual Inspection, this would be scheduled after the repair work.
- 2 Multi Use Games Area (MUGA)**
Two grant applications, to the Football Foundation (FF) and to North Yorkshire Sport (NYS) have been successful, in the sums of £25,000 and £11750 respectively, The Burton Regeneration Group has also donated £2,300 and other donations have reached £1,000. IP wished to express thanks to Maggie Mort, Heather Watts and Mike Illsley for their help with these applications.
It is expected that the works will be done in September.
A specification of the online booking system is expected next week.
- 3 Pavilion Survey**
The ridge tiles have been fixed at a cost of approximately £700. Other works are not considered urgent.

82/2024 **Date, time and venue next committee and Council meeting(s)**

- Full Council Meeting : 7.30pm, Thursday 19th September 2024
- Full Council Meeting : 7.30pm, Thursday 17th October 2024
- Recreation Committee Meeting : 31st October 2024, 7.30pm, at the Pavilion

The Meeting ended at 20:40

Signed

Dated

Appendix 1

| <u>Income</u> | 01/06/24 - 08/08/24 |
|--------------------------------|---------------------|
| Bridge Club | 240.00 |
| Pavilion Hire | 874.00 |
| | <hr/> |
| | 1114.00 |
| | <hr/> <hr/> |
| Scottish Power re solar panels | 32.62 |
| Ofgem re heat exchanger | 25.47 |
| Burton Regeneration Grop | 2300.00 |

Appendix 2

Paper for Burton in Lonsdale Parish Council Recreation Committee Meeting 8 August 2024 Update on Playing Fields

Summary

- An adult football pitch has been marked out on the playing fields by J&C Atkinson. The line markings will be maintained by staff from Craven Wanderers with periodic remarking by Atkinsons at the instruction of the Parish Council.
- The changing rooms have been prepared for use including legionella compliance of the shower system.
- NJC Dynamos football club has hired the football pitch, changing rooms and pavilion for Saturday and Sunday afternoon matches from 1 July 2024 to 31 May 2025. They have hired the pitch and changing rooms for training on Tuesday evenings while daylight permits. Dynamos have agreed a total fee of £1,250.
- Craven Wanderers football club has hired the football pitch and pavilion for Sunday mornings from 1 September 2024 to 31 May 2025. They have hired the pitch on Wednesday evenings while daylight permits. They have agreed a total fee of £500.
- Lonsdale Terriers did not respond to initial correspondence from the Parish Council. Given Terriers' sporadic spot hire of the pitch last season and the lack of contact, the Parish Council elected to enter into long term hire agreements with Dynamos and Craven Wanderers. Lonsdale Terriers have been advised that the Parish Council will inform of dates when the pitch is available with a view to potential bookings on a match-by-match basis.
- The frequent use of the pitches in winter may cause damage to the surface. Approval is sort for the submission of an application to the Football Foundation for a Grass Pitch Maintenance Fund grant.
- Car parking may become an issue. There is no obvious solution beyond asking participants to park sensibly.

Action required from the Parish Council

1. **Agreement to the proposed contract with NJC Dynamos for pitch hire for the period 1 July 2024 to 31 May 2025.**
2. **Agreement to offer an equivalently worded contract to Craven Wanderers.**
3. **Agreement to submit a grant application to the Football Foundation Grass Pitch Maintenance Fund.**

NJC Dynamos Football Club

- The Parish Council has agreed to Dynamos storing goals on site at a position to be agreed and to locating a storage cupboard and whiteboard in one of the changing rooms.
- The Parish Council has agreed to Dynamo paying fees by three instalments as previously advised.
- Representatives appointed by the Parish Council will carry out pitch inspections on behalf of Dynamos in periods of adverse weather (this is reasonable given their travel distance).

Craven Wanderers

- Craven Wanderers have kindly removed the old metal goal to the west of the playing field and placed it to the side of the field. They have backfilled the holes.
- Craven Wanderers will assist with maintaining line markings on the pitch at no cost for the labour involve. The existing line marking machine may need to be replaced. Peter Thompson will identify the potential cost.
- Craven Wanderers' players will use the toilet facilities in the referee's room to avoid soiling the pavilion carpet.
- The Parish Council has agreed to Craven Wanderers storing goals on site at a position to be agreed.

Grass Pitch Maintenance Fund

This source of funding has been recommended by Craven Wanderers. Given the considerable use of the pitch in forthcoming seasons and its potential for waterlogging, it is important that the Parish Council

established a maintenance regime. This fund provides a 6-year tapered grant to help enhance or sustain the quality of grass pitches. Further details can be found in the link below:

[Football Foundation | Grass Pitch](#)

Potential grant funding for sustaining the pitch would be:

£960 per year for years 1 and 2

£640 per year for years 3 and 4

£320 per year for years 5 and 6

The Parish Council would be required to provide funding as follows:

Nil per year for years 1 and 2

£320 per year for years 3 and 4

£640 per year for years 5 and 6.

It is reasonable to assume that from year 3 onwards the Parish Council funding could be recovered from charges to clubs using the pitch. D & C Atkinson can provide a quotation to accompany the grant submission.

Peter Thompson 7 August 2024