

**Minutes of the
Burton-in-Lonsdale Parish Council Meeting
7.30pm, on Thursday 18th January 2024
in the Sports Pavilion, Burton in Lonsdale**

Present: Parish Councillors: Councillors Rebecca Spedding, Belinda Strickland (Chair), David Taylor, Ian Wardle, Judith Leader

12 members of the public

The Clerk was in attendance

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

171/2023 Apologies

Cllr Coulthurst didn't not attend. No apology was received.

172/2023 Code of Conduct and Declaration of Interests

None

173/2023 Public Statements and Questions

- a) A representative of the Parochial Church Council asked for clarification regarding point 168/23 in the minutes of the Parish Council Meeting held 16th November 2023. She pointed out that although maintenance of the closed churchyard does not require permission any change to the structure would need permission. The change to the minutes was agreed (175/2023)
- b) A query was raised regarding insurance for the closed churchyard and whether it is covered by the Church or the Parish Council
- c) A member of the public raised questions about footpaths around the village particularly through the woods to the river, to the old cock fighting pit and to Tatham Chairs. Some stiles have been removed and paths fenced across. The Parish Council to investigate.
- d) A member of the public informed the Council that the wall at the top of the steps into the VOSCY is collapsing. The Council to organise a repair.
- e) A member of the public requested coat hooks for the Pavilion. The Clerk to organise.

174/2023 To consider the following new correspondence and decide action where necessary

- 1) A further email regarding a request for information under the Freedom of Information Act has been received – the Clerk is currently working on this request
- 2) An email has been received from the Bentham Town Clerk advising that they are going ahead with Japanese Knotweed treatment at the South side of the river. This was noted
- 3) An email has been received re flooding on the road near Jingling Gill. The Clerk to enquire with Highways re their responsibility for the grid.
- 4) An email has been received re overhanging trees near the MUGA. These have now been cut back.

175/2023 Minutes

Approval of Minutes by the Councillors: -

- a) the Parish Council Meeting of 16th November 2023 – **Approved** after alteration to point 168/2023
- b) Finance Committee Meeting of 9th November 2023 - **Approved**

176/2023 North Yorkshire Police Report

7 incidents have been reported to the Police between 11.11.23 & 14.01.24: -

17.11.23 – Concern for welfare joint partnership working.

05.12.23 – General Admin record

06.12.23 - Between 09:30 - 15:30hrs on Wednesday 6th December an Ifor Williams Plant Trailer (model GH1054) was stolen from a locked yard on Ireby Road, Burton in Lonsdale. Any information please contact North Yorkshire Police on '101' and quote incident number 12230231543

- 28.12.23 – Road Related offence - Contact from other police force - manner of driving
05.01.24 – ASB Personal
06.01.24 – Domestic dispute
06.01.24 – Contact from other police force – Road Closure – High Street

177/2023 **Finance Matters**

- a) To receive the bank balances and receipts at Appendix 1 **Approved**
- b) To approve a proposed grant of £1000 to assist with the costs of repairs to the Lychgate. After some discussion, and some members of the public expressing the view that a larger grant should be made towards the costs of repairs to the Lychgate, it was decided that a grant of £1000 would provide a seed fund to assist with other grant applications. The grant of £1000 was **Approved**
- c) To approve the appointment of internal auditors for the 2023/2024 accounts – **Approved**
- d) To approve accounts for payment - **Approved**

178/2023 **North Yorkshire County Council**

Notice of Planning Applications Received: -

1. Application Number: ZA23/25543/FUL
Proposal: Proposed change of use of the Methodist Church School Hall to form one dwelling at School Hall, High Street, Burton in Lonsdale, LA6 3JU
2. Application Number: ZA23/25539/LBC
Proposal: Replacement window, with no change of material or visual appearance at Harris Garth, 8 High Street, Burton in Lonsdale, LA6 3JU,
3. Application Number: ZA23/25536/PPP
Proposal: This application seeks permission in principle for the development of a detached dwelling at land at Castle Hill Barn, 2 High Street, Burton in Lonsdale, LA6 3JU – *some concern was expressed about this potential development. Cllr Strickland proposed that The Parish Council support a request for a heritage report on the site*
4. Application Number: ZA23/25586/HH
Proposal: Replacement of existing dilapidated shed structures, with a single modern structure of slightly larger footprint at 11 High Street, Burton in Lonsdale, LA6 3JU

Notice of Planning Decision Received: -

5. Application No: ZA23/25440/FUL
Proposal: Part retrospective application for renewal of the two existing concrete yards and the proposed laying of new concrete in an existing hardcore area of yard as part of a Countryside Stewardship Grant Scheme at Gallaber Farm, Burton in Lonsdale, LA6 3LU.
North Yorkshire Council (Craven) has considered this application under the Town and Country Planning Act 1990 (as amended) and Grants Full Planning Permission for the development described above.

Notice of Planning Appeal Decision Received: -

6. Appeal Ref: APP/U2750/W/23/3329573
Sycamores Cottage, Barnoldswick Lane, Burton-in-Lonsdale, Carnforth, LA6 3LZ
The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. The application Ref 2022/24077/FUL, dated 23 May 2022, was refused by notice dated 24 May 2023. The development proposed is the change of use from holiday accommodation to residential use.
Decision - The appeal is allowed and planning permission is granted for the change of use from holiday accommodation to residential use at Sycamores Cottage, Barnoldswick Lane, LA6 3LZ in accordance with the terms of the application

179/2023 **Planning & developments**

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL –No decision has been received. The developer has now applied for planning permission for the School Building. As the accesses to the School Building and the proposed new houses will overlap, the planners have now requested a clearer plan of the two accesses. The legal agreement is currently with the developer's solicitor. The resident of an adjoining property advised that the access road to the School and their property is in very

poor repair and that overhanging trees are tall and overgrown. The developer to be advised of these issues.

- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – Cllr Strickland advised that the planners have requested clarification of the access to the site as it is currently coming off an unadopted road.

180/2023 Highway matters

- a) to receive an update on plans for a chicane at the East Entrance – Highways have agreed to provide a more detailed plan of the proposed chicane and where it will be situated. There has been a positive response from residents close to the proposed site.
- b) A member of the public felt that plans for the West entrance should also be advanced, preferably with another chicane. Possible plans to be discussed with Highways.
- c) to receive an update on plans for the South Entrance – no final decision has yet been made.

181/2023 Training

- a) To receive a report of a YLCA webinar on writing grant applications - Cllr Leader gave a brief summary of the grant application course which she recently attended. She found it valuable - it covered what funding is available, and also how to go about doing applications.
- b) To receive a report of a YLCA webinar providing information on biodiversity - Cllr Leader also attended a webinar on biodiversity which covered practical measures that local councils can take and details of measures other councils have taken. She felt that Burton is already doing well with biodiversity but that there a lot more things that can be done. Cllr Leader has useful notes and contacts for both training courses.

182/2023 Recreation Field and Pavilion

One of the picnic tables was in poor condition and has been removed. The other one is in recycled plastic and cost approximately £500. Purchase of a replacement at an approximate cost of £570 plus VAT and carriage was **Approved**

183/2023 Riverside Land

To receive an update on plans for a tree survey to be carried out at the Riverside Land – a quote of £350 has been received. This was **Approved** – the Clerk to organise the Inspection

184/2023 Parking Space on Village Green

To approve plans and agree an approximate cost to remove the parking space, reseed the area and raise the kerb edging to deter parking – there was some discussion with members of the public expressing the view that the parking space is needed for church goers, funeral vehicles etc. A representative of the Parochial Church Council advised that the parking space is not required for church users, and is generally only used by others. They are in agreement with its removal. Plans and costings to be drawn up for approval at a future meeting.

185/2023 Burton Conservation Group

The idea of a Conservation Group has been circulated by email and there has been some interest in the Group. Cllr Leader felt it should be titled Burton Conservation and Biodiversity Group. She agreed to liaise with other interested parties.

186/2023 Date & time of forthcoming meetings

- 8th February 2024: Recreation Committee Meeting
- 15th January 2024: Full Council Meeting

187/2023 Meeting closed at 8.40 pm

Signed

Dated

Appendix 1

Financial Report 16/1/24

Brought forward from last report:-

Total bank balances 16/11/23 37,515.40

Payments authorised 18/11/23 -1,215.26

Receipts since the last report:-

Bowling Club utilities 122.05

Nat West Interest 6.01

Scottish Power/Ofgem Receipts 40.85

Pavilion Hire 420.00

Village fund Account interest 13.27

Deposit Account interest 203.28

Total 805.46

Payments made since the last report:-

Scottish Water 130.03

Clerks pay and expenses November 471.25

D Thornton cleaner 40.00

YLCA - Grant Application course 33.40

Octopus energy 69.76

J Lawson Electrical - remove light Duke Street 115.20

Crabtree Christmas Trees 350.00

Octopus energy 105.89

Bank Service Charge 18.00

AJG Insurance Brokers re increased Pavilion cover 220.61

Total -1,554.14

Balance 16/1/24 **35,551.46**

Bank Balances 16/1/24

Unity Current Account 1,006.71

Unity - Village Fund 1,963.21

Unity Deposit Account 32,149.51

Nat West Current Account 300.00

Nat West Deposit Account 132.03

Total bank balances 16/1/24 **35,551.46**

Cashbook Reconciliation

Cashbook brought forward 1/4/23 43,237.33

Receipts to date 26,185.97

Payments to date -33,871.84

Balance per cashbook 16/1/24 **35,551.46**

Less:-

Payments to be authorised 18/1/24

D Thornton cleaner 40.00

YLCA Training - Biodiversity webinar 33.40

YLCA Training - Freedom of Information 30.00

Clerk's pay and expenses December 455.50

Inland Revenue PAYE 300.00

Total 858.90

Unspent budget at 16/1/24 4,465.55

Commitments -

VOSCY 2900.00

Burton in Lonsdale Parish Council	Minutes	Parish Council Meeting 18 th January 2024
Lychgate restoration donation		1000.00
Safety Notice, memorials (400) & 190		552.75
Village Fund	Interest 13.27	1963.21
First Responders donation remaining		586.36
Contingency Fund resolution 12/11/18		5000.00
	Total commitments	<u>12,002.32</u>
Leaving a balance of unallocated funds 16/1/2024		<u><u>18,224.69</u></u>