

**Minutes of the
Burton-in-Lonsdale Annual Parish Council Meeting
7.30pm, on Thursday 23rd May 2024
in the Village Hall, Burton in Lonsdale**

Present: Parish Councillors: Councillors Belinda Strickland (Chair), David Taylor, Rebecca Spedding, Judith Leader, Ian Wardle

The Clerk was in attendance

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

25/2024 Election of Chairperson

The Chair asked for nominations for Chairperson. Councillor Strickland put her name forward and this was approved by all Councillors.

Resolved – Cllr Strickland appointed Chairperson for the year to May 2025
Declaration of Office was signed

26/2024 Code of Conduct and Declaration of Interests

None

27/2024 Apologies

No apologies.

28/2024 Election of the Vice Chairperson

The Chair asked for any nominations for Vice chair. Cllr Leader put her name forward and this was approved by all Councillors.

Resolved Cllr Leader appointed Vice Chair for the year to May 2025
Declaration of Office was signed

29/2024 Committees

- Review of delegation arrangements to committees -
 - Finance Committee – no change
 - Planning Committee – no change
 - Recreation Committee – no change
- Review of the terms of reference for committees –
 - Finance Committee – no change
 - Planning Committee – no change
 - Recreation Committee – no change
- Appointment of members to existing committees -
 - Finance Committee – no change
 - Planning Committee – no change
 - Recreation Committee – no change

Appointment of any new committees none

30/2024 Standing Orders and Financial Regulations

Review and adoption of appropriate standing orders and financial regulations – no change to Standing Orders, Financial Regulations are under review and will be brought forward for approval at a future meeting.

31/2024 Election of Parish Council Representatives to Outside Bodies for year 2024-2025 (not necessarily from within the Parish Council)

To appoint representatives to outside bodies as follows:-

- Village Hall Committee Cllr Taylor and Cllr Spedding
- Woodland Trust Cllr Wardle
- Yorkshire Local Councils Association – the Clerk

- Bentham Common Lands Charity 2024-2025 – one of the Trustees who will be asked to report back to the Parish Council

No other bodies requested representation from the Parish Council.

32/2024 **Finance**

- Review of inventory of land and other assets including buildings and office equipment – no change
- Confirmation of arrangements for insurance cover in respect of all insurable risks; the insurance to be renewed 1.6.2024 on the same terms
- Review of the Council’s and/or staff subscriptions to other bodies; No change (ICO and YLCA)

Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence. - none

33/2024 **Policies and Procedures**

- Review of the Council’s policies and procedures – no change

34/2024 **Meeting Timetable**

Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council. The Meeting timetable was **Approved**

35/2023 **Meeting closed at 7.40 pm**

Signed

Dated