

Minutes of a Meeting held by Burton-in-Lonsdale Parish Council on Thursday 18th January 2007, between 7.30pm and 9.45pm in the Village Hall

Present: Cllrs. Burns (Chairman), Jones, Mason, and Salrein and Smith; District Councillor Camacho.

In attendance: The Clerk.

Apologies: Cllrs. Boddy and Edmondson (illness), County Cllr. Ireton (prior engagement)

1. Declarations of interest (if any) re this meeting; signing of Declarations Book.
Item 10b: Cllr. Burns (as a member of the Bowling Club)

2. Minutes of the Parish Council Meeting of 23rd November 2006

The Minutes for the above meeting were circulated to all councillors prior to this meeting and taken as read.

Resolved

The Minutes for the meeting of 23rd November 2006 were accepted as a fair record. The Chairman signed and dated the Minutes. Copies of the Minutes were made available for the Village Hall Notice Board.

3. Public Questions or Statements

There were no questions or statements.

4. Matters Arising from the Minutes of 23rd November, 2006, if not on Agenda.

There were no matters arising.

7. District Councillor's Report

- Cllr. Camacho reported Clay Barn at Waterside Pottery has applied for a variation to the planning conditions with respect to the temporary site for a touring caravan, namely to replace the touring caravan with a large static caravan. The matter has been called in to go before the planning Committee. The many objections have been supported by Bentham Town Council.
- A new call centre for the District Council, based in Skipton, is aiming for a 70% response to telephone enquiries; first sections for trial are Revenues and Benefits offices, which will be followed by Waste Management, Environmental Health and Environmental Protection and finally Planning. Cllr Camacho requested feedback on the service as CDC is anxious to learn of its effectiveness.
- NYCC is likely to make application to become a single unitary authority; there are pros and cons to plan – against are the pension fund shortfalls, and that CDC may see a rise in community charge to bring it in line with other local authorities (at present it is the 2nd lowest in the county).

8.00pm Cllr Camacho left the meeting.

5. Police matters

There was no report.

6. Finance

- a) Bank balances as at 19th December 2006
See appendix 1 for bank balances as at 19th December 2006.

Clerk drew meeting's attention to new bank account 'Bonus Saver', replacing the Capital Reserve Account. Interest rate of Bonus Saver (instant access) currently at gross 2.5% p.a. on balances between £2,000 and £24,999, interest paid quarterly, bonus paid if only one withdrawal per quarter.

b) Payments of budgeted and non budgeted items

Resolved

To authorise payments on behalf of the Parish Council as per Appendix 1.

c) Clerk's Gratuity; confirmation of calculations

The Clerk circulated the calculation received from the YLCA, and itemised in Appendix 2.

Resolved

To accept the YLCA's calculation.

d) Discussion and confirmation of donations to village organisations for the current financial year

Resolved

To carry £200 forward to be available for worthy causes during financial year 2007/2008.

e) Discussion and confirmation of items to be included in and total budget for the year 2007-8

The budget was set as per the items in Appendix 3

The following were

Resolved

- i) Computer services be retained at £460 per annum (£115/qtr net of VAT)
- ii) Councillors (connected to the internet and receiving documents by email) to each receive £35 per annum print allowance to cover paper and computer print cartridges), payable in arrears, on 31st March each year.
- iii) A new Union flag be bought, budget of £50
- iv) The Village Shop Association be donated £1,000 in recognition of the importance of the facility for the village.
- v) £2,500 not spent in the current year be used to improve village amenities such as new public seats at the Village Green, and south end of the Ireby Road, recommended for replacement within the next two years.
- vi) The final budget be set at £11,500 for the year 2007/8.

It was further noted, following a contractor's report that the seats adjacent to the Village Green and at the High Street end of Ireby Road are in need or either immediate attention or replacement within the next two to three years.

In addition, it was noted the contractor's report recommended cutting the grass in the Very Old and Separate Churchyard once or twice before the 2007 season proper, to encourage flowering and seeding of wild flowers.

Resolved

To request the contractor to cut the grass once in the Very Old and Separate Churchyard as soon as possible, with a view to a second cut, following inspection.

- f) Discussion and confirmation of precept level for the year 2007-8;
authorisation to sign the precept request to Craven District Council

Resolved

The precept be set at £11,500 for the year 2007/8, and that the Chairman and two councillors be authorised to sign the precept application, along with the Clerk.

9.45pm The Standing Orders were suspended, in order to complete the business on the agenda.

7. Reports

County Councillor: no report

Parish Councillors

Cllr. Salrein enquired who gave authorisation for the recent felling of small trees on the Riverside Land. Councillors drew to Cllr. Salrein's attention that work was agreed to by the council; the Clerk indicated the minutes of 23rd November 2006 confirm the authorisation (Item 8b, page 431).

Clerk

No report

Woodland Trust: no report.

Burton Community Sports: no report

YLCA: no report

Village Hall Committee: a committee meeting was held on 16th January, at which the bill for the professional decorating was paid (£1,800); this concludes the work on the Village Hall for the time being.

Joint Access and Rights of Way Committee: the next meeting is on 13th March.

Burton Regeneration Group: noted there was no report; agreed a letter should be sent requesting regular reports on progress of project to raise money for the building of a new facility on the Recreation Field.

8. Riverside Land

Progress report regarding offer of access licence.

Mr and Mrs. Power have accepted the offer of a licence to cross over the Riverside Land using their caravan; Clerk to instruct solicitor to draw up an agreement, costs for Mr and Mrs. Powers.

9. Recreation Field

- a) Play Area Maintenance

Cllr Mason reported visual inspection has shown no problems with play equipment; Cllr. Mason collected some litter from field. Clerk to remind Ingleton Football Club that a bin is available for litter, which is expected to be cleared after each match.

- b) Bowling Club Lease

The matter is still with the Bowling Club's solicitor.

- c) Burton Regeneration Group: confirmation of charitable status; preliminary discussion re lease of land to BRG, including length of lease, level of rent, conditions, etc.

The Clerk has received verbal confirmation of the group's charitable status; no other report has been received.

10. Very Old and Separate Churchyard

- a) Tree work; application to Bradford Diocese

The Clerk reported an application to carry out recommended works has been made to the Bradford Diocese.

- b) Research re access through Harris Garth to Very Old and Separate Churchyard

Clerk reported a further visit to Wakefield Registry has not yet been made; enquiries are also being made of the Bradford Diocese.

11. Craven District Council

- a) Planning Application 15/2006/6921:

Longber Barn, Longber Lane, Burton in Lonsdale

Conversion of Redundant Agricultural Building to B1 Work Unit with Ancillary Accommodation (amended) and erection of detached double garage with 4 no. kennels.

Councillors objected to the application, expressing concern regarding size of proposed structure, effect on road visibility due to position, number of dogs to be housed, and recommended the planning committee make a site visit before making a decision.

Resolved

Clerk to inform Craven District Council of above concerns and objection to application.

- b) Application 15/2006/6977:

Punch Bowl Public House, Low Street, Burton in Lonsdale.

Relocation of kitchen extractor vent

Councillors noted the application attempts to deal with a long-standing problem; recommends disguising steel vent mantle by either cladding or painting.

- c) Application 15/2007/7028:

Brentwood Farm Cottages, Barnoldswick Lane, LA6 3LZ

Deletion of condition 7 of Planning Approval 5/15/128: 'The building shall be used as temporary holiday accommodation only and shall not be used either as permanent residential accommodation or to provide second homes'

Resolved

The Parish Council to inform Craven District Council it objects to the application for the following reasons:

i) The conversion of the barns to holiday accommodation was made with the assistance of grant aid, no doubt conditional on the accommodation being for temporary holiday lets only.

ii) The original permission was granted with the specific condition of temporary holiday accommodation only. To rescind this condition would allow development where government policy specifically advises it is not allowed, namely as an isolated new dwelling in the open countryside, whereas new

developments are encouraged in existing developments such as towns and villages.

iii) Lifting of the condition would not directly contribute to the pool of affordable housing, and rents in the area are quite high.

Lifting of the condition would open the properties to being sold as private dwellings, and not temporary holiday accommodation as first intended; it would also go against conditions of any grants given for the development of the building into temporary holiday accommodation.

11. North Yorkshire County Council

- a) Traffic Calming Scheme: results of mobile speed matrix early November 2006, if available. Residents' correspondence re traffic speed through village.

The results remain unreported to the Council; Clerk to investigate.

12. Correspondence

No urgent items to report.

13. Items to be included by Clerk in press release regarding the meeting

Resolved

Clerk to report on the budget and precept.

14. Date, time and venue of next monthly Parish Council Meeting

Resolved

Thursday 22nd February 2007, 7.30pm, Village Hall

Meeting closed at 10.20pm

Signed.....

Dated.....

Appendix 1

PARISH COUNCIL ACCOUNTS -JANUARY 2007

Bank Accounts:

NatWest Current Account at 17.11.06	300.00
NatWest Business Reserve Account at 19.12.06	7,016.13
NatWest Bonus Saver Account at 07.12.06	<u>6,781.25</u>
	14,097.38
Less outstanding cheques (nos. 1261)	<u>174.00</u>
	13,923.38

Commitments at 17th January 2007

Contingency	1,000.00
Burton Regeneration Group set aside in 2005/6	1,667.00
Very Old & Separate Churchyard Lych Gate Restoration (200 +500)	700.00
VOSCY Safety Notice	150.00
VOSCY memorial safety inspections	600.00
VOSCY tree maintenance	225.00
Riverside Land posts (between £570 and £2075)	1,000.00
Riverside Land: tree maintenance Nov 2006	400.00
Recreation Field: postacabin insurance	120.00
Village Green: Tree maintenance	120.00
Village Green: Xmas Tree	200.00
Clerk: use of private dwelling for Parish Council's work (estimated)	432.00
Clerk's Retirement Gratuity and pension provision starting 2007/8	
Village Transport Needs Survey grant money	202.00
Budget remaining at 18.01.07: approx.	<u>6,220.00</u>
	13,036.00

Cash at Bank 31.3.07

887.38

Please note a revised budget will be issued once YLCA confirm
Calculations re Clerk's gratuity, and specific amounts re use of
home etc.

Parish Council - Payments 18th January 2007

1276 Richard Thornton's CE Primary School re p/copying 05/06	44.68
1277 Powergen (electric supply, Rec Field, 9/9-7/12/06	29.42
1278 P Kitching re grass cutting VSOCY, Maintenance Rec Field	340.00
1279 Community & Seasonal Engineering: Xmas Tree, V Green	200.00
1280 M Hodgson re War Memorial maintenance	71.43
1281 Gregory & Co computer services Oct-Dec 06	135.16
1282 S Gregory, clerk's salary Dec 06, Jan 07 30 hours@£8.035	241.05
1283 CANX	0.00
1284 Society Local Council Clerks annual subscription	55.00
1285 E.On Energy (street lighting power)	<u>159.55</u>
	1,276.29

Appendix 2

Clerks Gratuities

Burton in Lonsdale Parish Council gratuity
from 1 December 1991 to 31 March 2007

Salary	(round down to nearest £100)	£1,700	
Lower NI		£84	£4,368
Eligible salary (Post 87)		£4,368	
Service	Pre 87	years	0
		days	0
	Post 87	years	15
		days	121
Gratuity	Pre 87		£0
	Post 87		£2,511
Final gratuity			<u>£2,511</u>

Note: Final gratuity is the maximum amount that the council can pay.

Pre 1897 gratuity is calculated:

Number of years plus (number of days divided by 365), multiplied by salary, multiplied by 3.75%

Post 1987 gratuity is calculated:

Number of years plus (number of days divided by 365), multiplied by 3.75%, multiplied by the lower earnings limit in force at the time of calculation

Appendix 3

BUDGET FOR 2007 - 2008

Utilities:electricity for street lights	720
Maintenance	
Street Lights	750
Seats	160
Grass cutting Riverside Land, Village Green, Verges	450
Xmas Tree for Village Green	200
Grass cutting, maint. VOSCY(280) incl memorials (250)	500
Subscriptions	220
Insurance (excl. portacabin)	650
Hire of Village Hall	120
Elections	0
Sundries (incl. war memorial maint £50)	250
Annual Audit (external & internal)	330
S/137 (max £5.64/elector: 500 electors = £2,820)	
donations to village organisations, inc Shop	1,000
Donations other than s137	
2006/7 set aside for Regeneration Group s19 LGA1976	1,667
Recreation Field	
portacabin water, electric	150
portacabin insurance	150
portaloo hire	0
Play Area Equipment inspection, maint.	250
Grass Cuts on play area, verge, portacabin, rubbish,	200
Firework event	100
Administration	
Petty Cash	50
Training fees	
Travel	50
Telephone	70
Print	80
Computer Services @£115/qrtr net	460
Clerk's Salary 220hrs x £8.035/hr (£1767.70 pa)	1,767
Clerks Use of home, heat, light @ £2.30/week	120
Clerk's use of home: file storage @ £ /week ?	208
Clerk's annual leave	34
Clerk's Gratuity part, total payable after 9.11.2012	418
Additional items:	
new Union Flag	50
	<hr/>
	11,174