

***Burton in Lonsdale Village Hall***  
***Registered Charity 505943***  
**Annual General Meeting in the Village Hall**  
**Tuesday 15 February 2011 at 7.30pm**

**Agenda**

- 1. Welcome**
  - 2. Minutes of AGM on 22 February 2010**
  - 3. Reports**
    - **Chairman**
    - **Treasurer**
  - 4. Committee Members for coming year**

(Note: All Officers retire at the end of the AGM. Following the AGM the new Committee meets to elect the Officers for the coming year.)

    - **Representatives of Village Organizations**
    - **Elected from AGM (Up to 4)**
- Close of AGM**

***Burton in Lonsdale Village Hall***  
***Registered Charity 505943***  
**Committee Meeting in the Village Hall**  
**Tuesday 15 February 2011**  
**Following the AGM**

**Agenda**

- 1. Welcome and Apologies, Signing of Minute Book**
  - 2. Election of Chairman and Vice-Chairman**
  - 3. Election of Secretary and Treasurer**
  - 4. Minutes of Meeting on 10 January 2011**
  - 5. Matters Arising not covered elsewhere on this Agenda**
  - 6. Finance: Recent income and expenditure**
  - 7. Maintenance: Report on progress**
  - 8. Events/Publicity/Fundraising**
  - 9. Date of Next Meeting**
- Close of Meeting**

*Burton in Lonsdale Village Hall*

*Registered Charity 505943*

<http://northcravenhistoricalresearch.co.uk/BVH/BurtonVH.htm>

**Minutes of the Annual General Meeting held on Monday 22<sup>nd</sup> February 2010**

1. **Welcome and Apologies:** D. Boddy, A. Dale, F. Dodson, K. Dodson, R. Gill, D.Hodgson, , L. McDermott, K. Salrein., J. Thornber  
**Apologies:** A. Ive, A. Dodgson, J. Fletcher, B. Sherrington
2. **Signing of Minute Book:** All signed.
3. **Members of public present:** None
4. **Minutes of last AGM** held on 23<sup>rd</sup> February 2009 were accepted; proposed FD, seconded RG.
5. **Matters Arising not covered elsewhere on this agenda:** None.
6. **Chairmans Report.** KD read the Chairman's Report, which is available with the audited accounts on the VH website. RG proposed a vote of thanks to the Chairman, seconded KS.
7. **Finance:** The Audited Accounts are available on the VH webpage

**Income and expenditure summary for financial years**

<b>Income</b>	<b>2008/9</b>	<b>2007/8</b>	<b>2006/7</b>
<b>Room Hire</b>	1,977	1,201	1,773
<b>Fundraising</b>	644	830	543
<b>Grants, interest, other</b>	10,238	674	226
<b>Total Income</b>	<b>12,859</b>	<b>2,724</b>	<b>2,543</b>
<b>Expenditure</b>			
<b>Maintenance/Repairs</b>	82	106	230
<b>Administration</b>	716*	361	152
<b>Running Costs</b>	1,476	1,174	1,122
<b>Refurbishment</b>	1,721	2,548	2,147
<b>Total Expenditure</b>	<b>3,994</b>	<b>4,190</b>	<b>3,652</b>

- \*The Administration cost includes the £500 fee to the agent who prepared the Big Lottery Grant application.
  - The Big Lottery renovation grant of £10,000 arrived in the last week of the financial year but before we could spend any. Since then we have used most of it while maintaining our reserves at the normal level for guarding against contingencies: Current a/c £1,525, Tracker a/c £3964, Savings a/c £950.
8. **Elections:** LM and JF were re-elected as members.
  9. **Meeting closed** 7.52 pm.

**Signed: Chairman**

**Date**

***Burton in Lonsdale Village Hall***  
***Registered Charity 505943***  
**Minutes of the Committee Meeting**  
**Monday 10<sup>th</sup> January 2011 at 7.30**

1. **Welcome:** Present: C. Dodson, F. Dodson, J. Fletcher, A. Dale, J. Thornber, A. Ive, K. Salrein, R. Gill.

2. **Apologies:** D. Boddy, A. Dodgson

3. **Minutes of Last Meeting on 10<sup>th</sup> July 2010**

These were approved and signed.

**Matters Arising not covered elsewhere on this Agenda:**

There was discussion about the possibility to reclaim VAT; to be investigated by KD, AI.

4. **Finance:**

**Income and expenditure**

Receipts since 1 October are £807 (last year at this time £480) and payments £651 (£1024). JT reported that the WI wished to apply for a Lottery Grant for new chairs in the Village Hall.

**Audited accounts for year ending 30 September 2010**

The audited accounts for the year ended 30 September 2010 were received and discussed. The financial position was rather better than the previous two years:

Income £3062 Expenditure £2308 (excluding the £10,000 grant). The detailed set of papers is available on our website. The Treasurer was thanked for his work and it was agreed that we would express our thanks also to Mr D Gibson for the audit work---FD. KD to make annual report to Charity Commission

5. **Maintenance:**

**Report on work**

The completion of the internal work was approved; painting of the railings is yet to do. It was agreed to keep in the Hall our stage, which had been stored at the school. It is currently set at half of its maximum area, the extra extension being kept underneath.

**Heating: cold weather actions; service due February**

Heating had to be maintained during evenings and overnight at a low level during the recent very cold spell, which involved night temperatures down to -15C and daytime -10C for sustained periods. Gas usage will be higher this winter and prices have increased. However, this kept the main body of the hall free from problems but the kitchen water supply, which comes from Chapel Lane froze for several days around New Year, eventually thawing by means of repeated hot water bottles. AI mentioned that he uses on his pipes an electrical wire wrapping which heats slightly if temperatures fall near freezing.

6. **Website**

The website is used increasingly for publicity, information and for booking requests. The online calendar allows prospective users to check availability for the coming few months.

7. **Events/Publicity/fundraising:**

**Report on recent events**

The History Exhibition was a great success and a letter from the History Group Chairman Mrs S Gregory was read; it included a donation of £120 received from visitors. Recent events were reviewed and in particular it was noted that the Craft Fair was enjoyed by the

stall holders, many of whom return to each of our events; RG was thanked for her efforts in gaining the wide range of stalls and making the Craft Fairs a success.

**Future events: Swarm Concert; Local Art Exhibition**

The next Swarm gig will be at Black Burton Boogie on 12 February with proceeds to Cancer UK in memory of Nigel Whiteley. This is organized by John Keen, who has arranged also a Rural Arts David Myles band event on 19 May; the committee accepted his suggestion that we waive the VH rental fee and instead accept a donation of receipts above the amount that has to be paid to Rural Arts. Thus, we benefit if more than 45 tickets are sold.

JT suggested having a Bingo evening; she will investigate possible dates. KD recalled that we planned an exhibition of local art and craft work in the spring and a weekend in early April was suggested; KD to pursue and publicise details. RG will investigate possibilities for the Spring Plant Sale, though Alan Collier is not well enough to participate this year.

**8. Date of AGM**

The AGM was fixed for 15 February at 7.30pm. KD to prepare Report and put papers on the website, FD put up statutory notice of the AGM.

**9. Any Other Business**

**10. Next Meeting: Following AGM**

**Meeting closed at 8.35 pm**

**Chairman's signature:**

**Date of Approval:**