

Minutes of Meeting
Burton-in-Lonsdale Parish Council
Recreation Field Committee
7.30pm Thursday 9th February 2023
Sports Pavilion, Bentham Moor Rd, Burton in Lonsdale

Present: Messrs. Ian Parker (Chair), Councillors: Ian Wardle, Billie Hornyold-Strickland

In attendance: Parish Clerk, Councillors David Taylor, Peter Thompson, Alan Coulthurst

149/2022 **Apologies**

Apologies were received from Councillor Rebecca Spedding and Mike Illsley

150/2022 **Code of Conduct and Declaration of Interests**

a) To note declarations of interest not already declared under member's code of conduct or members register of disclosable pecuniary interest or a matter in which the member has another interest.

b) to approve dispensation request if dispensation request is received

No interests were declared.

151/2022 **Public Statements and Questions**

None

152/2022 **Minutes (to note only)**

Recreation Field Committee Meeting 13th October 2022

The Minutes had previously been approved and were noted

153/2022 **Reports**

- Meter readings : use of electricity / water

Clerk prepared an update on electricity and water costs – appendix 1. Actual electricity usage figures to be produced for the next Recreation Committee meeting.

- Review of bookings and payments

The Clerk produced income and expenditure figures itemised in different areas in appendix 2

154/2022 **Future Charging Structure for the Pavilion**

- Review of charges for the Pavilion

Councillor Hornyold-Strickland presented a comparison of costs of other Village Halls etc. After some discussion it was decided that the current charges should be increased.

Councillor Hornyold-Strickland produced a proposal of increased hire charges for the Pavilion and the Recreation field to be presented at the Parish Council meeting for approval.

- Review of Charges for the football club

Councillor Hornyold-Strickland presented a comparison of costs of other sports facilities. It was concluded that the Terriers are not paying a market rate for the facilities.

We resolved to set up a meeting with the manager of the Terriers to advise him that charges will increase substantially for the 2023/2024 season.

- Strategy for increasing use of the field
Various schemes for increasing use of the field were discussed. It was decided to set up a working party to formulate ideas and put plans into place. Councillor Wardle and Councillor Coulthurst agreed to organise this.

155/2022 Maintenance & Projects timetables / approvals in principle / funding

155.1 To review all maintenance items

Mike Illsley provided a detailed list of all maintenance items (appendix 3). It was noted that all maintenance is up to date with the exception of the MUGA area which is currently closed.

Ian Parker sought assurance that the Parish Council is content with the programme of inspections of the sports facilities, namely

- Annual inspections by competent contractors with a full report and actions for the Parish Council to action
- regular monthly visual inspections by members of the Recreation Committee to identify obvious problems.

The PC members present on the committee gave this assurance.

155.2 Rec Field and Car Park

- Litter Bin: has now been delivered and will be installed shortly

155.3 Pavilion

- Storage Area : two of the three changing rooms are full of equipment and as such are really not useable.

Ian Parker is not able to progress planning applications for permanent or temporary storage solutions. Councillor Strickland agreed to speak to the Planning Department to discuss the planning requirements for storage solutions.

- Fire escape through the store – the Clerk produced signs indicating the fire escape route and the requirement not to store items in front of fire doors

155.4 Multi Use Games Area (MUGA)

- replacement boards around MUGA – work timetable: a work rota to be organised
- MUGA Surface condition

Loan of a mechanical brush to be sought to check whether a rejuvenation of the MUGA is likely to be successful.

Update – This is now organised to use in the next two weeks

155.5 Five year electrics inspection due

The clerk has contacted Harrison Cross of Settle who will carry out the inspection at a cost of £180 plus VAT. The Clerk to organise. The fire extinguisher check has been organised.

155.6 Flooding outside Rec Field

A meeting is being arranged with the owners of the field which drains into Jingling Gill to discuss possible improvements to drainage.

155.7 Consideration of the Woodland Trust Area for use by dog walkers.

Councillor Wardle has had discussions with the Woodland Trust regarding a possible walking area in the Woodland Trust wood. The response was positive. Councillor Wardle will bring a full proposal to the next Recreation Committee meeting.

155.8 To discuss the procedure for using the B4RN volunteers for maintenance and improvement projects.

Councillor Thompson advised that any work to be carried out by the B4RN volunteers must be pre approved with himself or the Clerk and must include details of the work to be carried out and the volunteers to be involved.

155.9 To consider the offer of a table tennis table for use by the village

It was decided that due to the lack of storage space for the table it would not be possible to accept. The Clerk to respond to the offer.

156/2022 Commemorative Football Strip

It was decided to keep the football strip for possible future use.

157/2022 Date, time and venue next committee and Council meeting(s)

- 7.30pm, Thursday 16th February 2023: Full Council Meeting, Burton Village Hall
- Date of the next Recreation Committee meeting to be announced when the timetable for the 2023/2024 year is decided.

The Meeting ended at 21:30

Signed

Dated

Appendix 1

<u>Pavilion Utility Bills</u>		<u>2022/2023 Year to date</u>			
<u>Cheque</u>	<u>Chq</u>	<u>Description</u>	<u>Total</u>	<u>V A T</u>	<u>NET</u>
<u>Date</u>	<u>No</u>				<u>Total</u>
21/04/2022	D/D	Octopus Energy re March pavilion electricity	61.36	2.92	58.44
19/05/2022	D/D	Octopus Energy re April pavilion electricity	69.66	3.32	66.34
14/06/2022	D/D	Octopus Energy re May pavilion electricity	57.52	2.74	54.78
14/07/2022	D/D	Octopus energy re June pavilion electricity	56.15	2.67	53.48
16/08/2022	D/D	Octopus Energy re July pavilion electricity	57.30	2.73	54.57
13/12/2022	D/D	Octopus Energy re Sept/Oct/Nov pavilion electricity	24.62	1.17	23.45
13/01/2023	D/D	Octopus Energy re December pavilion electricity	250.75	11.94	238.81
13/02/2023		£77 ish			77.00
					<u>626.87</u>
16/06/2022	2623	Business Stream: pavilion water supply	31.11		31.11
12/09/2022	2640	Business Stream: pavilion water supply	150.75		150.75
05/12/2022	2664	Business Stream: pavilion water supply	144.59		144.59
					<u>326.45</u>
		<u>2021/2022 Same period</u>			
13/04/2021	D/D	Octopus Energy re March pavilion electricity	50.12	2.39	47.73
13/05/2021	D/D	Octopus Energy re April pavilion electricity	36.69	1.75	34.94
20/05/2021	D/D	Octopus Energy re pavilion electricity	8.98		8.98
09/06/2021	D/D	Octopus Energy re May pavilion electricity	40.46	1.93	38.53
09/07/2021	D/D	Octopus Energy re pavilion electricity June 21	29.33	1.40	27.93
10/08/2021	D/D	Octopus Energy re pavilion electricity July 21	18.04	0.86	17.18
17/09/2021	D/D	Octopus Energy re pavilion electricity August 2021	58.11	2.77	55.34
12/10/2021	D/D	Octopus Energy re pavilion electricity Sep 2021	29.18	1.39	27.79
09/11/2021	D/D	Octopus Energy re pavilion electricity Oct 2021	62.84	2.99	59.85
09/12/2021	D/D	Octopus Energy: pavilion power supply 1-30 Nov 2021	115.71	5.51	110.20
05/01/2022	D/D	Octopus Energy pavilion power supply Dec 2021	326.79	15.56	311.23
09/02/2022	D/D	Octopus Energy pavilion power supply Jan 2022	136.65	6.51	130.14
					<u>869.84</u>
24/06/2021	2527	Business Stream pavilion water Feb-Jun 2021	70.07		70.07
06/09/2021	2547	Business Stream (revised bill Jun-Aug 21)	126.31		126.31
28/12/2021	2578	Business Stream: Pavilion water supply 31/8 - 13/12/21	98.95		98.95
					<u>295.33</u>

Appendix 2

2022/2023 Year to date	Pavilion		Play Area		Field	General	Total
	Pavilion utilities	Pavilion Maintenance /cleaning	Equipment Inspection, maintenance	Grass Cuts	Grass Cuts	Maintenance / upgrade	
Payments							
Business Stream - Pavilion water	326.45						
Octopus energy	549.87						
C Edmondson - Cleaning		140.00					
D Thornton - cleaning		70.00					
Pureclean Windows		54.00					
Paper towels		27.00					
Toilet rolls, leaflet dispenser		23.33					
HAGS - Roundabout pedals			160.40				
M D Hanafin - bollards						786.50	
M Illsley expenses		103.86					
Pavilion expenses		14.15					
Play Inspection Co			155.00				
Roadware Ltd - Litter bins			117.95				
Signs Express		159.64					
Taylor Environmental Groundworks Ltd						3,480.00	
William H Hartley grass cutting				75.00	2,537.50		
	876.32	591.98	433.35	75.00	2,537.50	4,266.50	
Total 2022/2023 to date	1,468.30	591.98	508.35	75.00	2,537.50	4,266.50	8,780.65

Payments 2021/2022 Year total	1305.56	1,653.12	266.50	2,627.80	5,110.03	10,963.01
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Receipts

2022/2023 to date

	Social Room	Field	
Social room hire	1,832.00		
Caton Terriers Rec Field hire		486.00	
Other field hire		110.00	
	1,832.00	596.00	2,428.00

Receipts 2021/2022 Year	Social Room	Field	
Social room hire	732.00		
Caton Terriers Rec Field hire		880.00	
Lonsdale Archers		368.00	
	732.00	1,248.00	1,980.00