

**Minutes of the
Burton-in-Lonsdale Parish Council Meeting
7.30pm, on Thursday 15th June 2023
in the Village Hall, Burton in Lonsdale**

Present: Parish Councillors: Peter Thompson (Chair), David Taylor, Mike Biles, Rebecca Spedding

8 members of the public

The Clerk was in attendance

The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish.

67/2023 **Apologies**

a) Apologies were received from Councillors Ian Wardle, Alan Coulthurst and Belinda Strickland.

Reasons for absence were approved.

Cllr Biles asked for his objection, on the grounds of privacy, to the practice of reading out councillors' personal reasons for absence at public meetings to be noted.

Apologies were received from County Councillor David Ireton

68/2023 **Code of Conduct and Declaration of Interests**

None

69/2023 **Public Statements and Questions**

- 1) A statement was read by Mrs Gillibrand relating to the Council's claims on their garden.
- 2) A member of the public raised the issue of overnight parking in the Orchard Area and the former Grit storage area opposite the Bowling Green. No overnight parking signs have now been fitted in the former Grit storage area.

After some discussion it was agreed that there are two problem areas -

- the Orchard Area – solutions to parking in the Orchard Area to be sought in conjunction with PALS
- the former Grit Storage area opposite the Bowling Green – the Clerk to contact the landowner, Bentham Common Land Charity, to advise them of the issue as it was pointed out that any report to the police must come from the landowner

70/2023 **To consider the following new correspondence and decide action where necessary**

- 1) email correspondence has been received asking when the no overnight parking signs are to be fitted in the layby opposite the bowling green, and also querying whether overnight camping should be reported to the police – this was covered under minute 69/2023 above
- 2) A telephone query has been received enquiring whether a Mountain Rescue team could use the showers in the Pavilion during a 3-day training exercise in August – the Clerk advised she had been notified that the team have found suitable accommodation elsewhere.

71/2023 **North Yorkshire County Council updates**

None were received

72/2023 **Minutes**

Approval of Minutes by the Councillors:-

- a) the Annual Parish Council Meeting of 18th May 2023 – **Approved**
- b) the Parish Council Meeting of 18th May 2023

Cllr Biles questioned point 46/2023 in the draft minutes of the Parish Council meeting of 18th May 2023. There was a lengthy discussion. The minutes will be carried forward for approval at a future meeting.

73/2023 **North Yorkshire Police Report**

7 incidents were reported to the Police between 10.03.23 & 07.05.23:-

- 17.03.23 - Contact from other police forces requesting checks on vehicles/theft
- 20.03.23 – Theft of Radiators & Cylinder – High Street
- 05.04.23 - Contact from other police forces requesting checks on vehicles/theft
- 10.04.23 - Contact from other police forces requesting checks on vehicles/theft
- 10.04.23 – Domestic Incident
- 15.04.23 – Road Related offence – Vehicle seized no insurance – Ireby Road
- 28.04.23 - Contact from other police forces requesting checks on vehicles/theft

74/2023 **Training**

No recent training courses have been attended

75/2023 **Recreation Field and Pavilion**

- 1) Update re revised charges for the field and pavilion – revised charges of £12 per hour for hire of the pavilion and £12 per hour for hire of the recreation field have now been put in place and advertised on the website.
- 2) New charges have been advised to the Terriers Football Club and a response has been received. In summary: -
 - they would like to continue into season 23/24.
 - they acknowledge the new rate quoted of £12.50 per hour for field and pavilion hire. The Sunday morning sessions would be 10-12, therefore, they would pay £25 per session for 23/24.
 - They would inform us of their intended field use at the start of each month where possible.
 - They request that they don't pay in advance for bookings as this creates unnecessary work when games are cancelled due to the weather and state of the pitch in winter, which routinely happens. They would like to continue to pay for what they have used at the end of each month.

After some discussion the Councillors agreed that as the Football Club would only be using the Field and Pavilion for two hours each session and not four hours as previously, the rate should be discounted from £50 to £40 per session. Booking and payment should be for a month in advance. The Clerk to respond to the Football Club.

- 3) Update re list of local groups who may be interested in using the facilities we have – no update was provided.

76/2023 **Finance Matters**

- a) To receive the Bank Balances and Receipts, commitments and general reserves – Appendix 1
- b) Accounts were **approved** for payment

77/2023 **North Yorkshire County Council**

Notice of Planning Applications Received: -

- a) Application Number: ZA23/25066/TCA Proposal: To have a mature Sycamore crowned, lifted, or ideally removed, the tree is not under a TPO, at Ashness, High Street, Burton In Lonsdale, Carnforth, LA6 3JP - No comment
- b) Application Number: ZA23/25056/TCA Proposal: T1 holly - remove to ground level at Barton Cottage, Duke Street, Burton In Lonsdale LA6 3LG – No comment

Planning Approval notice received: - Application No: ZA23/24938/VAR

Proposal: Application to vary condition no 2 (Approved Plans) of planning approval referenced '2019/21153/HH'. At Waterside House, Burton In Lonsdale, LA6 3NA – No comment

Planning Refusal notice received: - Application No: 2022/24077/FUL Proposal: Change of use from holiday accommodation to residential use at Sycamores Cottage, Barnoldswick Lane, Burton In Lonsdale, LA6 3LZ – No Comment

A member of the public enquired about planning application ZA23/25057/VAR to vary condition no 2 (Approved Plans) and remove condition no.7 (Sustainable Design Standard) of planning permission reference no: 2022/23630/FUL issued on 05/07/2022. At: Barn at Castle Hill, High Street, Burton In Lonsdale, Carnforth, LA6 3JU

Which was received on 12th June 2023 with a closing date for comments of 3rd July.

The Chair advised that Councillor Strickland has spoken to the planning department regarding the application and will provide an update at the next meeting.

78/2023

Planning & developments

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL – Cllr Thompson had a conversation with the Developer of the School who is frustrated at the lack of progress of the Planner's legal department.
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – Cllr Strickland advised prior to the meeting that she had a conversation with Daniel Child, the Case Officer for the Tourist Lodges and he is going through everything in great detail and is mindful of the level of interest/concern within the Village and will keep her posted.

79/2023

Highway Matters

Cllr Thompson attended a webinar on road safety issues with the NYCC police, fire and crime commissioner, Zoe Metcalfe on 25 May 2023. The full webinar can be found on the NYCC police website. It was confirmed that the major road safety focus is rural roads with speed limits of 60mph and in particular those with high volumes of motorcyclists. A question was raised about speeding in 20mph zones with a response that the focus is around school sites. NYCC police confirmed they have commissioned a study with an academic institution to identify how to get best value when tackling road safety with a limited budget.

Cllr Thompson stated that since the 18 May 2023 Parish Council meeting, he has tried on several occasions to engage with NYCC Highways to ascertain what action is permitted to reduce speed on the eastern entrance to the village along with the potential cost of doing so. County Cllr Ireton has agreed to set up a meeting with himself, Cllr Thompson and a senior member of the highway authority to progress this matter.

A number of points were raised by members of the public about speeding traffic and inappropriate parking within the village. Cllr Thompson agreed to raise these areas at the proposed meeting with Cllr Ireton and NYCC Highways and report back to the Parish Council.

80/2023

Parochial Church Council

Cllr Biles reported on the recent meeting with representatives of the Parochial Church Council and the Parish Council. In summary -

- Cllr Biles reported that it was a good meeting and the PCC and PC representatives agreed to work together to help each other out
- Matters discussed included: -
 - The VOSCY – The Parish Council's draft plans for the VOSCY were explained and the PCC approved of the plans. They liked the plans for better maintenance and letting some areas go wild, and the idea of information boards. They advised that those working in that area would be covered by church insurance if the PCC are made aware. They hoped to seek retrospective Diocesan approval for the handrail fitted to the steps.
 - Village Green parking space – the Parochial Church Council would like to discuss this and come back.
 - The Lychgate – although the Parish Council has no interest in the Lychgate, options were discussed. They are; to let it decay, to demolish it, or to repair it. In the first instance the plan is to clear the rubbish, which should happen in July. The Parochial Church Council will seek a quote for repair work.
- It was suggested that the Parochial Church Council and the Parish Council could help to promote each other's events. Cllr Biles is to write an article for the Burtonian to promote the work of the group. A further meeting is planned for September.

81/2023 Community Workforce

The Community Workforce have carried out some work on the BMX track at the recreation field. They would like to carry out further repairs and will need some materials. It was **Resolved** to set a maximum budget of £100 for this work.

82/2023 VOSCY

Cllr Biles presented two versions of a plan and budget for the VOSCY. The two versions were 1) Contractor mow and 2) Self mow – which includes the need for the PC to buy a lawn mower. The plans were discussed and it was decided that in the first instance Cllr Biles should check the second-hand mower available from the grass contractor and report back.

83/2023 Village Fund

- A financial summary of the Village fund was presented (appendix 2) showing a net loss of £7.23 for the Coronation Event. Cllr Spedding did point out, however, that extra ducks costing £20 were purchased to be carried forward to a future event. The balance of the Village Fund now stands at £1864.96.
- Cllr Biles circulated updated terms of reference for the Fund prior to the meeting and these were discussed. It was agreed that discrete terms of reference for the Fund should be on the website. Cllr Taylor agreed to review the updated version and present for approval at the next meeting.

84/2023 Defibrillator and CPR Training

Cllr Spedding agreed to contact the First Responders group to discuss suitable training.

85/2023 Date & time of forthcoming meetings

- 20th July 2023 Full Council Meeting
- Summer Break
- 14th September 2023 Full Council meeting

Meeting closed at 9.07 pm

Signed

Dated

Appendix 1

Financial Report 15/6/23

Brought forward from last report:-

Total bank balances 18/5/23	50,730.23
Payments authorised 18/5/23	-1,936.39

Receipts since the last report:-

Bank Interest	21.91
Pavilion hire	552.00
Bridge Club Pavilion hire	150.00
Scottish Power FiT payments	107.82
Caton Terriers	88.00
	919.73

Payments authorised since the last report:-

Gallagher Insurance	-1402.17
	-1402.17
Bank Balances 15/6/23	<u>48,311.40</u>

Bank Balances 15/6/23

13/06/2023	Unity Current Account	24,163.73
	Unity Deposit Account	24,073.27
	Nat West Current Account	74.40
	Nat West Deposit Account - balance transferred to Unity	0.00
	Total bank balances	<u>48,311.40</u>

Bank Accounts Reconciliation

	Cashbook brought forward	43,237.33
	Receipts	12,050.11
	Payments	-6,976.04
13/06/2023	Balance per cashbook	<u>48,311.40</u>

Payments to be authorised

	Hags - play equipment paint	84.00
	Business Stream - Water	21.18
	Mrs S M Preece Clerk's pay and expenses	455.50
	William Hartley - grass cutting	770.00
	William Hartley - grass cutting	288.75
	Diane Thornton - cleaner	50.00
	Pure clean plus - windows	69.00
	Multimedia shop	60.00
		<u>1,798.43</u>

13/06/2023	Unspent budget	<u>18,823.46</u>
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Commitments

	Village Hall refurbishment	10,000.00
	Lych Gate Restoration grant to be returned	200.00
	Safety Notice, memorials (400) & 190	552.75
	Village Fund	1,864.96
	First Responders donation remaining	586.36
	Pavilion valuation fee	145.00
	Contingency Fund resolution 12/11/18)	5,000.00
	Total commitments	<u>18,349.07</u>

13/06/2023	Leaving a balance of unallocated funds	<u>£9,340.44</u>
	2nd half precept due September 2023	9,750.00
		<u>£19,090.44</u>

Appendix 2

Village Fund

Village Cricket and Sports Day surplus	346.22
Jubilee Celebrations surplus	<u>1,525.97</u>
B/ fwd Fund total 1.5.23	<u><u>1,872.19</u></u>

Coronation Event Accounts

DUCK RACE

	<u>Cash In</u>	<u>Cash Out</u>	<u>Bank In</u>	<u>Bank out</u>
Income from "sale" of 200 ducks	200.00			
Donations	3.00			
Purchase of ducks		-43.97		
Prizes (cash)		-30.00		
Purchase of more ducks		-20.00		
TOTAL CASH	<u>203.00</u>	<u>-93.97</u>		
NET DUCK RACE	<u><u>109.03</u></u>			

INCOME ON DAY

BBQ / cakes / bar -	card sales to PC bank account		370.00
-	cash sales	661.00	
Purchase of more drinks		-41.00	
		-68.00	
bunting & flags		-32.00	
TOTAL CASH ON DAY	<u>661.00</u>	<u>-141.00</u>	
NET ON DAY	<u>520.00</u>		
LEFTOVER DRINKS sold to Film Group	37.44		
TOTAL CASH	<u>901.44</u>	<u>-234.97</u>	
<u>NET CASH PAID INTO PC BANK ACCOUNT</u>			<u><u>666.47</u></u>

BILLS TO PAY: -

	Blackboard paint	-6.50
	Settle Brewing Co	-72.00
	Temporary Event Notice (for bar)	-21.00
	Medals	-121.24
	Raffle tickets	-2.97
	Bookers	-56.11
	Marquee	-350.00
	Food & drink from the shop	-491.53
BANK TOTALS		<u><u>1036.47</u></u>
NET BANK	<u>-84.88</u>	<u><u>-1121.35</u></u>
VAT to Reclaim	<u>77.65</u>	
Net profit / Loss	<u>-7.23</u>	
Village Fund carry forward total	<u><u>1,864.96</u></u>	