

Minutes of the Annual Meeting of the Parish Council held on Thursday 24th May 2007 at 7.30pm in the Village Hall

Present: Cllrs. Boddy, Burns (Chairman), Handley, Jones, Mason and Salrein.

In attendance: The Clerk.

Apologies: None.

1. **Declarations of interest (if any) re this meeting; signing of Declarations**

Book: changes to be updated on Register of Members' Interests.

There were no declarations of interest.

2. **Public Questions or Statements**

There were no questions or statements from the public.

3. **Election of Chairman for the year 2007 – 2008;** handover of the Chair to the new Chairman and signing of Declaration of Acceptance of Office of Chairman

The Chairman invited nominations: proposed and seconded that Councillor Burns continue in office as she has done the Chairman's job very successfully during the past year.

Resolved

Councillor Burns continue as Chairman of the Parish Council for the coming year.
Cllr. Burns signed the Declaration of Office.

4. **Election of Vice Chairman for the year 2007 – 2008;** Signing of Declaration of Acceptance of Office of Vice Chairman

The chairman proposed Cllr Handley as Vice Chairman of the Parish Council for the coming year.

Resolved

Cllr Handley be Vice Chairman for the coming year.

Cllr. Handley signed the Declaration of Office.

5. **Recreation Field Committee – appointment of 3 members**

Resolved

Cllrs. Burns and Mason to continue on the Recreation Committee, and the committee to remain at two members until further notice.

6. **Financial Report**

a) **Accounts for the year ended 31st March 2007:** internal audit and report.

The Clerk presented a short form of the year end accounts (see appendix 1).

A question was raised as to whether the Village Green should be included in the Parish Council's Asset Register. The Clerk will raise the matter with the internal auditor.

b) **Appointment of independent internal auditor** for the year 01.04.07 to 31.03.08.

Resolved

To appoint Yorkshire Audit, of Yeadon, Leeds, as the internal auditor for the year to 31.03.08.

7. **Election of Parish Council Representatives to Outside Bodies**

for the year 2007 - 2008 (not necessarily from within the Parish Council):

a) Village Hall Committee - 2 representatives

Resolved

Cllr. Salrein continue as council's representative to Village Hall Committee.

- b) Joint Footpaths Committee - 2 representatives

Resolved

Cllrs. Jones and Mason to represent the Parish Council on the Joint Footpaths and Rights of Way Committee, with Mr. D Gibson as a reserve.

- c) Bentham Common Lands Charity – not due until 2008

- d) Burton Community Sports - 2 representatives

Resolved

To invite a member of public to represent the Parish Council on the BCS committee.

- e) Woodland Trust - 1 representative

Resolved

To write to the Woodland Trust to obtain an up to date maintenance plan regarding both the Recreation Field and Mill Hill.

- f) Yorkshire Local Councils Association - 2 representatives: positions unfilled.

- g) NYCC Emergency Committee - 1 representative

Resolved

Cllr. Jones to continue as Emergency Committee representative.

- h) any other bodies requesting representation from the parish council: none

Meeting closed at 8.20pm

Signed.....

Dated.....

Appendix 1

Receipts and Payments
Year Ended 31st March 2007

<u>31.03.06</u>		<u>31.03.07</u>
	<u>Receipts</u>	
11,500.00	Precept	14,000.00
233.19	Bank Interest	273.32
591.32	Sundry Income	
0.00	Grants	452.61
69.89	Insurance Refund	0.00
0.00	Hire Fees	0.00
0.00	Miscellaneous	21.00
<u>626.86</u>	VAT Received	<u>511.37</u>
<u>13,021.26</u>	Total Income	<u>15,258.30</u>
	<u>Payments</u>	
2,271.54	Administration	2,623.43
2,670.00	Section 137 Payments	2,500.00
515.70	Utilities	569.36
531.88	Street Lights Maintenance	681.34
1,730.50	Maintenance	1,184.18
4,763.82	Recreation Field and Hut (demolition)	1,511.72
469.60	Rec Field committee	905.00
206.50	Subscriptions	236.50
646.30	Insurances	610.18
96.00	Room Hire	112.00
270.00	Audit Fee	280.00
0.00	Donations	0.00
285.32	Sundries	760.00
0.00	Miscellaneous	65.84
511.37	Petty Cash	50.00
<u>511.37</u>	VAT Paid	<u>535.81</u>
<u>14,968.53</u>	Total Expenditure	<u>12,625.36</u>
	<u>Cumulative Fund Balance</u>	
9,510.50	Balance brought forward	7,563.23
<u>13,021.26</u>	Add total receipts	<u>15,258.30</u>
22,531.76		22,821.53
14,968.53	Less total payments	12,625.36
<u>7,563.23</u>	Balance carried forward	<u>10,196.17</u>

Bank Account / Receipts and Payments
for the year ended 31st March 2007

Balance brought forward:

Current Account	1.4.06	300.00
Business Reserve Account	1.4.06	546.49
Bonus Saver Account	1.4.06	6,724.57
Cheques outstanding	1.4.06	-7.83
		7,563.23
Add: Receipts		15,258.30
		22,821.53
Less: Payments		-12,625.36
		10,196.17

Balance at Bank

Current Account	31.3.07	300.00
Business Reserve Account	31.3.07	3,804.27
Bonus Saver Account No. 2	31.3.07	6,838.98
Cheque Written Back		-7.83
		10,935.42
Cheques outstanding:		
1294	-20.00	
1296	-500.00	
1297	-20.00	
1298	-92.00	
1299	-107.25	
		-739.25
		10,196.17

The above statement represents fairly the financial position of the authority as at 31st March 2007 and reflects its income and expenditure during the year.

Approved by Council on.....

Responsible Financial Officer

Chairman

Burton in Lonsdale Parish Council Asset Register

Accounts for the year ended 31st March 2007

Community Assets:

	£
Allotments	None
Cemetery	None
Recreation Field and Play Areas	1
Town Hall	None
Cemetery Lodge	None
War Memorial	1
Bus Shelters	None
Playground Equipment	6,648
Greenhouse	None

Other Fixed Assets

Equipment and Fittings	110
Seats, flag pole, street lamps, noticeboard	21,479
Sports Hall, fixtures and fittings	None
Mayorial Chains	None
TOTAL	28,239
	=====

The basis of the valuation of these assets is the insured value with the exception of the War memorial, Play Area and Recreation Field which are valued at a nominal amount of £1.