

**Minutes of the
Burton-in-Lonsdale Parish Council Meeting
7.30pm, on Thursday 21st March 2024
in the Sports Pavilion, Burton in Lonsdale**

Present: Parish Councillors: Councillors Belinda Strickland (Chair), David Taylor, Ian Wardle, Rebecca Spedding, Judith Leader

**12 approx members of the public
The Clerk was in attendance**

- **The chair stated that the meeting would be recorded; members of the public may record the meeting if they wish. The chair stated that under standing orders a member of the public shall not speak for more than 3 minutes.**

212/2023 Apologies

No apologies were received

213/2023 Code of Conduct and Declaration of Interests

Cllr Taylor and Cllr Wardle declared an interest in correspondence received regarding the purchase of the Burton in Lonsdale Community Inn

214/2023 Public Statements and Questions

A representative of the Bowling Club asked if it would be possible to add extra parking at the Pavilion by laying gravel over the grassed area behind the Bowling Club. The PC to obtain an estimate of the cost and consider at a future meeting.

215/2023 To consider the following new correspondence and decide action where necessary: -

- 1) An email has been received with a proposed agreement for the gravelled area by the Village Green – the Parish Council is considering how to proceed
- 2) A request has been received for the Parish Council to register for a collection box for recycling used batteries – the battery box has been received and passed to the shop
- 3) An email has been received requesting a letter of support from the parish council for the planting of hedgerows at a local farm. The Clerk to reply in support of the application
- 4) An email has been received advising that a local resident can no longer mow the verge opposite Bridge Cottages. The area to be added to the grass cutting contract.
- 5) An email has been received advising that North Yorkshire Council has received notice from the current owners of the Punch Bowl Inn of the intended disposal of the site which is listed as an Asset of Community Value. The Burton in Lonsdale Community Inn Group have been advised. No action required by the Parish Council
- 6) The Chair has received a letter requesting the Parish Council provide a letter of support for the group applying for funding to purchase the Village Pub as a Community Asset. The Chair agreed to draft a letter.
- 7) A letter has been received from Burton in Lonsdale Community Inn Group seeking a grant of £5000 towards the purchase and refurbishment of the Punchbowl on behalf of the community. The request to be added to the agenda for discussion at the next PC meeting

216/2023 Minutes

Approval of Minutes by the Councillors: -
the Recreation Committee Meeting of 8th February 2024 - **Approved**
the Parish Council Meeting of 15th February 2024 - **Approved**

217/2023 North Yorkshire Police Report

12.03.24 – Crime Fraud – Facebook
16.02.24 – RTC – 2 vehicle – High Street
20.02.24 – Suspect Incident – items found in garden – The Croft
26.02.23 - Police checks – firearm licence
02.03.24 – Missing Person – found safe & well

06.03.24 & 12.03.24 – Safeguarding/Domestic dispute – joint partnership working.
14.03.24 – Highway disruption – Sheep – High Street to New Road
15.03.24 – Other force Warrant request

How to report speeding concerns - Speed Management Protocol
www.northyorkshire.police.uk/search?q=speeding+concern

218/2023 **Finance Matters**

- a) To receive the bank balances and receipts at Appendix 1 **Approved**
- b) To approve accounts for payment - **Approved**

219/2023 **To review Terms of Reference and Standing Orders**

- To consider adopting draft Standing Orders for the Parish Meeting **Approved** – to be added to PC website
- To review the Terms of reference for the Finance Committee – Cllr Spedding has stood down from the Finance Committee and Cllr Leader has been added - **Approved**

220/2023 **North Yorkshire County Council**

Notice of Planning Applications Received: -

Application Number: ZA24/25789/TPO

Proposal: Fell 2 no. Apple trees. Pruning of 2 no. Apple trees and 1 no. Pear.

Location: Fell House, 22 High Street, Burton in Lonsdale, Carnforth, LA6 3JU,

Application Number: ZA24/25749/TCA

Proposal: T1 Leylandii. Reduce by half to stop it suppressing neighbouring cherry.

T2 eucalyptus. Dead/dying. remove

Location: Boxtree Cottage, 47 High Street, Burton in Lonsdale, Carnforth, LA6 3JP,

Planning Decision Notices Received: -

Application No: ZA24/25633/FUL

Proposal: Construction of menage and associated landscaping at Longber Barn, Longber Lane, Burton in Lonsdale, Carnforth, LA6 3LA

North Yorkshire Council (Craven) has Granted Full Planning Permission

Application No: ZA23/25586/HH

Proposal: Replacement of existing dilapidated shed structures, with a single modern structure of slightly larger footprint at 11 High Street, Burton in Lonsdale, LA6 3JU, North Yorkshire Council (Craven) has Granted Householder Planning Permission

Notice of Appeal to the Secretary of State

Site Address: Land At Castle Hill Barn 2 High Street Burton in Lonsdale

Application reference: ZA23/25536/PPP

Appeal reference: APP/U2750/W/24/3339244

Marshaw Development Ltd has appealed to the Secretary of State against the Council's refusal of permission in principle for the development of a detached dwelling

221/2023 **Planning & developments**

- a) Update on the development of houses on Land at Richard Thornton's School, Burton in Lonsdale, LA6 3JZ, 2020/22109/FUL –No decision has been received from the Planning Department.
The developer has withdrawn plans to split the main building into separate dwellings
- b) Update on the proposed development of working farmland to include No.8 new holiday accommodation units and associated site entrance, service area, access roads, parking and landscaping at Land southwest of Burton in Lonsdale, LA6 3LH, 2023/24730/FUL – No decision has been received.

222/2023 **Highway matters**

- a) to receive an update on plans for a chicane at the East Entrance – a letter and a plan of the proposed road narrowing has been sent to residents close to the proposed site seeking their opinions. Nine positive responses have been received and also 2 or 3 with concerns, particularly around pedestrian access, access for larger vehicles particularly emergency vehicles and access to drives and lanes around the site. It was suggested that a chicane may be

more effective in slowing the traffic than a road narrowing and the general consensus was that this would work better. The cost for a chicane would be similar. The Chair to seek a design for a chicane.

It was proposed that the PC set aside £10,000 to pay for whichever plan is approved for the site - **Resolved**

b) an update on plans for the South Entrance – no further progress at the moment.

223/2023 **VOSCY**

To receive an update on work carried out to maintain the VOSCY - the grass at the VOSCY continues to be mown regularly. There are plans to sow wild flowers and to plant sunflowers in the summer.

224/2023 **Parochial Church Council**

- To receive an update on a recent meeting with the Parochial Church Council – the committee are awaiting work to be done to repair the wall at the VOSCY and also to remove the parking space on the Village Green. The Community Workforce are aware of the jobs and will get to them as soon as they can.
- To consider appointing an additional Parish Council representative – Cllr Spedding was appointed

225/2023 **Recreation Field and Pavilion**

- To consider quotes for a structural survey of the Pavilion - it was **Resolved** to go ahead with the cheapest quote. The Clerk to organise.
- To consider quotes for repairs to play and gym equipment – it was **Resolved** to go ahead with the necessary repairs to the play and gym equipment at a cost of £1100 approx.

226/2023 **Burton Biodiversity Group-**

to consider a Burton Biodiversity Policy drafted by the Biodiversity Group – the Policy was **Approved**

227/2023 **Village Litter Pick**

- To receive an update on a litter pick organised for Saturday 2nd March 2024 – 9 people attended the litter pick and 7 bags of rubbish were collected. Thanks to all who assisted.

228/2023 **Date & time of forthcoming meetings**

To consider changing the following meeting dates: -

- 11th April 2024: Finance Committee Meeting
- 18th April 2024: Full Council Meeting

To 25th April 2024: -

- Finance Committee Meeting at 7pm
- Followed by Full Council Meeting

The change was **Approved**

229/2023 **Meeting closed at 8.30 pm**

Signed

Dated

Appendix 1

Financial Report 21/3/24

Brought forward from last report:-

Total bank balances 15/2/24 42,750.93

Payments authorised 15/2/24 -649.86

Receipts since the last report:-

Pavilion hire 330.00

Lychgate fund donations 98.00

Scottish power re solar panels 5.89

Nat West interest 0.19

Total 434.08

Payments made since the last report:-

Octopus energy D/D March 214.71

Octopus energy D/D February 110.47

Scottish water D/D 115.70

ICO D/D 35.00

-475.88

Balance 21/3/24 **42,059.27**

Bank Balances 21/3/24

Unity Current Account 2497.91

Unity - Village Fund 1963.21

Unity - Community Sport Fund 5991.36

Unity Deposit Account 31149.51

Nat West Accounts 457.28

Total bank balances 21/3/24 **42,059.27**

Cashbook Reconciliation

Cashbook brought forward 1/4/23 43,237.33

Receipts year to date 34,678.42

Payments year to date -35,856.48

Balance 21/3/24 **42,059.27**

Less:-

Payments to be authorised 21/3/24

Graham Fawcett Plant – service mower VOSCY 209.65

D Thornton cleaner January 40.00

YCLA Training. 25.00

Clerk's pay and expenses December 473.47

Total 748.12

Unspent budget at 21/3/24 2,372.84

Commitments at 21/3/24 -

Picnic table 650.00

Repairs play/gym equipment 1000.00

From Bentham Community Sports re MUGA 5991.36

VOSCY -209.65 2617.21

Lychgate restoration donation (Incl Spooner donation) 98 1437.10

Safety Notice, memorials (400) & 190 552.75

Village Fund 1963.21

First Responders donation remaining 586.36

Contingency Fund resolution 12/11/18 5000.00

Total commitments 19,817.99

Leaving a balance of unallocated funds 21/3/2024 **19,120.32**