

**Minutes of a Meeting held by Burton-in-Lonsdale
Parish Council on Thursday 22nd March 2007
between 7.30pm and 9.45pm in the Village Hall**

Welcome and apologies

Present: Cllrs. Boddy, Burns (Chairman), Mason, and Salrein; County Councillor Ireton, and District Councillors Camacho and Hurtleley; P.C. McClurg

In attendance: The Clerk.

Apologies: Cllr. Jones.

Chairman proposed the County and District Councillors' reports be given immediately after the police report, as the councillors had further engagements this evening.

Resolved

1. Declarations of interest re this meeting; signing of Declarations Book.

Item 10c Bowling Club Lease: Cllr. Burns (member of Bowling Club)

2. Consideration of applications for co-option of two parishioners to the Parish Council.

Clerk reported receipt of one application for co-option.

Resolved

To co-opt Mr. Stuart Handley as parish councillor. Clerk to complete necessary paperwork.

It was agreed to re-advertise the remaining vacancy as soon as possible.

3. Minutes of the Parish Council Meeting of 1st March 2007

The Minutes for the above meeting were circulated to all councillors prior to this meeting and taken as read.

Resolved

The Minutes for the meeting of 1st March 2007 were accepted as a fair record. The Chairman signed and dated the Minutes. Copies of the Minutes were made available for the Village Hall Notice Board.

4. Public Questions or Statements

The Chairman read out the conditions under which questions and statements could be made; there were no questions or statements.

5. Matters Arising from the Minutes of 1st March 2007, if not on this Agenda.

Riverside Land: licence for access: Clerk to enquire of solicitor re progress.

6. Police matters

PC McClurg reported there had been a burglary in Manor Close on 14th March, whilst occupants were absent.

In a pilot scheme for Craven, a core shift pattern for Ingleton and Settle will provide 24 hour cover; staffing increased to 7 officers at Ingleton and 8 officers at Settle, with 2 sergeants. Date to be announced.

The Chief Constable is retiring on 31st March; Mr Collins is acting Chief Constable until new Chief Constable appointed.

Reminder that the non-emergency telephone number is 0845 60 60 247.

Parking at the junction of High Street and Chapel Lane, and nearby, was discussed, in relation to the Highway Code which states parking should not be within 10 meters of junctions.

The 20 mph regulation through the village should be self-regulating; if it is not working the Parish Council and NYCC Highways should work together to improve observance.

9. **Reports**

County Councillor Ireton reported North Yorks County Council is on target for reducing its CO₂ emissions by 20,000 tonnes by 2010; NYCC has invested £2.4 million in sustainable energy production and CO₂ reduction, via changes in lighting, etc. Savings will be recouped both in terms of money and emissions.

District Councillor Camacho reported the opening of nine new houses in an affordable housing scheme in Bentham, where the units are let to local people. Two District Council committees are being combined (Community and Policy Services) which is hoped to achieve efficiencies.

Bentham Town Council is unhappy with the District Council's Planning Services unit, particularly in the light of recent decisions. Head of Planning, Colin Walker, visited Bentham recently, and may come back to the area.

8.30pm Councillors Camacho and Hurtle left the meeting.

The Chairman proposed to continue the reports, to complete the item. **Resolved**

Parish Councillors: no reports

Woodland Trust: no report

YLCA: no report

Clerk's Report: a new tree, a *malus tschonoskii* (a variety of crab apple) was planted on the Village Green recently; Messrs Dodson and Sterret assisted, and will continue to monitor the tree's progress re watering, etc.

Burton Regeneration Group: report received that the group is considering a straw bale building as one of the options, and will be visiting a recent construction near Windermere in the near future.

Joint Access and Rights of Way Committee: a meeting was held on 6th March which Cllr. Jones attended; no report received.

Village Hall Committee: A coffee morning will be held next week; a ceilidh in May and a craft fair in June will follow.

7. **Finance**

a) Bank balances as at 19th March 2007
See appendix 1 for balances as at 19th March 2007.

b) Payments of budgeted and non budgeted items

Resolved

To authorise payments on behalf of the Parish Council as per Appendix 1 (Payment to IAFC made following the last meeting see page 446).

- c) Internal audit of accounts for year ended 31st March 2007.
The Clerk will make arrangements for the internal audit as soon as possible after the year end.

- d) Tenders for maintenance work on Recreation Field 2007.
One tender received for both the grass cutting on the children's play area (and including the area between the line of trees on the children's play area and the wall on the road side of the Recreation Field), and the remaining small jobs.

Resolved

To accept the quotation for the grass cutting as follows:

Grass cut by mower to approx 60mm height around play equipment and seats on 6 occasions, taking into account Whit Week and school holidays. The area between and the road to be strimmed on 4 occasions during the growing season: a maximum of £295.

Resolved

To invite further quotes for the remaining work, and review at the April meeting.

- e) Clerk's Contract of Employment: revisions recommended by NALC & SLCC
The Clerk has received a copy of recommended (minor) amendments to the Contract of Employment, which will be circulated shortly.

8. Annual Parish Meeting

Date, time, venue; agenda, publicity

Resolved

The meeting to be held on Thursday 26th April, starting at 7.30pm, in the village hall. The agenda to include a short item by the Burton Regeneration Group regarding progress on the Recreation Field new building project. Clerk to arrange for posters and leaflets, the latter to be delivered by councillors and the Clerk.

10. Recreation Field

- a) Play Area Maintenance – consideration of type of annual safety inspection; report on current condition

Resolved

To request the unaccompanied visual inspection for a price of £40

Clerk reported a parishioner's concerns that the mats under the swings appeared to be made of concrete; following an inspection, the Clerk confirms the mats are firm black rubber, which are muddy due to recent rains, and therefore may resemble concrete in appearance only. Clerk to give a note to the parishioner to that effect.

- b) Grass cutting: no response as yet, from Ingleton AFC re summer grass cutting arrangements.

- c) Lease: update on Bowling Club Lease: The Clerk reported a copy of a plan of the bowling green and immediate surrounding area was forwarded on request to the solicitor recently.

- d) Lease: consideration of conditions for Burton Regeneration Group (BRG) lease

After some discussion, it was

Resolved that BRG should come to the Parish Council with a specific proposal (i.e. a minimum of preliminary drawings) regarding both the design

and the exact siting of the new building on the Recreation Field before the exact terms of the lease can be agreed by the Parish Council and offered to BRG. Clerk to write to the BRG

11. Very Old and Separate Churchyard

- a) Update re right of way enquiries
The Clerk reported there is an on-going correspondence with the legal representative of the Bradford Diocese, and will circulate information once it is received.
- b) Letter from Department for Constitutional Affairs re Memorial Safety
Clerk reported the letter outlines care and attention issues when surveying memorials and attending to maintenance.

12. Craven District Council

- a) Planning Application 15/2007/7217: Timber and Straw Hut with Lime Render Outer Skin, Fairfield, Burton in Lonsdale, LA6 3NA
Resolved: The council has no objections to the plan as submitted.
- b) Planning application refusal: 15/2007/7028 Brentwood Farm Cottages: noted
- c) First Draft of the Revised Craven Sustainable Community Strategy 2007-13; comments due by Tuesday 10th April.
Resolved: The councillors have no comments to forward.
- d) Spring Area Forum meeting: Monday 26th March, 7pm, Ingleborough Community Centre, Ingleton.
It was noted this is the same date as the AGM for the Village Shop Association.

9.45pm: Standing Orders were suspended, in order to complete the meeting's business

13. North Yorkshire County Council

Traffic Issues

- a) Parishioner's Report re traffic calming
The Clerk reported there had been no response to the emailed invitation to attend the meeting; in light of this, it was felt it was not possible to take the matter further.
- b) Letter from NYCC Highways re parishioner's letter concerning parking and traffic management issues on Chapel Lane
The letter was read to the meeting and debated.
Resolved
The Parish Council accepts and is very concerned there is a nuisance re parking on Chapel Lane, however, there appears to be no obvious solution at present. Clerk to write to parishioner, copy to NYCC Highways.

14. Correspondence: no urgent items

15. Items to be included by Clerk in press release regarding the meeting

There appeared to be no items to report on from this meeting.

16. Date, time and venue of next monthly Parish Council Meeting

Thursday 26th April 2007, immediately following the Annual Parish Meeting, in the Village Hall.

The meeting closed at 10pm.

Signed.....

Dated.....

Appendix 1

PARISH COUNCIL ACCOUNTS - March 2007

NatWest Current Account at 19.03.07	300.00
NatWest Business Reserve Account at 19.03.07	5,593.91
NatWest Bonus Saver Account at 07.12.06	<u>6,795.69</u>
	12,689.60

Commitments at 19th March 2007

Contingency	1,000.00
Burton Regeneration Group set aside in 2005/6	1,667.00
Very Old & Separate Churchyard Lych Gate Restoration (200 +500)	700.00
VOSCY Safety Notice	150.00
VOSCY memorial safety inspections	600.00
VOSCY tree maintenance	225.00
Riverside Land posts (between £570 and £2075)	1,000.00
Village Green: Tree maintenance	120.00
Councillors' allowance for print 2006-7 (4 x £20)	80.00
Clerk: use of private dwelling, storage, holiday	362.00
Clerk's Retirement Gratuity and pension provision starting 2007/8	
Village Transport Needs Survey grant money	202.00
Budget remaining at 22.03.07: approx.	<u>4,650.00</u>
	<u>10,756.00</u>
<u>Cash at Bank 31.3.07</u>	<u>1,933.60</u>

Parish Council - Payments 22nd March 2007

1296	01.03.07 Ingleton AFC (donation re portacabin set-up)	500.00
1297	22.03.07 All Saints PCC (re room hire 2006-7)	20.00
1298	22.03.07 B-in-L Village Hall Committee (re room hire 2006-7)	92.00
1299	22.03.07 HRS Enterprises Ltd (re grass cut, VOSCY)	107.25
1300	22.03.07 Gregory & Co. (re computer services Jan-Mar 07)	135.13
1301	22.03.07 Howsons Ltd (street light maintenance 2006-7)	800.58
1302	22.03.07 S Gregory (re telephone Aug 06 - Mar 07)	28.46
1303	22.03.07 S Gregory (re salary Mar 07 20 hrs @ £8.035/hr)	160.70
1304	22.03.07 Gregory & Co (re photocopying April 2006-Mar 2007)	67.97