

Minutes
Burton-in-Lonsdale Parish Council Meeting
7.30pm Thursday 24th June 2021
Village Hall, Burton in Lonsdale

Present: Councillors Handley, Mason, Sedgwick, Shaw, Tate and Thompson (Chair);
District Councillor Linda Brockbank; 2 members of public.

In attendance: the Clerk.

13/2021 **Apologies and Reasons for Absence**

Apologies have been received from Cllr. Salrein.

14/2021 **Code of Conduct and Recording of Disclosable Pecuniary Interests**

To record Councillor's Disclosable Pecuniary Interests relating to this Agenda; changes since previous disclosure to Craven District Council
There no Interests to be recorded.

15/2021 **Minutes** of Annual and Full Council Meetings of the Parish Council 27th
May, 2021

Resolved

The Minutes of the above meetings were accepted as an accurate record,
with no amendments, to be signed at the end of the meeting.

16/2021 **Public Questions** or Statements: see attached conditions

Mr Gillibrand enquired if any progress has been made regarding examining
the Lych Gate with a view to repairs.

The Chairman apologised for the lack of progress and undertook to get an
assessment done.

17/2021 **Craven District Council** Planning Matters

a) **Applications**

2021/22778/FUL & 2021/22779/LBC: 2 High Street, LA6 3JU

Proposal: Convert outbuilding with addition of timber single-storey
extension to rear, for business use (Wellness centre and associated
potting shed)

A question from the public touched on potential parking issues
associated with the business. It was clarified the proposal is for an
office, and associated car parking will be minimal.

Resolved

There are no comments to be made.

2020/22109/FUL AMENDED: Richard Thornton's School, LA6 3JZ

Proposal: Construction of eleven dwellings with landscaping,
infrastructure, associated works and off-street parking on allocated site.
The Chairman explained there are now a total of eleven dwellings
proposed: two affordable units and 9 open market units. He invited
comments:

- Cllr Mason: has there been any clarification re District Council
funding for affordable/shared housing re Yorkshire Housing as
there is local support for the two units to be used by the local
community.
- Cllr Brockbank: has the Parish Council requested the matter be
referred to the Planning Committee? The procedure was

explained to the meeting

- Waste water discharge appears not yet to be dealt with in the amended application
- Cllr Handley is keen for the Parish Council to respond to the amended application
- A member of the public asked if there will still be a school in what was the School Master's House (now Thornton Lodge). The chairman explained the original proposed tenant has now withdrawn; meanwhile building repairs continue. There is no further information available.

Resolved

The Parish Council to respond to the amended application; Clerk to draft a letter for councillors to approve before submitting to CDC.

b) Decisions to be noted

2020/22113/FUL Lowfields Farm (west): erection 1 new agricultural livestock & storage building: permission granted

2021/22830/NMA: Longber Barn, Longber Lane: Non-material amendment to 15/2016/17509 to replace garage door with glazed doors: Permission granted.

The above decisions were noted.

A question was raised regarding the recent fencing works on the Ancient Monument Motte and Bailey. The Chairman explained events to the meeting: A contractor for the landowner had driven fencing posts into the counterscarp on 2nd June; following several residents' reporting concerns a planning enforcement officer visited the site that morning; the work was stopped. The Parish Council understands the matter has been referred to Historic England.

c) Planning Gain re application 2020/22109: proposed breakdown of financial contribution to Parish activities. (see appendix 1)

The Chairman explained to the meeting the proposed money allocations relating to planning application. When it is closer to the time the development starts, a firmer idea of proposed money allocations will become clear.

Resolved

Clerk to write to Craven District Council to thank it for sharing the information regarding the Planning Gain Response.

18/2021 Finance Matters

a) Bank balances, including receipts since statement date

The Clerk reported finances as per Appendix 2

The Chairman observed the bank balances are healthy, due to the COVID-related receipts, which will be used for various projects in the near future.

b) Approval of payments of budgeted and non budgeted items

The below list of payments was circulated to all councillors for information prior to this meeting:

chq #	<u>Payments June 2021</u>	<u>VAT</u>	<u>Gross</u>
D/D	Octopus Energy re May pavilion electricity	1.93	40.46
2523	Howsons Ltd re pavilion hot water system	450.00	2,700.00

	upgrade		
2524	Arthur J Gallagher: annual insurance policy renewal 21/22		1,218.24
2525	Richard Simmonds re pavilion window cleaning Jun 21		17.00
2526	NYCC: street lighting maintenance Apr 20 - Mar 2021	7.84	47.03
2527	Business Stream pavilion water Feb-Jun 2021		70.07
2528	Gregory & Company: broadband service June qtr 2021		42.00
2529	Burton Communication Group: transparency Code		100.00
2530	C Edmondson re pavilion cleaning May/June 2021		50.00
2531	S Gregory (June salary, expenses)	0.28	287.05
2532	HMRC re PAYE Apr-Jun 2021		137.40
2533	NYCC: street lighting power Apr 20 - Mar 2021	216.32	1,297.92
2534	William H Hartley: grass cutting all areas, May 2021		<u>336.00</u>
			6,343.17

Resolved

The above payments are approved; the cheques to be signed outside the meeting

18/2021 Date, time and venue next Full Parish Council & Committee meetings

Full Council: 22nd July & 23rd September 2021

Recreation Field Committee: 28th October 2021

Resolved: the above dates for the meetings to be held.

The meeting closed at 8.29pm.

Signed

Dated

Burton in Lonsdale 2020/22109/FUL

Sports Development/Plan and Gain Response

INF3 Contributions Recommendations 16.6.21

INF 3 Calculator

The Plan and Gain response has been updated to reflect the reduction in the number of dwellings and the updated 2021 INF3 calculator.

The INF calculator for 11 dwellings calls for an **offsite contribution of £39,006**. The table below identifies the contribution levels and sites identified where applicable for inclusion in a S106 agreement. There has been initial consultation with ward members and Lonsdale Parish Council.

The Parish Council have several projects which have been proposed by residents which the Parish Council would be looking for any future S106 contributions to be assigned. The identified projects have been cross referenced with the evidence base (PPS, Open Spaces and Built Facilities Strategies) to identify those with the best strategic fit.

Typology	Contribution	Options S106	Notes – Rationale for allocation
Swimming Pool Water Space	£788.00	Settle Swimming Pool	Built facilities Strategy. Recommendation R1
Sports Hall Improvement	£1,836	Sports Pavilion –	Enhancements to support growth in sport and physical activity taking place at venue
Sports Pitch Improvement and maintenance uplift	£1,350 £1,165	Sports Pitch Drainage or MUGA	Playing Pitch Strategy – Action Foot-4 Open Spaces Strategy S4 – renovate existing playgrounds or build new green play (includes teenage provision such as MUGA)
Sports Pitch Ancillary Accommodation	£3,364	Sports Pavilion -	Enhancements to support growth in sport and physical activity taking place at venue
Park and Garden Quality Improvement	£4,038	Burton in Lonsdale Play Area or General Open spaces in parish	Open Spaces Strategy S4 – renovate existing playgrounds or build new green play. Maintain and improve quality of open spaces, open spaces strategy para 6.7
Amenity Green Space Improvement	£2,714	Burton in Lonsdale Play Area or general amenity space in parish	Open Spaces Strategy S4 – renovate existing playgrounds or build new green play. Maintain and improve quality of open spaces, open spaces strategy para 6.7
Equipped Children’s Play Area	£10,485	Burton in Lonsdale Play Area	Open Spaces Strategy S4 – renovate existing playgrounds or build new green play

Teenage and Youth provision	£8,870	Play Area or MUGA	Open Spaces Strategy S4 – renovate existing playgrounds or build new green play. Playing Pitch Strategy – Action Foot-4
Civic Space Quality Improvement	£2,409	Improve civic spaces including cemeteries.	Maintain and improve quality of civic spaces/cemeteries, open spaces strategy para 6.7, 7.42
Allotment Quality Improvement	£1,986	General amenity space or assessment of need and demand for allotments	Assess demand and potential creation of allotments. Open spaces Strategy P8., para 7.42 Maintain and improve quality of open spaces, open spaces strategy para 6.7
Total contribution	£39,005		

Recommendation for the S106 legal agreement:

A plan and gain sum totally £39,005 is required. This will be allocated as:

- £788.00 towards Settle Swimming Pool
- £5,200 towards Burton in Lonsdale Parish Sports Pavilion *(£1,836+£3,364)*
- £10,485 towards Burton in Lonsdale Parish Children’s Equipped Play
- £11,385 towards Burton in Lonsdale Parish sports pitches and MUGA *(£1,350+£1,165+£8,870)*
- £11,147 towards general amenity space in the Parish of Burton in Lonsdale *(£4,038+£2,714+£2,409+£1,986)*

Carol Lewis

On behalf of CDC Sports Development/Plan and Gain 16.6.21

Appendix 2

Finance Sheet June 2021

Bank Balances, including receipts

Current Account at 15.06.21	300.00
Business Reserve A/c at 15.06.21	59,908.85
	<u>60,208.85</u>
Receipts 15 May - 15 June 2021	<u>288.07</u>
Fenland Leisure (refund)	177.60
Interest	0.47
Caton Terriers hire of Rec. Field May 2021	110.00
	<u>20.00</u>
	<u>60,188.85</u>

Commitments as at 15th June 2021

COVID re-start projects Rec. Field	28,636.00
Very Old and Separate Churchyard:	
Lych Gate Restoration grant	200.00
Safety Notice, memorials (400) & 190	552.75
Clerk's Retirement Gratuity provn (3% gross annual salary) (ye 2018 2225.70; ye 2019 2297.51)	2,380.29
Village Cricket & Sports Days surplus (2017-2019) for future events	346.22
VE Day Commemoration Group re 75th anniversary	400.00
Rural Watch Scheme	200.00
	<u>14,098.76</u>
	46,814.02

General Reserves at 15.06.21 **13,374.83**

Contingency Fund within General Reserves (resolution 12/11/18)	5,000.00
NB: 2nd tranche precept due end Sep 2021: £8750	