

**Minutes of the
Burton-in-Lonsdale Parish Council Meeting
7.30pm, on Thursday 14th September 2023
in the Village Hall, Burton in Lonsdale**

Present: Parish Councillors: Councillors David Taylor, Rebecca Spedding, Belinda Strickland, Alan Coulthurst, Ian Wardle

14 members of the public

The Clerk was in attendance

- **The vice chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

109/2023 Resignation of Chair

Cllr Strickland thanked Cllr Thompson for all his hard work as Chair and his considerable contribution to the Parish Council. Cllr Thompson said he had enjoyed working with everyone involved and felt that good relationships had been built up for the future. He then left the meeting.

110/2023 Handover of the Chair to new Chairperson, and signing of Declaration of Acceptance of Office (DAO) by new Chair following the resignation of Cllr Peter Thompson

Resolved: Cllr Coulthurst proposed Cllr Hornyold-Strickland and Cllr Wardle seconded. Cllr Hornyold-Strickland was unanimously elected. Cllr Hornyold-Strickland accepted and has duly signed the DAO.

Election of Vice Chair – **Resolved to postpone to a future meeting**

111/2023 Apologies

- a) No apologies were received

112/2023 Code of Conduct and Declaration of Interests

None

113/2023 Public Statements and Questions

A member of the public had raised the issue of a Caution Against First Registration (CAFR) and asked for a response from the Council. Cllr Strickland stated that he had requested that the Council lift the CAFR against the gravel path running alongside the east side of the Village Green alongside both Harris Garth and Stonebower.

The member of the public stated that he was not requesting that the CAFR be lifted, but corrected, because he believes it to be wrong. He asked that the Parish Council discuss the matter with him. Cllr Strickland responded that in September 2020 the Parish Council was asked to re-examine the CAFR of open land outside the Harris Garth boundary, adjacent to the east side of the Village Green. After consideration of the best interests of both itself and its parishioners the Parish Council decided there was no good reason to do this. At the Parish Council meeting of September 2020, it was resolved that the Parish Council retain its CAFR.

Cllr Strickland stated that since that decision was made nothing had changed on that position and that Councillors are not minded to change anything on the Land Registry details regarding this application. She said that the Parish Council do not see any reason why they need to discuss this matter further.

Cllr Strickland reminded the member of the public that the Council is representative to this Parish of 299 households and 800 residents. She said that their role as Parish Councillors is to represent the majority of the interests of the people in this Parish rather than the individual interests of one household.

Resolved Since the decision was made in September 2020 nothing has changed and therefore the Parish Council see no reason to change the CAFR or discuss the matter and consider it closed.

114/2023 To consider the following new correspondence and decide action where necessary

- 1) An email has been received regarding Himalayan balsam plants growing along the river bank downstream from the bridge which can be seen from Riverside Land. Cllr Coulthurst agreed to ask the Community Workforce to help remove it where possible.
- 2) An email has been received regarding the removal of a street light on Duke Street – the clerk to seek a price for the removal of the light.

115/2023 To review Terms of Reference and Standing Orders

Timetable of policies and terms of reference review dates was produced by the Clerk. It was **Resolved** to review the policies and terms of reference annually in March unless relevant advice is received or changes occur.

116/2023 Minutes

Approval of Minutes by the Councillors:-

- a) the Parish Council Meeting of 20th July 2023 **Approved**

117/2023 North Yorkshire Police Report

8 incidents have been reported to the Police between 16.07.23 to 09.09.23 -
21.07.23 & 10.08.23 – Other police force - Crime sexual
27.07.23 – Crime Drugs
28.07.23 – RTC – 2 vehicle – Leeming Lane
17.08.23 – Suspect persons in barn on track to All Saints Vicarage – Checked - Bat survey
31.08.23 – Crime threats of Violence – Ireby Road
02.09.23 – Road Related Offence – vehicle seized no insurance – Ireby Road

118/2023 Training

No recent training courses have been attended

119/2023 Recreation Field and Pavilion

- To agree expenditure of up to £450 plus VAT to add sensor lights to the pavilion veranda and to add control via wifi to the heating thermostat. **Approved**
- To receive information re:-
 - a) State of bookings – Clerk provided a summary of income for the year to date - total £2166 - £1988 from Pavilion Bookings and £178 from use of the Field. The figure for the full year proposed in budget calculations for 2023-2024 was £2500. Cllr Strickland expressed the hope that a football team for young players can be set up in Burton.
 - b) Booking system - Cllr Taylor apologised for the delay in producing information regarding a booking system and promised to produce it for the Recreation Committee meeting on 12th October.
- Maintenance issues
 - a) The Pavilion has been revalued at an increased value of £568,218 (was £340,631). The resulting increase in the insurance premium is £273.18. The increase was **Approved**
 - b) The condition of the render to the Pavilion is concerning particularly at the North West side. Cllr Taylor advised he understands that recourse to the original builder is not possible. It was **Resolved** that the Clerk should seek two quotes from local builders for repairs to the render.

120/2023 Finance Matters

- a) To receive the Bank Balances and Receipts, commitments and general reserves – Appendix 1
- b) Accounts were **approved** for payment
- c) It was **Resolved** to remove retired Cllr Thompson from the online banking system and add Cllr Coulthurst as an authoriser.

121/2023 North Yorkshire County Council

Notice of Planning Application Received: -

Application Number: ZA23/25285/TCA - Proposal: T1 Hazel - Coppice

T2 eucalyptus – fell to ground level. Poor form, large and close to house, some dieback in crown.

T3 boxelder maple - crown lift to aid maintenance of lawn,

T4 cypress. Fell to ground level. Previously poor pruning has caused unnaturally high crown and tall narrow stem.

T5 dead tree. Remove,

T6 spruce. Fell to ground level. Poor form, tall/thin,

G1 lapsed beech hedge (and 1 hawthorn), 5 beech stems (3 large 2 small) creating very large canopy. Remove 2 smaller stems to remove competition, these will be reduced to a maintainable hedge height. Remaining 3 large stems crown lift to provide definition between hedge/trees and reduce canopy by 25% leaf cover as part of a staged reduction. Either remove hawthorn or try to incorporate into hedge.

Location: Boxtree Cottage, 47 High Street, Burton in Lonsdale, Carnforth, LA6 3JP

Planning Application Consultation – Amendment

Application Number: ZA23/25064/FUL

Proposal: Change of use and building works to agricultural barn to create single dwelling; reconstruction of outbuilding and renovation of outbuildings to create associated garaging, ancillary accommodation and stores; landscaping and drainage

Location: Agricultural Building, Lowfields Farm, Burton in Lonsdale, LA6 3LB

Cllr Taylor asked if anything had changed – Cllr Strickland advised that the updated plans are more detailed.

Notice of Planning Decision Received:-

Application No: ZA23/25178/VARLBC

Proposal: Application to vary condition 2 (Approved Plans) of listed building consent ref:

2022/23631/LBC issued on 05/07/2022 to remove the Sustainable Design & Construction

Statement of 18/01/2022 from the approved documents. Location: Barn at Castle Hill, High Street, Burton in Lonsdale, Carnforth, LA6 3JU

122/2023 Planning & developments

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL –The Section 106 agreement has now been completed by the legal department. Details are not yet available. The developer is working on plans to convert the School building into residential apartments.
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – Cllr Strickland advised that an amended plan has been submitted by the developer making clear which style of pod is planned in each position on the plot. The application has not gone to the County Council planning team.
- c) To receive information regarding the application to North Yorkshire Council by the Open Spaces Society to register Greta Wood (Mill Hill waste) as common land under paragraph 4 of Schedule 2 to the Commons Act 2006. Burton's representative on the Bentham Common Lands Charity reported as follows:-

“After discussion, the trustees of Bentham Common Lands Charity intend to make the following response to the planning application by the Open Spaces Society for registration of Greta Wood under the Commons Registration Act 2006.

This parcel of land is cared for by Bentham Common Lands Charity (registered number 702259), which was created to care for this and other pieces of land in the area. The land was designated as waste land and was gifted by the Manor of Ingleton for the benefit of the inhabitants of Ingleton, Bentham, Burton in Lonsdale and Wennington.

The trustees of this charity believe that the land in this application should be registered as “Waste land of a manor“ in the register of common land, as permitted under paragraph 4 (6) (a) of Schedule 2 to the Commons Registration Act 2006.

In supporting this application by the Open Spaces Society, we request that a condition of its approval, should ensure that residents of the adjacent properties should have protected access to their properties and that their established practice of parking vehicles outside their properties be permitted.”

The Councillors agreed that they are comfortable with this response. However, Cllr Taylor asked if it would be possible to adjust the area of land to be registered. Cllr Strickland to request a map from the representative, showing the area to be registered and how it relates to the 999 year lease of the Woodland Trust.

123/2023 Highway Matters

Cllr Thompson provided the following update -

Councillors Strickland and Thompson met David Cairns from North Yorkshire Highways on 8 August 2023 to discuss road safety issues detailed below. The meeting was held in the village with a duration of approximately 1½ hours. The outcomes were as follows:

Speeding generally – Cllr Thompson asked NYCC to monitor traffic speeds in the village. NYCC records identify the last survey as being carried out in 2020. Cllrs Strickland and Thompson pointed out that the new speed cameras installed on the A683 between Kirkby Lonsdale and Caton appeared to be diverting traffic, particularly motor bikes, through Burton. Mr Cairns suggested community-based traffic monitoring can be a successful deterrent to speeding traffic.

Cllr Strickland added that guidelines for community based traffic monitoring can be found on the NY police website under ‘Community Speed Watch’. She also added that for lorries/heavy goods vehicles travelling over the 20 mph limit, following a complaint from a resident and a Councillor, a memo was raised and circulated by the Transport Compliance manager to all 64 CARRS Billington drivers to ‘ensure you reduce your speed and drive to the sign posted speed of 20mph or below when transiting through the Village’. Residents are encouraged to make a note of the date and time of speeding heavy goods vehicles and report to the company concerned.

High Street traffic – it is not feasible to ban any class of vehicle from using the A687, nor to seek declassification of the A687 to a ‘B’ road. However unpopular within the village, parked cars remain the best means of reducing speed. Mr Cairns pointed out that under NYCC current policy, Burton would be highly unlikely to meet the 20mph zone criteria. Mr Cairns drew attention to minuted PC discussions from 2005 and 2012 where the current arrangements were agreed.

Duke Street – the speed of traffic travelling down Duke Street was discussed. Mr Cairns was not aware of a solution. A one-way system would simply speed up traffic. Speed bumps would add to the noise of traffic.

Entering the village from the A687 east (Country Harvest junction) – Mr Cairns agreed to investigate the removal of reference to the M6 south on the A65 sign near to Country Harvest. Mr Cairns agreed to liaise with colleagues to confirm the feasibility and to provide a budget for a chicane at the entrance to the village 30mph zone. He advised that the PC would need to find the necessary funding. He suggested a likely timescale of 12 months to implement a scheme. Cllr Strickland will liaise with Mr Cairns to get the design and location of possible chicanes, and to confirm an approximate cost of £10,000.

Entering the village from the A687 west (Cantsfield end) – It was agreed that work involving speed management should be linked to the highways work associated with the housing development in the former school grounds. A long discussion ensued about whether the 30mph and the 20mph zones start at a point that is too far from the built-up area of the village, leading drivers to ignore the limits. Would these limits better serve the village if they start at a location closer to the village centre? This may be a useful starting point for future discussions. Cllrs discussed this possibility but it was agreed that due to the future development of the School Site it would be advisable to leave the speed limit as it is.

Entering the village through Burton Hill – Mr Cairn agreed that a ‘white gate’ arrangement could have a positive impact. It would require a licence from NYCC and must be installed by a highways authorised contractor. He suggested that if the PC wished to proceed with this option a cost-effective solution is for the PC to buy the gates directly from the manufacturer, Glasson Ltd who are based in Blackpool. The overall cost for a gate arrangement would be approximately £2000.

Cllr Coulthurst suggested the location should be where the 30mph speed limit starts as traffic coming into Burton approaches the crossroads by the bridge. Cllr Wardle requested images of the possible gate arrangements be circulated.

124/2023 Emergency Plan

Cllr Coulthurst agreed to approach a potential new organiser for the emergency plan.

Lee Brayford of the Resilience and Emergency Team in North Yorkshire noted that Burton in Lonsdale has the most comprehensive Emergency Plan he has seen.

He and the Parish Council pass on thanks to Andy Ive and his team for all the work they have done keeping the emergency plan up to date.

125/2023 Christmas Tree

Arrangements for the Christmas tree were discussed. The Clerk to seek a quote from last year's supplier. The tree should be in place before 3rd December. The Community Workforce to be asked to assist.

126/2023 Date & time of forthcoming meetings

- 12th October 2023 Recreation Committee meeting
- 19th October 2023 Full Council meeting

Meeting closed at 8.50 pm

Signed

Dated

Appendix 1

Financial Report 14/9/23

Brought forward from last report:-

Total bank balances 20/7/23 44,695.19

Payments authorised 20/7/23 -1,340.00

Receipts since the last report:-

PALS donation 1340.00

Pavilion hire 676.00

Nat West Interest 0.04

2,016.04

Payments made since the last report:-

HMRC PAYE -300.00

Bank charge -6.00

M.Biles re mower for VOSCY -50.00

Shelley signs re PALS -1608.00

Scottish Water D/D -185.73

Burton Communication Group -130.00

Clerk Salary and expenses -455.50

Produce Show -100.00

Village Hall Donation -10000.00

-12,835.23

Balance 14/9/23

32,536.00

Bank Balances 14/9/23

Unity Current Account 1,629.19

Unity - Village Fund 1,866.26

Unity Deposit Account 28,720.27

Nat West Current Account		300.00
Nat West Deposit Account		20.28
Total bank balances 14/9/23		<u><u>32,536.00</u></u>

Cashbook Reconciliation

Cashbook brought forward 1/4/23	43,237.33	
Receipts to date	14,895.98	
	-	
Payments to date	25,597.31	
Balance per cashbook 14/9/23		<u><u>32,536.00</u></u>

Less:-

Payments to be authorised 14/9/23 -

Clerk's pay and expenses	512.73	
William Hartley - grass cutting	728.75	
Diane Thornton - cleaner	80.00	
M. Illsley maintenance expenses	266.30	
Pureclean Window cleaning	17.00	
Cardinus Pavilion Valuation	168.00	
Total		1,772.78
<u>Unspent budget at 14/9/23</u>		<u>12,276.00</u>

Commitments -

VOSCY	2900.00	
Lych Gate Restoration grant to be returned	200.00	
Safety Notice, memorials (400) & 190	552.75	
Village Fund	1866.26	
First Responders donation remaining	586.36	
Contingency Fund resolution 12/11/18	5000.00	
Total commitments		<u>11,105.37</u>
Leaving a balance of unallocated funds 14/9/2023		<u>7,381.85</u>

Plus:-

2nd half precept due September 2023		<u>9,750.00</u>
		<u>17,131.85</u>