

**Minutes of the  
Burton-in-Lonsdale Parish Council Meeting  
7.30pm, on Thursday 23<sup>rd</sup> May 2024  
in the Village Hall, Burton in Lonsdale**

**Present: Parish Councillors: Councillors Belinda Strickland (Chair), David Taylor, Rebecca Spedding, Judith Leader**

**6 approx members of the public  
The Clerk was in attendance**

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

**36/2024**    **Apologies**  
None

**37/2024**    **Code of Conduct and Declaration of Interests**  
None

**38/2024**    **Public Statements and Questions**  
A member of the public raised a question regarding traffic calming at the westend of the Village. The Chair advised that traffic calming at all entrances to the Village would be discussed at item 11 of the Agenda.

**39/2024**    **To consider the following new correspondence and decide action where necessary: -**

- An email has been received by four of the Councillors and the Clerk regarding the gravel path alongside the Village Green.
- The Clerk has also received an email which queries whether a Councillor has a pecuniary interest in the Village Green.

The Clerk advised that as an email advising of a complaint to the Monitoring Office at North Yorkshire Council about the conduct of a Councillor regarding matters relating to the Village Green and gravel path has been received, these matters will not be considered further by the Council until the Complaint has been dealt with.

**40/2024**    **Minutes**  
Approval of Minutes by the Councillors: -  
the Parish Council Meeting of 25<sup>th</sup> April 2024 - **Approved**

**41/2024**    **North Yorkshire Police Report**  
Monthly Police report – 2 incidents reported between 09.05.24 & 19.05.24  
13.05.24 – RTC – vehicle via verge - Ireby Road  
16.05.24 – Missing person checks  
How to report speeding concerns - Speed Management Protocol  
[www.northyorkshire.police.uk/search?q=speeding+concern](http://www.northyorkshire.police.uk/search?q=speeding+concern)

**42/2024**    **Finance Matters**  
a) To receive the Bank Balances and receipts, commitments and general reserves at Appendix 1  
b) To approve accounts for payment – **Approved**

**43/2024**     **North Yorkshire County Council**

Notice of Planning Applications Received: -  
ZA24/25895/LBC

Proposal: Removal of 8 single-glazed windows and 2 single-glazed doors and replacement with double-glazed units at 5 Duke Street, Burton In Lonsdale, Carnforth, LA6 3LG

Notice of Planning Decision Received: -

Application No: ZA24/25894/LBC

Proposal: Internal alterations to include relocation and replacement of kitchen, removal of first floor bathroom/wc dividing wall and replacement fittings; replacement fireplace at 5 Duke Street, Burton In Lonsdale, LA6 3LG - Listed Building Consent Granted

**44/2024**     **Policies and Procedures**

To consider adopting a Vexatious Policy – Cllr Strickland absented herself from the meeting during discussion of this item. Cllr Leader explained that the Council is considering the adoption of a Vexatious Complaints Policy to provide a framework for dealing with issues raised and complaints from members of the public. A possible draft policy is to be reviewed and brought forward for approval at the June meeting.

**45/2024**     **Planning & developments**

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL –No decision has been received from the Planning Department. Still awaiting information from the legal dept.
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – No decision has been received. No further update. Cllr Wardle raised the question of the amount of rubble being dumped at the site. The Environment Agency to be contacted regarding this.
- c) To receive an update re the application seeking permission in principle for the development of a detached dwelling at land at Castle Hill Barn, 2 High Street, Burton in Lonsdale LA6 3JU. Application Number ZA23/25536/PPP - Cllr Strickland advised that The Councils concerned regarding this development have been passed to the Planning Department.

**46/2024**     **Highway matters**

- a) to receive an update on plans for a chicane at the East Entrance. A second visit onsite from Highways is planned re the siting and design of a chicane.
- b) to consider plans for the South Entrance, including a suggestion that a stone planter be used similar to the one at the west entrance, rather than white gates. Highways to be consulted regarding the siting of a stone planter. The cost of white gates was confirmed at £1248 for each side of the road. (£2496 in total)

Cllr Strickland provided an update re the chicane – we are still awaiting an updated design. Going forward Cllrs suggested an open meeting so that all traffic issues can be raised and all possible solutions discussed. A working party could also be formed to work on possible solutions. The Community Speedwatch Scheme also to be investigated.

A member of the public also raised an issue of vehicles parked at the entrance to Duke Street blocking visibility. Area 5 Skipton to be informed.

**47/2024     Recreation Field and Pavilion**

- To receive an update re interest in using the field and Pavilion from several football teams – the Burton Dynamos have now applied to join the Westmorland League and subject to their acceptance they will play at Burton on Saturdays next season.
- Craven Wanderers have enquired about playing at Burton with under 12 and under 14 teams on Sundays.
- The Dynamos have subsequently also asked about a youth team (under 18 playing on Sundays
- The Clerk has also received an enquiry from Ingleton FC re playing some preseason evening matches.

All of the above to be passed to the Recreation Committee for their consideration as to the best way forward.

**48/2024     Parking Space, Village Green**

- To receive an update on removing the parking space on the Village Green. We are awaiting permission from Highways re removing and replacing kerbstones.

**49/2024     Repair to Wall at VOSCY**

The Community Workforce have had a look at the wall but think it may be too big a job for them. Two prices to be sought from professional wallers.

Councillors to find out if this area of wall is the responsibility of the Parish Council.

**50/2024     Date & time of forthcoming meetings**

30<sup>th</sup> May 2024: Recreation Committee Meeting

27<sup>th</sup> June 2024: Full Council Meeting

**51/2024     Meeting closed at 8.30 pm**

**Signed .....**

**Dated .....**

## Appendix 1

### BANK RECONCILIATION

#### Bank balances 23/5/24

Unity Current Account	15,305.33
Unity Deposit Account	24,363.68
Unity Village Fund Deposit Account	1,996.67
Unity Community Sport Deposit Account	5,999.49
Nat West Account	30.09
<b>Bank balance total</b>	<b>47,695.26</b>

#### Bank Accounts Reconciliation

<b>Cashbook brought forward 1/4/24</b>	41,533.44
Receipts 2024/2025 year	10,916.81
Payments 2024/2025 year	-4,754.99
<b>Balance per cashbook</b>	<b>47,695.26</b>

#### Payments to be approved 23/5/24

Clerk pay and Expenses April	546.34
Diane Thornton - cleaner	40.00
Community Pub Group Grant	3,000.00
Gallagher - Annual Insurance	1,789.34
	<b>5,375.68</b>

#### Commitments at 23/5/24

<b>Unspent budget - half year</b>	10,071.00
Repairs play/gym equipment	1,100.00
From Bentham Community Sports re MUGA	5,999.49
VOSCY	2,617.21
Lychgate restoration donation (Incl Spooner donation)	1,437.10
Safety Notice, memorials (400) & 190	552.75
Village Fund Receipt 20	1,996.67
First Responders donation remaining	586.36
Contingency Fund resolution 12/11/18*	5,000.00
Road safety improvements - resolved 21.3.24	10,000.00
General sinking fund - balance at 31/3/24	1,000.00
<b>Total commitments</b>	<b>40,360.58</b>
General Reserves remaining 23/5/24	<b>1959.00</b>