

**Minutes of a Meeting held by Burton-in-Lonsdale
Parish Council on Thursday 26th October 2006
between 7.30pm & 9.45pm, All Saint's Church Rooms**

Present: Cllrs. Boddy, Burns (Chairman), Mason, Salrein and Smith; 4 members of public, County Councillor Ireton

In attendance: The Clerk.

Apologies: Cllr. Jones (work commitments); District Councillors Camacho and Hurtley.

1. Declarations of interest (if any) re this meeting; signing of Declarations Book.

There were no declarations of interest; Cllrs. Burns, Mason and Salrein have declared interests re items 8 and 9 at a previous meeting.

2. Minutes of Parish Council Meetings of 28th September and 9th October 2006

The Minutes for the above meetings were circulated to all councillors prior to this meeting and taken as read.

Resolved

The Minutes for both the meetings of 28th September and 9th October were accepted as a fair record.

The Chairman signed and dated the Minutes. Copies of the Minutes were made available for the Village Hall Notice Board.

3. Public Questions or Statements

There were no questions or statements from the public.

4. Matters Arising from the Minutes of 28th September and 9th October 2006

Item 7: Reports: Clerk to ensure Cllr Mason's contact details forwarded to the Joint Access and Rights of Way Committee

Item 8: Riverside Land. The tree maintenance work, necessary for safety, has been carried out satisfactorily. After discussion it was

Resolved

The site be re-examined with the contractor with a view to thinning small trees, and a price obtained, sometime around 8th November.

Item: Very Old and Separate Churchyard: Clerk reported she was unable to schedule a visit to Wakefield to examine deeds for Harris Garth due to other commitments, and undertook to schedule a visit during November.

5. Police matters, including car parking, traffic speed within the village limits

The Clerk reported that PC McClurg has received a letter of complaint from a parishioner regarding the apparent obstructive car parking in the village and through traffic's disregard for the speed limit of 20mph.

A short discussion ensued, during which it was concluded that a practical way through the car parking problem would be to request car-owners to park vehicles more considerately wherever possible, recognising that off-road parking was in very short supply in Burton, the majority of the housing stock having been built in the pre-car era.

Regarding the contravention of speed limits, it was

Resolved

The police are requested to enforce the limits, and a copy of the two traffic speed surveys of 2004 and 2006 be forwarded to PC McClurg for his information.

The Clerk reported a speed matrix sign application form has been completed and submitted, indicating siting it either at Richard Thornton's C of E School or at Mount Wellington, as both sites came out the worst in both traffic speed surveys.

6. **Finance**

a) Bank balances as at 19th October 2006

See appendix 1 for bank balances as at 19th October 2006.

The Clerk advised that the balances shown were a more accurate statement than those of September; the cheque to pay for installation of a new street light in Duke Street has been held back until corrective work, requested shortly after the installation, is done (to bring the installation to the standard originally requested in February 2006).

b) Payments of budgeted and non budgeted items, incl. donation for Firework event 3rd November, Rec. Field.

Resolved

To authorise payments on behalf of the Parish Council as per Appendix 1.

L. Marshall, representing the Bonfire Committee, outlined the Committee's request for financial assistance, stating that the small surplus from 2005 was donated to two village organisations and it was hoped that any surplus this year was also be donated to village organisations.

Proposals for £50 and £100 were put to the vote: £50 donation received 2 votes, £100 donation received 3 votes.

Resolved

To make a donation of £100 to the Bonfire Committee, cheque payable to L. Marshall to be used to defray expenses associated with the Bonfire Night to be held on the Recreation Field on Friday 3rd November.

c) Request for funding of Village Green Christmas Tree

A letter from M. Hodgson requesting financial assistance regarding installation of a large Christmas tree on the Village Green was circulated to the councillors prior to this meeting.

Resolved

The Parish Council to pay £200 toward the cost of putting a Christmas Tree on the Village Green for a four week period covering Christmas and the New Year.

d) Pre-budget 2007/8 discussion as to items to be included: maintenance items, donations, projects, new flag, etc.

The Clerk briefly outlined the purpose and timing of the budget process, and also gave a preliminary list of possible items of expenditure to be included in the budget for the financial year 2007/8. The Clerk also drew to the meeting's attention a letter from the Village Shop, a community-run organisation, thanking the Parish Council for its generous support over the last two financial years. Also included in councillors' papers was a table demonstrating three levels of precept and resulting weekly amount payable by each household in bands A-H.

Resolved

Councillors to examine the budget and possible additional items (not forgetting their own suggestions) prepare for discussion and confirmation of budget at November meeting. This to be followed by a decision as to the level of precept to be requested.

cont'd/...
.../cont'd

e) Clerk's Gratuity calculations

The Clerk to circulate the gratuity calculations after this meeting. It was noted that pension provision for the Clerk, following the payment of a tax free lump sum gratuity, was likely to be about £200 per annum, and should be accounted for in the budget.

7. Reports

County Councillor

Cllr. Ireton reported the parking outside the Co-op in Bentham is likely to move to the opposite side of the road (outside Richard Turner and Sons) to allow large vehicles room to turn into Station Road. There are likely to be changes to car parking on Grasmere Drive car park (i.e. introduction of charges), following a consultation period.

District Councillor: no reports

Parish Councillors: no reports

Clerk: the Clerk reported attending a meeting in Settle on 29th September; this was a consultation regarding the district council's future policy re major items such as housing, economy, etc. to prepare a new Local Development Framework statement. Clerk to circulate handouts.

Woodland Trust: no report

Burton Community Sports: no report

YLCA: Clerk to circulate latest correspondence envelope

Village Hall Committee: Cllr. Salrein reported the hall has been decorated professionally, and the wooden floor is to be re-polished.

Joint Access and Rights of Way Committee: no report; a meeting will be held on 12th December at 6.00 at Ingleton Community Centre

Burton Regeneration Group: report read to meeting, as per appendix 2.

Cllr. Salrein requested the next item be delayed until the end of the meeting, so that she could leave the meeting after item 15. This was not seconded.

8. Riverside Land (a registered Common)

Councillors Mason and Salrein left the room.

a) Application by resident for easement over Riverside Land: progress report re offer of conditional licence for access.

The applicant requested to speak before the item was discussed.

Resolved

To allow the applicant to speak to this item.

The applicant requested that a reasonable level of licence charge be set.

The Chair read out the letter from the applicant of her acceptance in principle of the offer and terms of granting a licence to take her caravan across the Riverside Land. (see appendix 3)

The Chair reminded the meeting the cost of the licence would be related to the equivalent cost of storage plus an element for convenience.

Cllr. Boddy suggested an amount of £400 per annum to cover the convenience of driving the caravan over the Riverside Land to the resident's property and not having to pay a storage fee.

The applicant felt this amount to be too high in relation to the number of movements and argued the amount should be at the lower end of current caravan storage rates. (see table of rates in appendix 4)

Chair proposed the matter be discussed further at a later date.

Resolved

- b) Report re tree maintenance: see report and resolution under Matters Arising (above).
- c) Damaged wall alongside Riverside Land.
Following last month's road traffic accident a visual inspection of the wall was made; it was concluded there was no obvious damage requiring attention.

Councillor Mason returned to the meeting.

9. Recreation Field

- a) Play Area Maintenance
It was noted there was some rainwater accumulating under the tractor tyre swing

Resolved

To back fill depression with earth.

Clerk reported a request for a sample of safety matting submitted, so far without response. Clerk to pursue.

Clerk further reported the bonfire area being cleared of debris from IAFC's work on portacabins.

- b) Lease of land to Bowling Club: discussion and confirmation to solicitor that the parish council wishes to proceed with drawing up of lease

Cllr. Burns left the room.

The first draft of the lease was circulated to all councillors prior to the meeting and taken as read. There was little discussion as councillors considered the draft suitable to pass forward to the Bowling Club.

Resolved

To request solicitor to send first draft to Bowling Club's solicitors.

Cllr. Burns returned to the meeting.

.../cont'd
cont'd/...

10. Village Green Maintenance

Resolved

To make an application to Craven District Council to fell blackthorn tree/bush on the village green in order for it to be replaced with either a sorbus or malus variety of tree. To obtain a quote for felling the blackthorn.

11. Craven District Council

- a) Planning Application 15/2006/6764,
Listed Building Planning Application 15/2006/6766
Thornton Cottage, High Street, Burton in Lonsdale, LA6 3JZ
Rear extension to cottage.
The councillors discussed the application briefly and

Resolved

There were no objections to the application.

- b) Application for mobile speed matrix sign
See Item 5 above.

12. North Yorkshire County Council

- a) Receipt of Traffic Speed Surveys of April 2004 and June 2006 and comments thereon
See Item 5 above where it was resolved to urge North Yorkshire Police to enforce the new speed limits in the village.
- b) Formal request for mobile speed matrix sign
See Item 5 above
- c) A65 road safety: visit by Les Moorhouse, Police Traffic Sergeant, to next Ingleton parish council meeting; invitation to Burton councillors (and public) to attend.

Resolved

To send a councillor to the meeting, if available.

13. Correspondence

There were no urgent items of correspondence

14. Items to be included by Clerk in press release regarding the meeting

Clerk to submit report to local newspapers.

15. Date, time and venue of next monthly Parish Council Meeting

Thursday 23rd November 2006 at 7.30pm in the Village Hall.

Meeting closed at 9.40pm

Signed.....

Dated.....

Appendix 1

Item 6: Finance

PARISH COUNCIL MAIN ACCOUNT OCTOBER 2006

Bank Accounts:

NatWest Current Account at 19.10.06	300.00
NatWest Business Reserve Account at 19.10.06	9,631.00
NatWest Capital Reserve Account at 19.09.06	<u>6,745.70</u>
	16,676.70
Less outstanding cheques for Sept	<u>1,336.38</u>
	15,340.32

Commitments at 19 October 2006

Contingency	1,000.00
Burton Regeneration Group set aside in 2005/6	1,667.00
Very Old & Separate Churchyard Lych Gate Restoration (200 +500)	700.00
VOSCY Safety Notice	150.00
VOSCY memorial safety inspections	600.00
Riverside Land posts (between £570 and £2075)	1,000.00
Riverside Land: tree maintenance	760.00
Recreation Field: portacabin insurance	120.00
Village Green: Xmas Tree	200.00
Clerk's Retirement Gratuity and pension provision starting 2007/8	
Village Transport Needs Survey grant money	202.00
Budget remaining at 28.9.06: approx.	<u>7,004.94</u>
	13,403.94

Cash at Bank 31.3.07	<u><u>1,936.38</u></u>
----------------------	------------------------

Parish Council - Payments October 2006

1261	26.10.06	HRS Enterprises Ltd (grass cutting, Village Green)	174.00
1262	26.10.06	Gibsons of Kendal (portaloo hire)	47.94
1263	26.10.06	Steven Foster (removal metal climbing frame & goalposts)	150.00
1264	26.10.06	S. Gregory (clerk's salary Oct.06; 20 hrs @ £8.035/hr)	<u>160.70</u>
			532.64

Item 7: reports

Transcript of report from Burton Regeneration Group:

Burton Regeneration Group Report to Parish Council 26th October 2006

Dear Sue

I am sorry that this is not an email – I am too slow. Thank you for last night, it was so lovely of everyone.

To bring the P C up to date regarding the BRG

1. The Charity Commission have replied to us. We have to amend one of our objectives. They have re-worded it for us, if we agree it will need another meeting by the group and they wish to see the minutes and have them signed. Then we can have charity status.
2. We have been in touch with Ingleton Football Club and the Sports Development and we know what showers/toilets etc that are necessary for their requirements.
3. Joe has worked out sketches and size of requirements. We have costed out what a wooden type facility costs and we are waiting for another quote. Joe is costing out in comparison what a stone building will cost.
4. We will need to negotiate a lease soon with the PC. We will get a solicitor on this.
5. Fund raising is still on-going.

Hope this is OK

Chris.

Appendix 3

Item 8: Riverside Land

Copy of letter from Mr and Mrs Power:

7 Greta Heath
Burton in Lonsdale
Carnforth
Lancs

22nd Oct 2006-10-22

Dear Mrs Gregory,

Please thank the Parish Council for its decision to come to a compromise regarding our access a few times a year to take out our caravan. We appreciate the time and effort that councillors have spent discussing this.

We have received your letter outlining the proposed agreement and agree to it in principal.

We look forward to receiving more details.

Yours sincerely

Sue and John Power

Appendix 4

Item 8: Riverside Land

Caravan Storage - local to Burton in Lonsdale

<u>Site</u>	<u>Tel no.</u>	<u>per week</u>		<u>per year</u>
Greenwood Legne, Ingleton	41511	£4	outside only	£208
Newhouse Park, Cowan Bridge	71590	£5	Outside (‘more under cover’)	£260
Woodclose, Kirkby Lonsdale	71597	For seasonal tourers already on pitch		£1,200
Lund Farm	078 087 75620		Inside	£280
Wightman, Laithbutts	71479		small 'van, inside large 'van outside large 'van inside	£225 £175-260 £375
			Average (excl. Woodclose)	£268